

WESTOVER HILLS PRESBYTERIAN CHURCH
 STATED SESSION MEETING
April 20, 2008
12:00 p.m.

AGENDA

1. Opening Prayer
2. **Invitation to Christ-pages 22-24 (please read and be prepared to discuss your thoughts on baptism. This study was approved at the October session meeting.)**
3. Approval of Minutes
4. Correspondence and Membership Changes
5. Consent Agenda
6. Reports
 - Executive Committee
 - Presbyterian Women
 - *Board of Deacons
 - Christian Education
 - *Fellowship
 - Membership/Communication
 - Mission
 - Service
 - *Stewardship
 - Property and Maintenance
 - Personnel Committee
 - Preschool
 - *Worship and Music
 - Nominating
 - Pastor
7. Old Business
 - New Business:
8. Closing Prayer

Adjournment

2008	2009	2010
Angela Finney	Marcey Berry	Betsy Barnes
Charlotte Frith	Nancy Evans	Wilma Lewis
Mary Ellen Guise	Betty Glenn	David Stricklin
Tammy Pflug	Ron Kuerner	Deanine Rogers
Stuart Rubio	Shep Miers	Roy Nash
Bob Spencer	Megan Rubio	Bob Quinn
Ray Stephens	Matthew Smith	Susan Miller

**STATED SESSION MEETING
SUNDAY, MARCH 9, 2008
OLD CHAPEL**

The Session of Westover Hills Presbyterian Church met Sunday, March 9, 2008, in a stated session meeting in the old chapel. Reverend Debbie Freeman moderated and opened with prayer at 12:05 p.m.

ELDERS PRESENT: Angela Finney, Charlotte Frith, Mary Ellen Guise, Tammy Pflug, Stuart Rubio, Bob Spencer, Ray Stephens, Nancy Evans, Betty Glenn, Ron Kuerner, Megan Rubio, Matthew Smith, Betsy Barnes, Wilma Lewis, David Stricklin, Deanine Rogers, Roy Nash, Bob Quinn, and Susan Miller.

ELDERS ABSENT: Marcey Berry (excused) and Shep Miers

ALSO PRESENT: Reverend Debbie Freeman, Heather Kilpatrick (DCE), Kay Stephens (PW), and Don Rogers (Deacons).

A quorum was present.

Stu Rubio led a short study of "Invitation to Christ."

The minutes of the Stated Session Meeting of February 10, 2008, were approved as written.

CORRESPONDENCE

Letter received from Trent Palmer, Cubmaster of Cub Scout Pack 30, thanking us for the use of our fellowship hall for their 2008 Pinewood Derby.

MEMBERSHIP CHANGES

We note with sadness the death of Janet McCann on February 13, 2008, and the death of Bernice (Bea) Ragan on February 27, 2008. Both services held in our sanctuary.

CONSENT AGENDA

The Christian Education Committee

1. Request approval to host a Youth Fundraiser after worship on April 20th.
2. Request approval to use the new Youth Thoughtful Christian Curriculum for Youth Sunday School between Easter and the start of the summer session.
3. Request approval for the Youth to host the members of Lewis House for a lock-in at the church on March 29th.

Property & Maintenance

1. Request to have all church landscape & clean-up on March 15th.

Worship & Music

1. The Worship & Music Committee requests that instead of the previously approved Lay Sunday Service (led by elders), we would like to have a Sunday service led by those who will be attending the mission trip to Chiapas. The date will be set for some time after their return.

The consent agenda was approved after #1 under Worship & Music was pulled.

COMMITTEE REPORTS:

Stewardship - Bob Spencer

An audit team is in place to get fully prepared for the audit to take place in April or May.

Discussed the financial reports.

Discussion was held on having a “ Pay Down the Mortgage Day”.

Motion was made to temporarily curtail \$1,000.00 payment to mortgage principle. It was approved.

Remainder of report received as information.

Worship & Music - Stuart Rubio

Session discussed the proposal of the Worship & Music Committee to have a Sunday service led by those who will be attending the mission trip to Chiapas some time after they return. It was approved.

OLD BUSINESS:

Church Statistical Report

It is noted that the 2007 Statistical Report was sent to Presbytery on February 20, 2008.

Library proposal

Megan Rubio passed out the motion made in May of 2007 in regard to the Old Chapel/Library renovation. A motion was made to send this back to Property & Maintenance and Christian Education committees to study plans for the administration building. Motion passed.

NEW BUSINESS:

1. The baptisms of Kayla Sears and Elizabeth Sears on March 23, 2008, were approved.
2. Debbie’s request to take several days of study leave on March 25th, 27th, and 28th, and a day of study leave on April 24th to defend her dissertation was approved.
3. It was approved to change the date of the April Stated Session Meeting from April 13th to April 20th.

There being no further business, the meeting was adjourned with prayer at 1:45 p.m.

Respectfully submitted,

Angela Finney
Clerk of Session

Consent Agenda
Session Meeting April 20, 2008

Presbyterian Women

1. Request approval for Civitan Brunch (Developmental Disabled Group) and PW on June 28th in the fellowship hall from 8:30 to 11:30. This is the same group that worked with WHPC Youth. This would allow PW to raise funds to support our mission projects (Women and Children First and the Lewis House).

Board of Deacons

1. Request approval for Guidelines for Memorial/Funeral Services & Receptions

The Christian Education Committee

1. Request approval to distribute flyers to the neighborhood to publicize Vacation Bible School and Summer Sunday School. Membership and Communications has agreed to work with us on this project.
2. Request approval to collect an offering during Vacation Bible School to go to the Living Waters of the World ministry. This Presbyterian ministry provides water filtration systems to impoverished areas that don't have access to clean water.
3. Request approval to not have Sunday School classes on May 25th, which is Memorial Day Weekend. This is the weekend that Debbie is graduating down in Austin and it marks the transition from regular Sunday School to our Summer Sunday School program.
4. Request approval for the following Summer Sunday School programs:
 - a. Children – We Believe Curriculum
 - b. Youth – Combined mid-high and senior high youth class using the Thoughtful Christian curriculum for discussion classes
 - c. Adult – Classes based on Bible Interpretation and Exploration using resources from the Thoughtful Christian and the Kerygma Curriculum.

Fellowship Committee

1. Request approval to schedule annual Fish Fry on July 12

Worship and Music Committee

1. Request approval to Adopt the attached roster as the new calling format in order to simplify the process.

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Presbyterian Women

Date/Time: April 7, 2008 10:30 am

Need **No** Docket Time in the Session meeting.

Calendar Items:

PW birthday lunch will be a pot luck on June 1st after church.

Pink Hat Day will be April 26 at Vera Lloyd in Monticello with registration starting at 9:00 a.m. in the gym.

Synod of the Sun Spirituality Retreat will be May 23-25 at Lyon College in Batesville

Mo Ranch Bible Study Conference will be July 21-23 (Monday – Wed)

Information:

Virginia Scott, Lucy Owen and Kay Stephens attended Spring Gathering April 5, 2008 at 1st Presbyterian Church of Bella Vista. Congratulations go to Carolyn Nash for being elected as the Mission Coordinator on the 2008-2009 PW Coordination Team for Arkansas Presbytery.

Seven Lewis House boys and their house parents came on March 29. They were treated to lunch on Saturday at the church and then went skating. They came back to the church and spent the night with our youth for a lock in. They were taken out to lunch on Sunday.

Many thanks go to Pat Nordengren for giving a lovely large punch bowl set to the church.

Fair Trade Coffee will be sold on April 27th.

Will be collecting baby caps, blankets, booties and socks now through April for the UAMS preemies.

PW will collect health kit supplies during the month of May for Disaster Relief Kits.

A request for small casseroles and small packages of cookies to help the Deacons replace the food from the freezer that had to be thrown out after the power was off for five days.

Volunteers are needed to help Carolyn, Betty, Charlotte, and Mary Lois down at W&C First on Thursday from 6:00 to 7:00 pm

Volunteers are needed to help on Tuesday afternoon with the DRAMA program

WHPC PW has been asked to host the Fall Gathering for Cluster IX. The dates will be either September 13 or 20, which ever will work better for WHPC. PW would like to ask for session approval for one of these Saturdays for the Fall Gathering. Four other churches have already said that they cannot host this year.

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Board of Deacons

Date of Meeting: April 20, 2008

Need for Docket Time in Session Meeting: YES/No

Calendar Items: None

Action Items for Discussion during Session Meeting:

Copy of Guidelines is attached and will also be available for the Session members to review at the meeting. All of the information is what the deacons are already doing and we felt written guidelines should be put in place. When Mary Ellen Guise, moderator of the Personnel Committee, is back from her surgery, we will update by adding the name/contact number for a backup for our sexton. We ask for the Session's approval of these Guidelines.

Information:

GUIDELINES FOR FUNERAL/MEMORIAL SERVICE & RECEPTION

1. Deacon Co-moderator Dotty McLemore has a master key that can be used by all DOM's; the key fits all interior doors and exterior doors except the office, sanctuary doors and old double doors to old fellowship hall.
2. Contact
 - A. The DOM or alternate will be contacted by the church office advising of a death and sharing a family contact's name/phone number. When known, the office will advise the DOM of the date/time/place of the service.
 - B. Telephone contact should be made with the family contact within 24 hours of notice of death.
 - i. Ask what the deacons can do to help, i.e., make phone calls to family and/or friends, pick up incoming family/friends at the airport, etc.
 - ii. If service to be held at WHPC, when date & time known, need to contact Don McDaniel (664-0787 cbmcdan@swbell.net) regarding needed heat or A/C; should Don be unavailable, contact either of his backups, Libby McDaniel, at the same phone number/email address or Heather Kilpatrick,

our DCE, in the church office; cell 256-6505 or email:

heather@westoverhills.org

- iii. Need to also contact David Austin, organist, (cell 902-4103 dauidaustinhomes@hotmail.com); if David is unavailable, contact his primary backup: Mary Lois Stanfield (664-6352 merrystanfield@aol.com) or secondary backup: Steve Bullock (h) 372-4526 or (w) 375-2342). (If the family asks about a gratuity for pastor or organist, whatever the family wishes to give will be fine.)
- iv. If service is to be held at WHPC, offer a meeting opportunity in the Chapel prior to the service for the family for some privacy and also a reception of cookies and coffee following the service for all; see list of ladies on page 6 who have offered to bake cookies for us.
- v. Reception can be held in the Chapel, Gathering Space or Parlor which is last choice because of bottleneck. Contact the **facility coordinator** to see what site is available on the day of the service; if service is to be early, reception site may have to be set up the day before. (Deaths take precedence over any activity already scheduled.) When reception site selected, contact the **administrative assistant** to share reception setup information with the **sexton** so tables & chairs, etc. can be set up day of service or day before if service is scheduled early. **(We will be updating this outline with the name/contact number for a backup for our sexton.)** If inclement weather and reception will be in Chapel or Gathering Space, notify the **preschool director** so alternate plans can be made for the children's play time, if necessary. **Regardless of where a reception might be held, our Parlor & adjoining restroom need to be tidy with Kleenex, cups & iced water pitcher(s) from the kitchen and plenty of paper towels & toilet paper in restroom.**
 1. Trays (glass, plastic or silver) for cookies are in the kitchen storeroom.
 2. Punch bowl(s) and glass cups are in the kitchen storeroom for punch or lemonade if served.
 3. Tablecloths and silver service set are in the PW closet in the Gathering Space next to the Janitor closet. If silver service set used, DOM or alternate DOM should purchase small amount of milk. After use, the tablecloth(s) will need to be laundered and returned to the closet.
 4. Fair Trade coffee can be used as well as cups & saucers from kitchen. Coffee can be made in the kitchen or at the coffee bar near the Chapel. (In hot weather, we may also opt for iced tea or lemonade.) Extra pillow pack Fair Trade coffee is in the kitchen storeroom.
 5. The deacons have two gray plastic 18-gallon containers in the PW locked room behind the coffee bar by the Chapel. These containers store doilies for the trays for cookies, two water pitchers, plastic cups for water, two coffee carafes (one for

regular/one for decaf), Styrofoam cups for tea/lemonade in hot weather, Kleenex and white cocktail-size napkins.

- vi. If service to be at WHPC, ask if family wishes deacons to serve as greeters & ushers or if the family prefers to have their own greeters & ushers. If deacons, see The Service (3A) below.
 - vii. Should a luncheon be requested/mentioned by the family, share names of two caterers: Lucy Owen (607-0408) & Melanie Webre (607-0976); and Kaye Miers' niece, Jacquelyn Pittman (666-1885) Pallettecatering@aol.com
(Explain to family that any meal desired, location where served and price will be borne by the family and all dealings will be between the family and the caterer, not WHPC.)
- C. If service to be held at WHPC, contact funeral home to coordinate with them to see if they will bring the guest book and provide a person to handle it and also bring the flowers from the funeral home. Sometimes the funeral home has a small handout with information about the deceased person.
- D. Our **administrative assistant** will print the WHPC bulletins.

3. The Service

- A. Turn on lights in sanctuary; spotlight also (by organ)
- B. Remove the WHPC guest book from the lectern and move the lectern to near sanctuary entrance to use for funeral guest book. Be sure a pen is placed there.
- C. Open the sanctuary double doors.
- D. Be sure the microphone is turned on and if one needed in choir area, be sure it is put out; be sure there is a tape ready to record the service and it's on when Debbie leads the family in. After the service, the tape needs to be labeled so it can be copied for the family. (Don McDaniel or his backups are responsible for this.)
- E. Adjust the thermostat in the sanctuary, parlor and room where reception to be held, if any. (Don McDaniel or his backups are responsible for this.)
- F. Wear your deacon badge. Ushers may also wear the usher badge which is in the second drawer in the prep room.
- G. Change the parament (cloth that hangs from the pulpit) to white (with the lily) for the service; change parament back to one removed for the Sunday service. Should service be held on Good Friday, use the white parament only for the service.
- H. Remove any flowers that have been left in the sanctuary previously.
- I. No flowers are ever to put on the communion table....only the pottery communion pitcher, cup and plate. Our sexton knows this and will help arrange flowers/plants, if needed.
- J. Should the silver chalice, urn and plates be specifically requested for the communion table, they are in the locked "box" in the prep room and the key is in a metal key box in the church office on the left side of the cabinet alley, middle section, first shelf; this metal box stores numerous keyslook for #21 which is marked "prep room"...the silver key opens the locked box in the prep room that

houses the chalice, etc. Be sure to re-wrap the silver when it is returned to the lock box; also return the key to the metal box in the office.

- K. Put out “reserved” pew markers on first 4 pews in family-designated section; also place 2 Kleenex packets per pew. (Kleenex supply should be replaced as needed.) The “reserved” markers and Kleenex are in the 2nd drawer in the prep room. (After service is over, check pews to remove any programs left, put hymnals back in pew holders, remove & return the “reserved” markers and Kleenex to the prep room.)
- L. If deacons are to serve as greeters & ushers, we need 2 greeters in the narthex to hand out programs (1 of which to handle guest book if funeral home person does not); 2 ushers to actually usher and seat folks in the sanctuary (we have two “usher badges & they are in the 2nd drawer in the prep room); 1-2 “parking lot attendants” for our handicapped lot and our “new” parking lot and possibly 1 deacon either in the South Road parking lot or outside/inside the Gathering Space doors to direct folks to the elevator. Also possibly, 1 deacon to stand by the elevator on the top floor to direct folks into the sanctuary’s west entrance.
- M. Once service is over, if reception being held, get as many flowers to reception site as soon as possible. The family should take all flowers with them unless they wish otherwise.

Administrative Assistant = Renetta Cheatham
663-6383 office@westoverhills.org

Facility Coordinator = Ralph Finney
227-4552 ralphfinney@sbcglobal.net

Sexton = Ulysses Neyland
663-6383

Preschool Director = Misty Clark
666-880 preschool@westoverhills.org

Debbie Freeman	Office	663-6383
	Cell	231-2240
	Home	663-5026

Deacon of the Month
2008

<u>Month</u>	<u>Primary</u>	<u>Alternate</u>
January	Dotty McLemore 663-7546; 913-5582 © dotmac@aristotle.net	Jack Evans 225-3791 njevans@sbcglobal.net
February	Mary Flo Klein 227-6096; 352-7544 © mflk54@hotmail.com	Laura Wehner 664-3129; 580-7790 © lmwehner@swbell.net
March	Sid McCollum 224-1131; 773-6566 © adrsid@sbcglobal.net	Dotty McLemore 663-7546; 913-5582 © dotmac@aristotle.net
April	Kaye Miers 664-5076; 993-4225 © kkp315@sbcglobal.net kaye.miers@baptist-health.org	Sally Browder 223-2894; 1-870-307-8084© sally.browder@sbcglobal.net
May	Winnie Robinson 666-6051; 993-5693© NO E-MAIL	Peter Moschel 663-2857; 960-0936© capitalvideo@sbcglobal.net
June	Laura Wehner 664-3129; 580-7790 © lmwehner@swbell.net	Winnie Robinson 666-6051; 993-5693© NO E-MAIL
July	Don Rogers 835-4191 donrogers@sbcglobal.net	Mac Balkman 223-3538; 517-1877© skbalkman@sbcglobal.net
August	Ethel Ann Foster 664-6663; 920-3511© fosterehee2@sbcglobal.net	Kaye Miers 664-5076; 993-4225 © kkp315@sbcglobal.net kaye.miers@baptist-health.org

September	Sally Browder 223-2894; 1-870-307-8084© sally.browder@sbcglobal.net	Ethel Ann Foster 664-6663; 920-3511© fosterehee2@sbcglobal.net
October	Peter Moschel 663-2857; 960-0936© capitalvideo@sbcglobal.net	Don Rogers 835-4191 donrogers@sbcglobal.net
November	Jack Evans 225-3791 njevans@sbcglobal.net	Mary Flo Klein 227-6096; 352-7544 © mflk54@hotmail.com
December	Mac Balkman 223-3538; 517-1877© skbalkman@sbcglobal.net	Sid McCollum 224-1131; 773-6566 © adrsid@sbcglobal.net

COOKIE LADIES

3 ladies per reception bringing 2 dozen home-baked cookies
(contact more than 3 if reception expected to be quite large)

****Recommend phone calls as time will be short ****

WILMA LEWIS	744-3105	wilmalewis@comcast.net
DOTTY McLEMORE	913-5582	dotmac@aristotle.net
MARTHA BRANCH	225-7629	
VIVIANNA McATEE	664-0087	
LAURA WHITMORE	227-5309	fredjwhitmore@aol.com
DONNA CALLAWAY	225-2517	donnatom@sbcglobal.net
ANGELA FINNEY	227-4552	awfinney@sbcglobal.net
JAN PERRYMAN	227-9520	jeperryman@sbcglobal.net
KAY McCOLLUM	224-1131	kaymccollum@sbcglobal.net
ETHEL ANN FOSTER	664-6663	fosterehee2@sbcglobal.net
JEAN DABBS	821-9387	scd61jcd52@aol.com
LUCY OWEN	607-0408	
MELANIE WEBRE	607-0976	mlnmwbr@yahoo.com
KATHY DOBER*	227-6542	kathryn.dober@lrsd.org

* only from mid-June til mid-August

Check with DOM for previous reception to see who brought cookies so the same ladies won't be asked every time.

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Christian Education

Date of Meeting: March 30, 2008

Need for Docket Time in Session Meeting: NO

Calendar Items: No new items to add.

Actions Items for Discussion during Session Meeting: None

Information:

Sunday School

- Sunday School classes will continue as planned until the end of the school year. There are no problems or changes to report.
- We request permission to not have Sunday School on Memorial Day Weekend. This is the weekend that Debbie is graduating down in Austin and it marks the transition from regular Sunday School to our Summer Sunday School program.

Vacation Bible School

- We continue to conduct planning meetings for Vacation Bible School, which will be held June 8th – 12th. We have secured most of the teachers and activity leaders.
- We will publicize VBS to the preschool during the 3rd week of March. We are also working with Membership and Communications to conduct a neighborhood flyer blitz to advertise VBS and Summer Sunday School. This will probably happen on May 18th.
- We are requesting permission to collect an offering during VBS to help support the Living Waters of the World ministry. This is a ministry started by Presbyterian churches in the Living Waters Presbytery. They provide water filtration systems, training, and education to impoverished areas that don't have clean water.

Summer Sunday School

- We have decided to use the We Believe Curriculum for pre-school and children's Summer Sunday School.
- We will combine the mid-high and senior high classes for the summer. They will base classes on discussion topics from the Thoughtful Christian curriculum.
- The adult offering will be a class about Bible Interpretation and Bible Basics. We will use resources from the Thoughtful Christian curriculum and Kerygma.
- We will begin recruiting teachers for all of the Sunday School classes in the immediate future.

NEXT MEETING - will be Sunday, May 4th after worship. Meeting was closed with prayer.

Director of Christian Education

March Report

March 2-8 – Met with the staff, led DRAMA, participated in Wednesday evening worship and mission project for Kaleidoscope Kids, met with Vacation Bible School planning team; spent the night as overnight host with IHN.

March 9 - Taught mid-high Sunday school class on the catechism; attended session meeting; worked with youth and members of the membership committee to distribute Holy Week fliers to the neighborhood.

March 10-15 – Met with the staff, led DRAMA, worked to recruit leaders for VBS; prepared next round of Rotation Sunday School; participated in Movie Night showing The Lion King

March 16 - Taught mid-high Sunday school class on the catechism; help children and youth in Palm Sunday Procession

March 17 – 22 Met with staff; participated in Kerygma Holy Week Study (M-T); Led Kerygma Study on Friday; helped to set up additional meditation opportunities with the Labyrinth; Led Circle Bible Study for two Circles; led DRAMA; attended worship Wednesday, Thursday and Friday.

March 23 – led joint Sunday school; celebrated Easter!

March 25-29 – led staff meeting; held vbs planning meeting; participated in Kerygma study; attended Wednesday evening worship; prepared materials for mission trip vbs activities; led overnight gathering for youth and Lewis House boys.

March 30 – attended and participated in worship; attended CE committee meeting;

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Fellowship

Date of Meeting: March 30, 2008

Need for Docket Time in Session Meeting: Yes

Calendar Items:

April 19 – refreshments for Movie Night

April 27 – New Member Recognition

May 4 – Graduate Recognition

May 17 – refreshments for Movie Night

Actions Items for Discussion during Session Meeting:

Information:

1. The Easter Egg Hunt was held following worship on Easter morning. Committee members were thanked for helping hide the eggs. Mariners were thanked for helping fill the eggs with candy.
2. Discussion was held concerning the meal for the church members leaving on the Mission trip on April 6. We decided to prepare a brunch with sausage and egg casseroles, fruit, coffeecake, muffins, orange juice and coffee. Betty Glenn and Donna Callaway have offered to help the committee with this meal. It will be held immediately following the worship and commissioning service on April 6 and mission trip members will leave for the airport following the meal.
3. Mary Lois Stanfield will prepare refreshments for Movie Night on April 19.
4. Don Campbell will check on catering prices from Corky's for the annual fish fry, which may include barbecue this year. Charlotte will obtain prices from other catfish catering places.
5. The graduate recognition reception will be held on May 4 following worship. The Beacons have been asked to help with refreshments.

Charlotte Frith

Westover Hills Presbyterian Church
Oper/Acct Analysis of Revs & Exps -Detail Landscaped 08
Month-to-date, Through March 2008

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
<u>Revenues</u>					
Tithes and Offerings					
60100 - Loose Plate	\$7,500.00	\$1,498.92	\$6,001.08	19.99%	\$616.07
60200 - Pledge Receipts	\$324,123.00	\$76,400.00	\$247,723.00	23.57%	\$32,487.00
60250 - Non-Pledge Receipts	<u>\$12,000.00</u>	<u>\$5,217.00</u>	<u>\$6,783.00</u>	<u>43.48%</u>	<u>\$1,692.00</u>
Total Tithes and Offerings	\$343,623.00	\$83,115.92	\$260,507.08	24.19%	\$34,795.07
Other Income					
60300 - Building Deposits & Use Fee	\$10,000.00	\$1,362.98	\$8,637.02	13.63%	\$953.98
60400 - Interest Income	\$400.00	\$40.16	\$359.84	10.04%	\$7.94
60500 - Organ Mtnc. Fund	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
60600 - Preschool Use Fee	\$8,226.00	\$1,999.98	\$6,226.02	24.31%	\$666.66
60700 - Joy Gift	\$295.00	\$0.00	\$295.00	0.00%	\$0.00
60705 - One Great Hour of Sharing	\$1,265.00	\$0.00	\$1,265.00	0.00%	\$0.00
60710 - PW Birthday	\$720.00	\$0.00	\$720.00	0.00%	\$0.00
60715 - Thank Offering	<u>\$535.00</u>	<u>\$0.00</u>	<u>\$535.00</u>	<u>0.00%</u>	<u>\$0.00</u>
Total Other Income	\$22,441.00	\$3,403.12	\$19,037.88	15.16%	\$1,628.58
Total Revenues	<u>\$366,064.00</u>	<u>\$86,519.04</u>	<u>\$279,544.96</u>	<u>23.63%</u>	<u>\$36,423.65</u>
<u>Expenses</u>					
Child Care					
71100 - Child Care	<u>\$5,000.00</u>	<u>\$782.50</u>	<u>\$4,217.50</u>	<u>15.65%</u>	<u>\$372.50</u>
Total Child Care	\$5,000.00	\$782.50	\$4,217.50	15.65%	\$372.50
Session/Presbytery Costs					
72100 - Session/Presbytery Costs	<u>\$500.00</u>	<u>\$178.71</u>	<u>\$321.29</u>	<u>35.74%</u>	<u>\$270.27</u>
Total Session/Presbytery Costs	\$500.00	\$178.71	\$321.29	35.74%	\$270.27
Christian Education					
73100 - Curriculum Literature	\$1,900.00	\$277.67	\$1,622.33	14.61%	\$28.22

73110 - Drama	\$800.00	\$337.37	\$462.63	42.17%	\$65.96
73300 - Youth Group	\$1,000.00	\$74.65	\$925.35	7.47%	\$74.65
73400 - Supplies	\$800.00	\$150.91	\$649.09	18.86%	\$80.27
73401 - Special Activities	\$100.00	\$59.50	\$40.50	59.50%	\$0.00
73402 - Camps, Conf., LDR Training	\$1,000.00	\$450.00	\$550.00	45.00%	\$300.00
73403 - Book Study Group/Library	\$100.00	\$43.52	\$56.48	43.52%	\$43.52
73404 - Childrens' Worship Folders	\$100.00	\$87.60	\$12.40	87.60%	\$0.00
73405 - Confirmation Act./Bibles	\$100.00	\$0.00	\$100.00	0.00%	\$0.00
73407 - Special Speakers	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
73408 - Teacher Rec./Sr. Bibles	\$100.00	(\$60.00)	\$160.00	0.00%	(\$60.00)
73409 - Vacation Bible School	<u>\$650.00</u>	<u>\$0.00</u>	<u>\$650.00</u>	<u>0.00%</u>	<u>\$0.00</u>
Total Christian Education	\$6,900.00	\$1,421.22	\$5,478.78	20.60%	\$532.62
Fellowship					
74100 - Kitchen Supplies/Coffee	\$650.00	\$438.43	\$211.57	67.45%	\$124.16
74200 - Special Projects	\$850.00	\$92.00	\$758.00	10.82%	\$0.00
74300 - Misc.-Fellowship	\$200.00	\$0.00	\$200.00	0.00%	\$0.00
74400 - Westover Wednesdays	<u>\$2,000.00</u>	<u>(\$192.62)</u>	<u>\$2,192.62</u>	<u>0.00%</u>	<u>(\$175.57)</u>
Total Fellowship	\$3,700.00	\$337.81	\$3,362.19	9.13%	(\$51.41)
Worship & Music					
84100 - Organ/Piano Maintenance	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$0.00
84200 - Music Library	\$350.00	\$0.00	\$350.00	0.00%	\$0.00
84300 - Paid Choir/Musicians	\$2,000.00	\$400.00	\$1,600.00	20.00%	\$0.00
84400 - Pulpit Supply	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
84401 - Musician Substitutes	\$75.00	\$0.00	\$75.00	0.00%	\$0.00
84500 - Special Projects - W & M	\$200.00	\$61.27	\$138.73	30.64%	\$0.00
84700 - Communion	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$100.00</u>	<u>0.00%</u>	<u>\$0.00</u>
Total Worship & Music	\$5,225.00	\$461.27	\$4,763.73	8.83%	\$0.00
Finance & Administration					
75100 - Office Supplies	\$3,300.00	\$407.15	\$2,892.85	12.34%	\$115.46
75200 - Postage	\$2,700.00	\$772.00	\$1,928.00	28.59%	\$326.00
75300 - Copier Expense	\$10,000.00	\$2,774.33	\$7,225.67	27.74%	\$820.39
75600 - Misc. - F & A	<u>\$2,700.00</u>	<u>\$474.72</u>	<u>\$2,225.28</u>	<u>17.58%</u>	<u>\$144.00</u>
Total Finance & Administration	\$18,700.00	\$4,428.20	\$14,271.80	23.68%	\$1,405.85

Staff Expense**Pastor-Debbie**

76101 - Salary/Allowance - Debbie	\$57,474.00	\$14,368.44	\$43,105.56	25.00%	\$4,789.48
76105 - Auto Allowance - Debbie	\$1,700.00	\$0.00	\$1,700.00	0.00%	\$0.00
76201 - Pension/Insurance - Debbie	\$17,817.00	\$4,454.28	\$13,362.72	25.00%	\$1,484.76
76202 - Dental - Debbie	\$1,216.00	\$304.26	\$911.74	25.02%	\$101.42
76301 - FICA-Debbie	\$4,397.00	\$0.00	\$4,397.00	0.00%	\$0.00
76501 - Professional - Debbie	<u>\$3,000.00</u>	<u>\$71.35</u>	<u>\$2,928.65</u>	<u>2.38%</u>	<u>\$71.35</u>
Total Pastor-Debbie	\$85,604.00	\$19,198.33	\$66,405.67	22.43%	\$6,447.01

Church Staff**DCE**

76900 - DCE's salary	\$31,000.00	\$7,750.02	\$23,249.98	25.00%	\$2,583.34
76901 - DCE's FICA/Medicare	\$2,371.00	\$592.86	\$1,778.14	25.00%	\$197.62
77301 - DCE's auto allowance	\$200.00	\$128.27	\$71.73	64.14%	\$128.27
77302 - DCE book allowance	\$200.00	\$230.50	(\$30.50)	115.25%	\$78.37
77303 - DCE Cont. Ed.	<u>\$750.00</u>	<u>\$144.52</u>	<u>\$605.48</u>	<u>19.27%</u>	<u>\$0.00</u>
Total DCE	\$34,521.00	\$8,846.17	\$25,674.83	25.63%	\$2,987.60

Director of Music

77200 - Director of Music's salary	\$22,231.00	\$5,557.74	\$16,673.26	25.00%	\$1,852.58
77202 - Director of Music FICA/Medicare	<u>\$1,701.00</u>	<u>\$425.16</u>	<u>\$1,275.84</u>	<u>24.99%</u>	<u>\$141.72</u>
Total Director of Music	\$23,932.00	\$5,982.90	\$17,949.10	25.00%	\$1,994.30

Other Staff

76803 - Adm. Assistant's salary	\$27,300.00	\$6,825.00	\$20,475.00	25.00%	\$2,275.00
76805 - Adm. Assistant FICA/Medicare	\$2,088.00	\$573.00	\$1,515.00	27.44%	\$191.00
76807 - Adm. Assistants Auto Allowance	\$200.00	\$67.66	\$132.34	33.83%	\$30.80
76812 - Children's Choir Dir.	\$1,800.00	\$664.92	\$1,135.08	36.94%	\$221.64
76814 - Temporary Labor	\$300.00	\$500.00	(\$200.00)	166.67%	\$0.00
77500 - Sexton Salary	\$21,239.00	\$5,309.76	\$15,929.24	25.00%	\$1,769.92
77501 - Sexton FICA/Medicare	<u>\$1,625.00</u>	<u>\$406.20</u>	<u>\$1,218.80</u>	<u>25.00%</u>	<u>\$135.40</u>
Total Other Staff	<u>\$54,552.00</u>	<u>\$14,346.54</u>	<u>\$40,205.46</u>	<u>26.30%</u>	<u>\$4,623.76</u>

Total Church Staff

	<u>\$113,005.00</u>	<u>\$29,175.61</u>	<u>\$83,829.39</u>	<u>25.82%</u>	<u>\$9,605.66</u>
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Total Staff Expense

	\$198,609.00	\$48,373.94	\$150,235.06	24.36%	\$16,052.67
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Membership

78100 - Membership Comm.	\$1,610.00	\$73.10	\$1,536.90	4.54%	\$0.00
78200 - Communication Com.	<u>\$1,140.00</u>	<u>\$807.97</u>	<u>\$332.03</u>	<u>70.87%</u>	<u>\$0.00</u>
Total Membership	<u>\$2,750.00</u>	<u>\$881.07</u>	<u>\$1,868.93</u>	<u>32.04%</u>	<u>\$0.00</u>

Diaconate

86000 - Diaconate Care	<u>\$1,000.00</u>	<u>\$427.09</u>	<u>\$572.91</u>	<u>42.71%</u>	<u>(\$28.52)</u>
Total Diaconate	<u>\$1,000.00</u>	<u>\$427.09</u>	<u>\$572.91</u>	<u>42.71%</u>	<u>(\$28.52)</u>

Property & Maintenance

79200 - Building Repairs	\$300.00	\$0.00	\$300.00	0.00%	\$0.00
79300 - Heating/AC	\$200.00	\$0.00	\$200.00	0.00%	\$0.00
79400 - Plumbing	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
79500 - Lights	\$400.00	\$0.00	\$400.00	0.00%	\$0.00
79600 - Painting	\$100.00	\$0.00	\$100.00	0.00%	\$0.00
79700 - Pest Control	\$500.00	\$80.63	\$419.37	16.13%	\$80.63
79800 - Dumpster	\$2,200.00	\$597.75	\$1,602.25	27.17%	\$199.05
79900 - Janitorial Supplies	\$4,500.00	\$710.99	\$3,789.01	15.80%	\$188.04
80000 - Misc.-P & M	\$1,500.00	\$245.88	\$1,254.12	16.39%	\$64.50
80001 - Grounds	\$1,800.00	\$486.64	\$1,313.36	27.04%	\$164.14
80002 - Van Expense	\$1,000.00	\$3.75	\$996.25	0.38%	\$3.75
80003 - Capital Replacement Account	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$0.00
80004 - Elevator Maintenance	\$2,000.00	\$1,989.57	\$10.43	99.48%	\$0.00
80005 - Fire Alarm Inspection	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
80006 - RPZ Inspections	\$750.00	\$0.00	\$750.00	0.00%	\$0.00
80007 - HVAC Maintenance Contract	<u>\$12,200.00</u>	<u>\$4,837.50</u>	<u>\$7,362.50</u>	<u>39.65%</u>	<u>\$0.00</u>
Total Property & Maintenance	<u>\$32,950.00</u>	<u>\$8,952.71</u>	<u>\$23,997.29</u>	<u>27.17%</u>	<u>\$700.11</u>

Utilities

81100 - Gas	\$10,000.00	\$4,877.32	\$5,122.68	48.77%	\$1,947.05
81200 - Electricity	\$20,500.00	\$3,497.68	\$17,002.32	17.06%	\$1,189.27
81300 - Water	\$2,000.00	\$497.53	\$1,502.47	24.88%	\$0.00
81400 - Sprinklers	\$600.00	\$128.56	\$471.44	21.43%	\$0.00
81500 - Telephone	<u>\$8,000.00</u>	<u>\$2,404.58</u>	<u>\$5,595.42</u>	<u>30.06%</u>	<u>\$572.57</u>
Total Utilities	<u>\$41,100.00</u>	<u>\$11,405.67</u>	<u>\$29,694.33</u>	<u>27.75%</u>	<u>\$3,708.89</u>

Insurance					
81600 - Insurance	<u>\$10,900.00</u>	<u>\$2,543.75</u>	<u>\$8,356.25</u>	<u>23.34%</u>	<u>\$0.00</u>
Total Insurance	<u>\$10,900.00</u>	<u>\$2,543.75</u>	<u>\$8,356.25</u>	<u>23.34%</u>	<u>\$0.00</u>
Service					
82100 - Service Comm.	<u>\$1,200.00</u>	<u>\$0.00</u>	<u>\$1,200.00</u>	<u>0.00%</u>	<u>\$0.00</u>
Total Service	<u>\$1,200.00</u>	<u>\$0.00</u>	<u>\$1,200.00</u>	<u>0.00%</u>	<u>\$0.00</u>
Benevolences					
83100 - Presbytery/Synod/GA	\$25,100.00	\$6,275.00	\$18,825.00	25.00%	\$6,275.00
83200 - Presbyterian Village	\$1,200.00	\$300.00	\$900.00	25.00%	\$300.00
83400 - Stewpot	\$2,200.00	\$550.00	\$1,650.00	25.00%	\$550.00
83500 - Life Quest	\$1,200.00	\$300.00	\$900.00	25.00%	\$300.00
83604 - Pastors' Disc. Fund	\$840.00	\$210.00	\$630.00	25.00%	\$210.00
83606 - Theological Educ. Fund	\$500.00	\$125.00	\$375.00	25.00%	\$125.00
83608 - Joy Gift	\$295.00	\$0.00	\$295.00	0.00%	\$0.00
83609 - Ferncliff	\$500.00	\$125.00	\$375.00	25.00%	\$125.00
83610 - One Great Hour of Sharing	\$1,265.00	\$0.00	\$1,265.00	0.00%	\$0.00
83611 - PW Birthday	\$720.00	\$0.00	\$720.00	0.00%	\$0.00
83612 - Thank Offering	<u>\$535.00</u>	<u>\$0.00</u>	<u>\$535.00</u>	<u>0.00%</u>	<u>\$0.00</u>
Total Benevolences	<u>\$34,355.00</u>	<u>\$7,885.00</u>	<u>\$26,470.00</u>	<u>22.95%</u>	<u>\$7,885.00</u>
Presbyterian Women					
83600 - Presbyterian Women	<u>\$3,175.00</u>	<u>\$793.75</u>	<u>\$2,381.25</u>	<u>25.00%</u>	<u>\$793.75</u>
Total Presbyterian Women	<u>\$3,175.00</u>	<u>\$793.75</u>	<u>\$2,381.25</u>	<u>25.00%</u>	<u>\$793.75</u>
Total Expenses	<u>\$366,064.00</u>	<u>\$88,872.69</u>	<u>\$277,191.31</u>	<u>24.28%</u>	<u>\$31,641.73</u>
Net Total	\$0.00	(\$2,353.65)	\$2,353.65	0.00%	\$4,781.92

Summary of Restricted Accts
Month-to-date, Through March 2008

Accounts	Beginning Balance	Restricted Revenues	Restricted Expenses	Ending Balance
Temporary Restricted				
10202 - Capital Campaign Grounds	\$1,641.03	\$30.00	\$0.00	\$1,671.03
90000 - Memorial Fund	\$8,425.15	\$1,420.00	\$0.00	\$9,845.15
90003 - Gifts/Misc	\$181.06	\$0.00	\$0.00	\$181.06
90004 - Flowers	\$2.31	\$480.00	\$0.00	\$482.31
90005 - Chiapas Mexico Mission Trip 2007	\$6,713.21	\$686.79	\$5,600.00	\$1,800.00
90006 - InterFaith Hospitality Network	\$484.03	\$145.00	\$0.00	\$629.03
90008 - Choir	(\$254.33)	\$230.00	\$0.00	(\$24.33)
90009 - Back-To-School Supplies	\$50.00	\$0.00	\$0.00	\$50.00
90010 - Misc. Designated	\$646.47	\$141.74	\$611.74	\$176.47
90012 - Lewis House	\$660.25	\$40.00	\$0.00	\$700.25
90013 - Mariners Project W/D	(\$42.57)	\$42.57	\$0.00	\$0.00
90015 - One Great Hour of Sharing	\$0.00	\$319.62	\$0.00	\$319.62
90018 - Whitmore Scholarship	\$1,592.95	\$0.00	\$322.00	\$1,270.95
90026 - Deacons Helping Hands-PDF	\$0.00	\$40.00	\$0.00	\$40.00
90035 - Ellis Footsteps in Faith	\$1,484.00	\$0.00	\$1,200.00	\$284.00
90040 - Organ Fund	\$1,358.00	\$0.00	\$0.00	\$1,358.00
90045 - Joy Gift	\$0.00	\$20.00	\$0.00	\$20.00
90050 - Souper Bowl Luncheon	\$623.00	\$25.00	\$623.00	\$25.00
90060 - Drama Group	\$143.89	\$0.00	\$46.90	\$96.99
90070 - Kerygma Study Books	\$0.00	\$65.32	\$0.00	\$65.32
90096 - Ellis Family Chiapas	\$1,325.00	\$0.00	\$0.00	\$1,325.00
90400 - Susie Wiggins' Seminary Fund	\$25.00	\$175.00	\$150.00	\$50.00
90500 - Chiapas Trip 2008	\$3,416.00	\$11,181.00	\$13,730.49	\$866.51
Total Temporary Restricted	<u>\$28,474.45</u>	<u>\$15,042.04</u>	<u>\$22,284.13</u>	<u>\$21,232.36</u>

Westover Hills Presbyterian Church
Balance Sheet
Year-to-date, Through March 2008

Accounts

Assets

Assets

Checking account at BOZ

10000 - BOZ #1 Operating (\$1,079.03)

10010 - BOZ #2 Operating Reserve Acct \$30,876.86

10020 - BOZ #3 Operating Designated Funds \$21,232.36

Operating Total \$51,030.19

10900 - Construction Account \$202,186.67

10030 - BOZ #4 Capital #1 \$13,872.29

10035 - BOZ #5 Capital #2 \$23,891.88

239,950.84

Construction Total

Liabilities

Liabilities

40000 - Construction Loan Payable \$2,365,995.36

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Stewardship

Date of committee meetings: Thursday, April 03, 2008

Consent Agenda Items: none

Need for Docket time in Session Meeting: Yes No

Minute for Mission: Susan Miller

Audit Team Preparation: Sid Dabbs, Ralph Finney; Office Staff, Renetta Cheatham, Betty Spencer; Advisory, Robert Spencer and Tammy Pflug. The intent is to be fully prepared when Randy Perryman starts his audit in late April or May.

Initial audit preparation comments ~ Verbal only

Monthly Update of Financial Status

Balance Sheet
Restricted Account
Operating Account
Pending adjustments to several lines to improve reporting accuracy
TPF Endowment update

Income Chart ~ pledge, non-pledge and loose plate (see the sheet on page 2)

The committee is still discussing options to pay down the existing mortgage before refinancing.

Approach BOZ in June for refinancing

NOTE: One concern about refinancing is that the interest is usually amortized over 15-20 years with a five year balloon note. The short term of these type of notes maximizes interest to the lending institution.

Prepare a loan request to PC USA in June or July

Calendar Items:

None for April

Actions for Discussion during Session Meeting

Monthly Financial Update for Mid Month Newsletter. See proposal on page 3 of
this document.

Attachments:

Income to date, See Handout

Income Reporting Proposal, Page 24

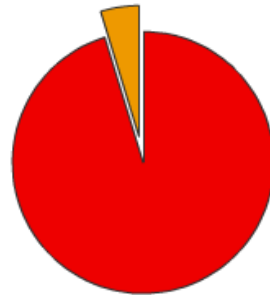
TPF Endowment Update, Page 25-26

Proposed Mid Month Financial Report to the congregation

This report shall appear in the mid-month Newsletter, updated monthly. For example, the next report would contain information covering the period from January through April

Yearly Income Requirements to Date			
	Budget	Mortgage	Monthly Total
Jan-Mar	\$ 91,515.00	\$ 53,896.38	\$ 145,411.38
All Income	\$ 86,517.32	\$ 17,289.35	\$ 103,806.67
Balance	\$ (4,997.68)	\$ (36,607.03)	\$ (41,604.71)

53277: Westover Hills Presbyterian Church - Cotham Lecture Endowment



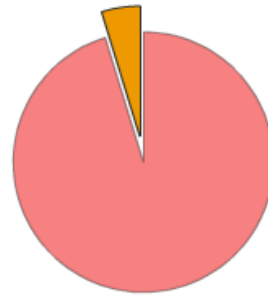
Usage

- hover on a slice to see the account name
- click on a slice to see the account overview

Account Overview

Account	53278: Westover Hills Presbyterian Church - Mission Endowment
Market Value as of 4/4/2008	6,240.63
Objective	100% TPF Balanced Pool
Investment Officer	Jennifer Frano
Investment Officer Phone	214-522-3155

53277: Westover Hills Presbyterian Church - Cotham Lecture Endowment



Usage

- hover on a slice to see the account name
- click on a slice to see the account overview

Account Overview

Account	53277: Westover Hills Presbyterian Church - Cotham Lecture Endowment
Market Value as of 4/4/2008	124,451.78
Objective	100% TPF Balanced Pool
Investment Officer	Jennifer Frano
Investment Officer Phone	214-522-3155

P&M Report for April 2008

Our Committee works hard and for the month of March here's what we have accomplished along with our wish list for things to be done.

1. The handicap spaces have been painted & marked clearly
2. With the warm days, we have turned our H&A to automatic for the pre-school.
3. The March 15th date for clean-up of our landscaping went well. In the next week or so, the flowers will be planted.
4. The Knox box has been installed.
5. A new blower for the landscape team has been bought.
6. The light that was broken in the fellowship hall has been repaired, and the ceiling tiles adjusted.
7. The art work made by the WOW kids, has been placed as yard art by the entrance to the gathering area where they can be seen.
8. A run-through of the fire sprinkler system and how to turn it off was done for staff, kitchen folks, and several others.
9. New cigarette disposal have been bought and are in place near the entrance to the fellowship hall doors.
10. New locks have been bought and will be installed to secure files in the admin. office.
11. Signs have been installed free by the city for our loading zone and also our "no parking" by the ramp entrance on Richard B. Hardie Dr.
12. Bronze plaque's for honorariums or memorials of the landscape gifts. Robert Jones family has requested that a plaque be placed in recognition of gift. This has been ordered, and other plaques are ready for installation.
13. RPZ's installed - water sprinkler ready!
14. We had two cars towed from our parking lot
15. Some of the color of the lighting has been changed in old Chapel, and more of the same could help to lighten the area.
16. Looking into purchasing second-hand scaffolding.

HONEY DO'S & WISH LIST

YET TO BE DONE (I have checked prior minutes, and the following includes our running "wish list")

1. Pick up refrigerator from McQueen's - when they tell us - month or so.
2. Cross to need another coat of waterproof paint
3. Lights on sign "Westover Hills Church"
4. install landscaping lights
5. Administration bathrooms (commode & faucett) need to be inspected.
6. Telephone system to be installed
7. Additional gravel in parking lot
8. Renovation of old chapel (we have not heard from CE yet on this)
9. Renovation of library
10. Security System for pre-school - We have not been advised yet of their intentions or decisions.
11. Sound system for sanctuary
12. Wood trim around outside of choir room needs to be scraped, painted, and windows caulked
13. Purchase round tables for dinners, and meetings.
14. Clean out storage area
15. Take out the platform that is up against the wall in the old Chapel
16. New H&A system for Admin. Bldg.

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Worship & Music

Date of Meeting: 30 March 2008

Consent Agenda Items: Adopt the attached roster as the new calling format in order to simplify the process.

Need for Docket Time in Session Meeting: None outside of the Invitation to Christ discussion at the beginning of the meeting. Please read p. 20-24.

Calendar Items: None

Action Items for Discussion during Session Meeting: None

Information:

I2C

- The committee continued our discussion on the Invitation to Christ paper. Please read pages 20-24 for the Session meeting discussion.

Easter lily Money

- We ended up with a negative balance after the Easter lilies were purchased so no money will be donated to IHN of LR from this endeavor. The remaining charge was taken from our committee budget. We will work on advertising better and sooner next year.

Special Services

- The committee reviewed the Holy Week services and began planning for Pentecost and Trinity Sunday.

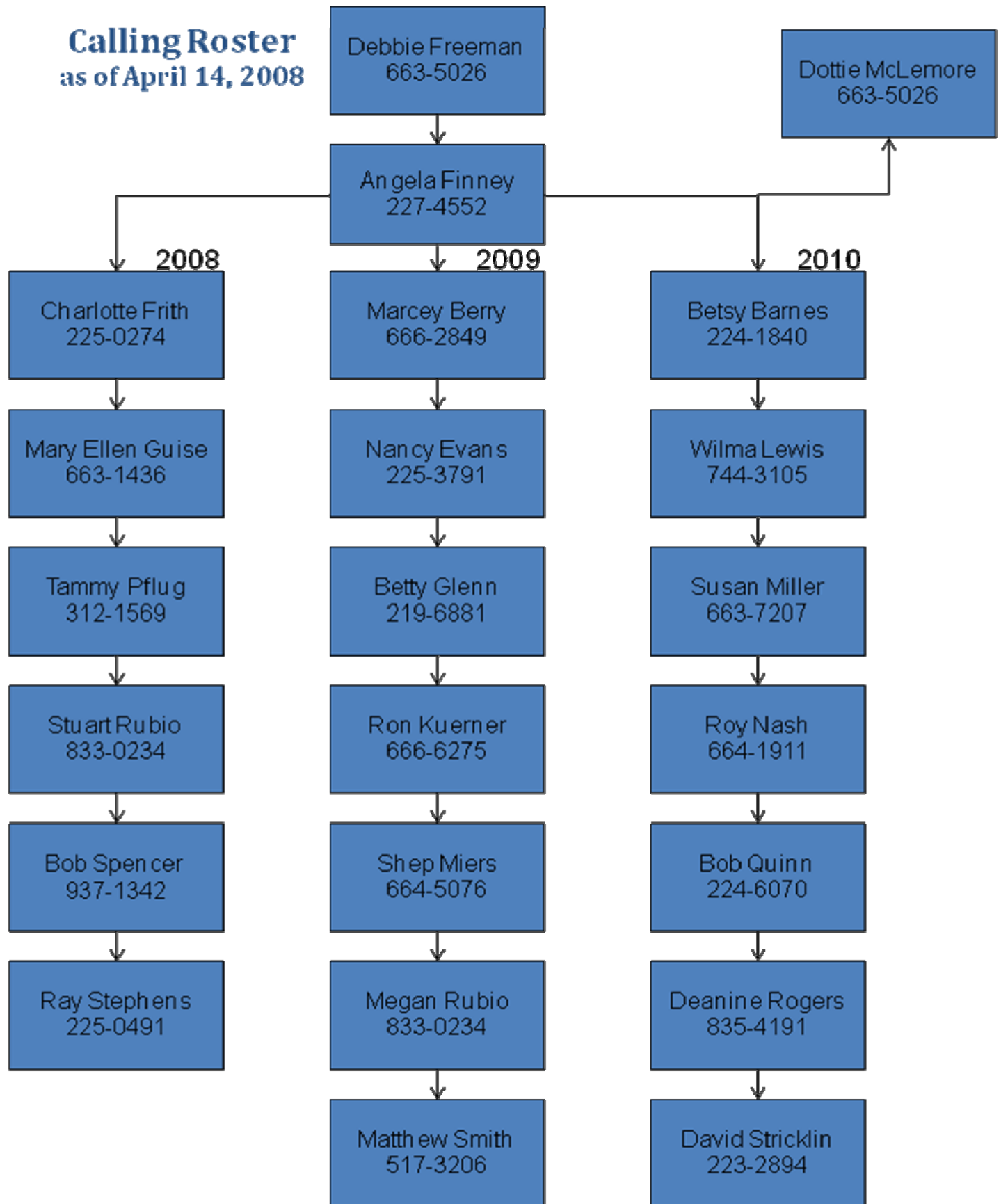
All Saints' Day Banners

- We discussed the idea of creating banners for each of the members whose names are read during All Saints' Day. The banners would have their names and some religious symbols. They could be carried in during the service and then presented to the families. We will bring the idea back up at the beginning of the fall.

Prayer Vigil for Church

- At the last session meeting, there was discussion of appointing a prayer team or holding a prayer vigil for the church finances. Through discussion our committee brainstormed a number of ideas along these lines. We talked about holding a seminar or class on prayer and having a Sunday morning sermon on the topic. We also talked about developing a model of prayer to provide to the congregation that could include certain things/people to pray for throughout the week. We will continue to work on this idea.

Calling Roster as of April 14, 2008



Debbie will call Angela who will call the next three session members and Deacon Chairperson. The last person in each row and Dottie will call Angela to report that the calling is complete. Then Angela will call Debbie to report completion. If the person you call does not answer, leave a message and call the next person in line. Continue until you talk to someone.

Pastor's Report

March 08

It is hard to believe that March has come and gone. A quarter of the year has sped by, but God's grace in our lives abounds. The season of Easter prepares the church for Pentecost and the rushing of the Holy Spirit into our lives so that we can be the church God wants us to be, so that we can proclaim the news "Jesus Christ is risen! He is risen, indeed!" in both our words and our actions; in our lives and our living. Though time seems to be passing God's grace and love abide.

In March of 2008 your pastor was involved in the following activities in and around Westover Hills Presbyterian Church:

On March 4 Debbie met with the Stewardship committee.

On Sunday, March 9 Debbie moderated the session meeting; and Debbie attended a mission committee meeting after the session meeting.

On March 10, attended and prayed at John MacLeod's retirement dinner.

March 10, spent the night at the church with IHN

On Tuesday, March 11, Debbie, Laura Wehner, and Heather Kilpatrick made a presentation at Second Presbyterian Church's circles about the Presbytery's covenant relationship with the Presbytery of Lacandon.

Debbie met and prayed with Mary Ellen Guise before her surgery.

On March 14 Debbie attended the Beacons' lunch.

On March 14, attended a dinner to honor Bill and Liz Branch.

On March 15, Debbie attended movie night where the movie Lion King was shown. Children of Men was shown in April and in May the movie Pay It Forward will be shown on May 17, please mark your calendars for this incredible movie.

During the week of March 17-21 Debbie led a Kerygma Bible Study, except on Friday, March 21, when Heather led that class.

On Friday March 21, Debbie conducted gravesides and memorial service for Burnelle Regnier.

On March 30, Debbie attended the Worship and Music meeting.

March

•Every Sunday Debbie teaches the lectionary Sunday school class based on the scripture for the next Sunday's sermon.

•Every Monday the program staff meets together followed by the entire staff meeting.

•Every Tuesday I participate in a lectionary study group

•Every Wednesday Evening there is a Wednesday Evening worship

•Every third Tuesday Cluster IX Church Professionals meet for discussion and brown-bag at Grace Presbyterian Church.

•Every third Wednesday is Presbytery Church Professionals' day at Stewpot. Westover always has a good showing with Dick Frothingham, Don Campbell, Heather, Debbie often going. Occasionally we take others with us.

Debbie completed her final project mid-March for her dissertation. She will go to Austin on April 24, to defend her dissertation, and then graduate on May 25, 2008.

Numerous other pastoral contacts have been made in person (home and hospital) and by phone and email. Several counseling appointments have been conducted as well. Each Sunday or Monday contacts are made with visitors.

Those who are interested in current news about the Presbyterian Church (USA) can go to the following web site for information and a news feed: <http://www.pcusa.org/pcnews/lists.htm>

Debbie continues to organize and make some subtle changes. Things are coming into place. Please help out when you are asked. In order for our congregation to grow and be who God wants us to be it is going to take all of us working together and being positive about God's plans for our future, it is also going to take us listening for God's voice, God's will, and to discern where God is leading us.

As those who have been elected to lead this congregation we have the opportunity to challenge one another to participate actively in the community, but also to pray for one another, for those in need, for our friends, our family, our enemies, the world, this congregation. As leaders we can step out in faith for this congregation by reading and studying God's word daily and challenging others to do so as well. We have the privilege to visit, to sit with, to listen to the people God leads us to, to be open to where God is calling us; and to live the gospel in word and deed.

Respectfully Submitted,

Debbie Freeman
Pastor, Westover Hills Presbyterian Church