

WESTOVER HILLS PRESBYTERIAN CHURCH  
 STATED SESSION MEETING  
**March 9, 2008**  
**12:00 p.m.**

AGENDA

1. Opening Prayer
2. **Invitation to Christ-pages 15-21 (please read and be prepared to discuss your thoughts on baptism. This study was approved at the October session meeting.)**
3. Approval of Minutes
4. Correspondence and Membership Changes
5. Consent Agenda
6. Reports
  - Executive Committee
  - Presbyterian Women
  - Board of Deacons
  - Christian Education
  - Fellowship
  - Membership/Communication
  - Mission
  - Service
  - \*Stewardship
  - Property and Maintenance
  - Personnel Committee
  - Preschool
  - Worship and Music
  - Nominating
  - Building Committee
  - Pastor
7. Old Business
  1. Library Proposal

New Business:

  1. Baptisms - Kayla Sears and Elizabeth Sears 3-28-08
  2. Request to take a several days of Study Leave the week after Easter 3-24, 3-25, 3-27, 3-28. And request a day of study leave on 4-24 to defend my dissertation.
8. Closing Prayer

Adjournment

<b>2008</b>	<b>2009</b>	<b>2010</b>
Angela Finney	Marcey Berry	Betsy Barnes
Charlotte Frith	Nancy Evans	Wilma Lewis
Mary Ellen Guise	Betty Glenn	David Stricklin
Tammy Pflug	Ron Kuerner	Deanine Rogers
Stuart Rubio	Shep Miers	Roy Nash
Bob Spencer	Megan Rubio	Bob Quinn
Ray Stephens	Matthew Smith	Susan Miller

**STATED SESSION MEETING  
SUNDAY, FEBRUARY 10, 2008  
CHAPEL**

The Session of Westover Hills Presbyterian Church met Sunday, February 10, 2008, in a stated session meeting in the chapel. Reverend Debbie Freeman moderated and opened with prayer at 12:05 p.m.

**ELDERS PRESENT:** Angela Finney, Charlotte Frith, Mary Ellen Guise, Tammy Pflug, Stuart Rubio, Bob Spencer, Ray Stephens, Marcey Berry, Nancy Evans, Shep Miers, Megan Rubio, Matthew Smith, Betsy Barnes, Wilma Lewis, David Stricklin, Deanine Rogers, Roy Nash, Bob Quinn, and Susan Miller.

**ELDERS ABSENT:** Betty Glenn (excused) and Ron Kuerner (excused)

A quorum was present.

**ALSO PRESENT:** Reverend Debbie Freeman, Heather Kilpatrick (DCE) and Dotty McLemore (Deacons)

Stu Rubio led a short study of "Invitation to Christ."

The minutes of the stated session meeting of January 13, 2008, were approved as written.  
The minutes of the special session meeting of January 20, 2008, were approved as written.  
The minutes of the special session meeting of January 27, 2008, were approved as written.  
The minutes of the congregational meeting of January 27, 2008, were approved as written.

**CORRESPONDENCE:**

A reminder from Presbytery of Arkansas about the Small Church Retreat and Workshop to be held at Ferncliff March 6th-8th.

Letter from the Committee on Ministry needing to set up a time to meet with the session for their triennial visit with Westover Hills Presbyterian Church.

**MEMBERSHIP CHANGES:**

New Members in January

Sam Laser (1/20/08)

E.C. "Bubba" Benton (1/20/08)

Dot McWeeny (1/27/08)

We note with sadness the death of Jess Wilson on January 21, 2008.

**CONSENT AGENDA:**

**Christian Education Committee -**

1. Request approval for DRAMA children to sing in worship on May 18<sup>th</sup>. This is also the day for teacher recognition and would give us the opportunity to recognize DRAMA volunteers at the same time.
2. Request approval for Vacation Bible School curriculum: The Great Bible Reef - Dive Deep Into God's Word.

### **Fellowship Committee -**

1. Request consent to have the annual Easter Egg hunt for children following worship on Easter Sunday, March 23<sup>rd</sup>.
2. Request to have the annual picnic at Ferncliff following worship on September 28, 2008.

### **Stewardship Committee -**

1. Contract signed for the building HVAC maintenance during 2008; initial payment (40% of contract) \$4,500.00 pending.

### **Worship and Music Committee -**

1. The Worship & Music Committee recommends the money collected for the Easter lilies, over and above the cost of the flowers be donated to Interfaith Hospitality Network of Little Rock.
2. The Worship & Music Committee request that the session approve Judi King's addition to the committee roster.

Consent agenda was approved.

### **COMMITTEE REPORTS:**

#### **Christian Education - Megan Rubio**

1. Per session's request last month, the committee provided more information about Sunday School attendance and ways to increase awareness and participation in Sunday School. They gave out a list of things the CE Committee will do to increase attendance and a list of suggestions for all session members to do.
  2. Heather reported on plans for the Youth to join People First for a breakfast fund raiser on February 23<sup>rd</sup>.
- Remainder of report received as information.

#### **Membership & Communications - Ray Stephens**

1. Recommended changes of Westover Hills Role. Members on list A will be removed from the roll. Members on List B are recommended to be listed as non-residents and members on list C be listed as inactive. It was approved, but session has a week to make changes.
  2. Distributed the 2008 assignments for the Elder greeters who will remain the Narthex at the beginning of the Sunday morning service for a brief time to greet latecomers.
- Remainder of report received as information.

#### **Stewardship - Bob Spencer**

Bob gave a Minute for Mission.

Pledge update - need \$2808 to meet budget

Monthly Update - \$8,000 short in January

Received a \$100,000 check that will be put in construction account at present until discussion of proper use of money.

Stewardship Workshop on February 23<sup>rd</sup> from 9 to 12:00.

Motion made to extend the \$1,000.00 extra payment to the principle on the construction loan through June 30<sup>th</sup>, with the provision if the funds are low, the Stewardship Committee will curtail the extra payment pending receipt of sufficient funds. Motion approved.

Motion made that Sunday, October 5, 2008, be designated as Commitment Sunday. Motion passed.

Tammy reported that the Cotham Fund has been moved to the Texas Presbyterian Foundation.

Remainder of report received as information.

**Personnel - Mary Ellen Guise**

The Personnel Committee recommended that we accept Lindsay Freeman as Child Care Coordinator until August, 2008. It was approved.

Remainder of report received as information.

**OLD BUSINESS;**

The telephone tree is being updated and changes being made.

**NEW BUSINESS;**

Session voted to have the Triennial visit of the COM during a regular session meeting on Sunday. It will be planned sometime after Easter.

There being no further business, the meeting was adjourned at 1:40 p.m.

Respectfully submitted,

Angela Finney  
Clerk of Session

**Special Session Meeting**  
**Sunday, January 20, 2008**  
**Office**

The purpose of the Special Session Meeting was to receive two new members, Sam Laser and E.C. "Bubba" Benton.

**Elders present:** Ray Stephens, Stuart Rubio, and Angela Finney

A quorum was present for the purpose of membership changes.

Reverend Debbie Freeman moderated and opened with prayer at 10:05 a.m.

Sam Laser and Bubba Benton were examined by Reverend Freeman. Motion was made and seconded to receive Sam Laser by Reaffirmation of Faith, and Bubba Benton by Transfer of Letter from the Bible Fellowship Church. Motion passed.

Sid Dabbs will sponsor Sam Laser and Learle Burford will sponsor Bubba Benton.

They will both answer the same questions before the congregation during worship this morning.

There being no further business, Reverend Debbie Freeman closed the meeting with prayer.

Respectfully submitted,

Angela Finney  
Clerk of Session

## Consent Agenda

Session Meeting February 10, 2008

### The Christian Education Committee

1. Request approval to host a Youth Fundraiser after worship on April 20<sup>th</sup>.
2. Request approval to use the new Youth Thoughtful Christian Curriculum for Youth Sunday School between Easter and the start of the summer session.
3. Request approval for the Youth to host the members of Lewis House for a Lock-In at the church on March 29<sup>th</sup>.

### Property and Maintenance

1. Request to have all church landscape & clean-up on March 15.

### Worship and Music Committee

1. The Worship & Music Committee requests that instead of the previously approved Lay Sunday service (led by elders), we would like to have a Sunday service led by those who will be attending the mission trip to Chiapas. The date will be set for some time after their return.

**MODERATORS MEETING  
TUESDAY, FEBRUARY 26, 2008  
MID HIGH ROOM**

The Committee Moderators met on Tuesday, February 26, 2008, in the Mid High Room. Reverend Debbie Freeman moderated and opened the meeting with prayer at 6:30 p.m.

**ELDERS PRESENT:** Nancy Evans, Megan Rubio, Wilma Lewis, Angela Finney, Mary Ellen Guise, Roy Nash, Bob Spencer, Ray Stephens, Charlotte Frith, and Tammy Pflug.

A quorum was present.

**Christian Education - Megan Rubio**

1. Working on Holy Week activities. The Youth will not have a breakfast. There will be regular Sunday School on Easter Sunday.
2. Westover Wednesdays is doing well. Having 50 to 60 people. It will resume again in the fall after this Lenten season.
3. Will discuss under old business the library proposal.

**Fellowship - Charlotte Frith**

1. Movie Night will be March 15<sup>th</sup>.
2. Easter egg hunt after worship on Easter.
3. Lunch for Mission Team on April 6<sup>th</sup>
4. Church picnic in July will also have a talent show. Thinking about changing menu.

**Membership & Communications - Ray Stephens**

1. Will distribute a Holy Week activities flyer in the neighborhood on March 9th.

**Mission - Wilma Lewis**

1. Ann Patterson and Max Snowden working on a possible grant for Mexico Mission Trip next year.
2. Fourteen people will be leaving on April 6<sup>th</sup> for Mexico.

**Service - Roy Nash**

1. Working on the upcoming IHN visit.

**Stewardship - Bob Spencer**

1. Had 25 people at the workshop on the 23<sup>rd</sup>.

**Property & Maintenance - Nancy Evans**

1. March 15<sup>th</sup> will be clean-up day at the church.

**Personnel - Mary Ellen Guise**

No report

**Pastor**

Reminded everyone to look at the calendar on web site. Thanks to everyone who is working on it.

**Treasurer - Tammy Pflug**

1. Distribution form will soon be available on the website.
2. Rosie Spencer will be in the office on Thursdays.

There being no further business, the floor was open to full committee membership at 7:00 p.m.

Respectfully submitted,

Angela Finney  
Clerk of Session

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Presbyterian Women Coordinating Team  
March 3, 2008

1. March 7<sup>th</sup> World Day of Prayer Church Women United but do not know what church it will be held at. No flyer received.
2. A large number of Snacks were collected for UAMS Cancer Center during February.
3. Thanks for helping with the Wednesday night February 20<sup>th</sup> during Lent, the service project for the children of Women and Children First craft projects and also to all of you who helped on February 13 to cut flannel for UAMS..
4. Two more baskets were made up and given to Women and Children First (this brings up the total to 6 for 2008)
5. Will be collecting baby caps, blankets, booties and socks now through April for the UAMS preemies. We are looking for people to cut out and sew up the jackets and people to make blankets. Contact Carolyn Nash if you know of someone who can help out in this manner.
6. Volunteers are needed to help Carolyn, Betty, Charlotte, and Mary Lois down at W& C First on Thursday from 6:00 to 7:00
7. Volunteers are needed to help on Tuesday afternoon with the DRAMA program
8. Vivianna gave a griddle and Lucy and Melanie gave 2 large pans to the Lewis House and Virginia Scott took these items to the boys last month.
9. The Vera Lloyd Lewis House boys will be coming to Little Rock on March 29, and spending the night with our youth at the church. PW will be planning to spend Saturday afternoon with them doing one of the following things (going to the IMAX, going to the dollar movie in NLR, or shopping). They will meet up at the church at 6:00 pm to have dinner with the WHPC Youth. Heather will let us know what kind of help she needs for the weekend (food, air mattress, other items)
10. Spring Gathering will be April 5, 2008 at Presbyterian Church of Bella Vista, registration at 9:00 am. Program begins at 9:30 am the Lunch cost is \$6.50 reservations should be received by March 31<sup>st</sup>. The local mission will need the following items: Men's white athletic socks, packaged disposable razors, white washcloths, motel soaps and lotions, combs, Band-Aids and empty adult shoeboxes. Conference rate of \$59.00 per night for a standard room or \$79.00 per night for a junior suite can be made at the Hilton Garden Inn at Bentonville (Exit 85) Call toll-free 877-782-9444 or visit [www.bentonville.stayhgi.com](http://www.bentonville.stayhgi.com) Be sure to mention code C-PW or Presbyterian Women. There is a major soccer tournament this same week end, so the rooms are going quickly. Another place that was suggested by Virginia Scott is "Boon Slick Lodge" in Jane, MO phone # 417-226-1888. She stated that this is a new lodge and was very clean and this would not be too far from Bentonville.
11. Vera Lloyd Pink Hat Day will be April 26 with registration starting at 9:00 a. in their gym. We need to RSVP so they can have a head count for lunch. **New address for Vera Lloyd Home: Administrative Office: 1501 N. University, Suite 345, Little Rock, AR 72207**
12. Synod of the Sun Spirituality Retreat will be May 23-25 at Lyon College in Batesville, AR
13. Mo Ranch Bible Study Conference will be July 21-23 (Monday – Wed)
14. Melanie will be checking on the price of steam table covers for the kitchen. These will be purchased from some of the kitchen shower money.
15. PW has been asked to consider the following request from Presbytery Disaster Committee: I'm helping to coordinate Arkansas Presbytery's response to the recent tornadoes. Emmett Powers and I were discussing some of the larger items that are needed by displaced families and those who have suffered significant damage to their homes. Among these items are sheds in which to keep personal belongings while homes are rebuilt and mattresses for those who lost their beds. Emmett is guessing that a shed may be provided to a family for about \$800 each, and that mattresses may be purchased for somewhere in the \$400 range. Our question is would you be willing to issue a challenge to the PW of Arkansas Presbytery (within a single congregation, as circles, or perhaps as clusters if necessary) to sponsor a shed for \$800 or a mattress set for \$400? The funds could be directed to the Presbytery Office (9221 N. Rodney Parham Rd., LR, 72227) made payable to the Presbytery with a memo indicating "Tornado - shed" or "Tornado - mattress". These items are needed quickly, so any help

would be greatly appreciated.

If you have any questions, please let me know. You may e-mail me or call me at (501) 920-3635. And thanks for any help you can offer in this matter.

In Christ, Jim Freeman

16. Nancy Evans has requested that PW talk about helping to purchase another refrigerator for the kitchen.
17. We will be checking with Betsy Barnes about the possibility of doing a breakfast with the Civitan (Developmental Disabled Group) on June 14 or 21. This is the same group that connected with WHPC Youth. This would allow PW to raise funds to support our mission projects.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Board of Deacons

Date of Meeting: March 9, 2008

Consent Agenda Items: None

Need for Docket Time in Session Meeting: Yes/**NO**

Calendar Items: None

Action Items for Discussion during Session Meeting: None

Information:

At the request of Debbie Freeman, the monthly luncheons – to be hosted by deacons - with residents of Presbyterian Village were reinstated in February 2008. These luncheons are scheduled for the 2<sup>nd</sup> Wednesday of each month @ 11:45 a.m. in the private conference room adjacent to the dining hall at PV. All WHPC residents of PV were invited and we had a total of 10 residents and 3 deacons present. (Debbie was unable to join us as she had a prior commitment; she will attend future luncheons.) The luncheon was held on February 13<sup>th</sup> and Mary Flo Klein had the table all decorated for Valentine's Day. It was a most enjoyable time and we're looking forward to hosting the March luncheon and all that follow.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Christian Education

Date of Meeting: February 24, 2008

Need for Docket Time in Session Meeting: NO

Calendar Items: Youth Fundraiser on April 20<sup>th</sup>  
Youth hosting Lock-In for Lewis House on March 29<sup>th</sup>

Actions Items for Discussion during Session Meeting: None

Information:

**Sunday School Classes**

- The Youth Sunday School Class is almost done with the Great Cloud of Witnesses Curriculum. We will use the new Youth Thoughtful Christian lessons to fill the gap between Easter and the start of Summer Sunday School.

**Youth Group**

- They designed T-shirts for the mission trip to Chiapas. They will have enough shirts made for the Westover Hills youth and the youth in Chiapas.
- We have 3 students attending the mid-high youth retreat this summer, and 1 college student attending the youth mission trip to the Gulf Coast. Heather will attend both trips and Matt Smith may be going on the mission trip.
- We currently need to raise about \$50 more to cover the cost of the summer trips.
- Elizabeth Ellis has raised all of the money she needs for her Footsteps In Faith trip and continues her preparation for that journey.
- We are in need of a few adult volunteers to participate in mid-high and senior high youth group meetings. Each volunteer will be asked to participate about once a month to allow the youth to interact with other adults in the congregation besides their parents and teachers.

**Westover Wednesday Service Projects**

- WOW services have been fairly well attended so far. We have had between 50-60 people at worship and about 30 staying to work on the service projects.
- We will not offer additional classes or activities in the spring. We will resume WOW activities in the fall.

**Graduation Bibles for Youth**

- We have selected a Bible to give to the graduating seniors on their recognition day. We will be asking people who have been active in the lives of the graduates to write messages, identify scripture verses, and put words of inspiration in the Bibles. By doing this we hope we can continue to guide and teach the graduates as they step out into the world, as well as nurture their connection with their home church.

**Holy Week Activities**

- At the request of the Moderator's Meeting, we will have normal Sunday School on Easter Sunday. Adult classes will go as scheduled. We may do something different for the children, mid-high, and senior high youth.

## **Summer Sunday School**

- We are working on ideas for Summer Sunday School classes for all ages.
- We are considering the use of the We Believe Curriculum for the children's class. The lessons are very clearly outlined, independent of each other, and are well suited for having a different teacher each week.
- We are discussing the idea of doing a Bible Exploration theme for adult Summer Sunday School. There are numerous lessons in the Thoughtful Christian Curriculum that would lead to a deeper understanding of how to read the Bible, how to interpret scripture, and how to understand context. More info to follow.
- We are planning to have a separate Sunday School class for the Youth. Matt Smith volunteered to be a teacher. We are looking into the possibility of using TC Youth lessons and possibly adult lessons as well. More info to follow.

**\*NEXT MEETING\*** - will be Sunday, March 30<sup>th</sup> after worship. Meeting was closed with prayer.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Fellowship

Date of Meeting: February 24, 2008

Consent Agenda Items: none

Need for Docket Time in Session Meeting: Yes/No - No

Calendar Items:

March 15 – furnish refreshments for Movie Night

March 23 – Easter Egg Hunt for Children following worship

April 6 – provide lunch for those going on Mission trip to Chiapas - following worship

Actions Items for Discussion during Session Meeting:

Information:

300 eggs will be filled with candy or treats for the Easter Egg Hunt. Committee members will also provide treat bags for the children. We will hide the eggs after Sunday school and will ask some of the older youth to help. In case of rain, the Fellowship hall will be used.

We will provide lunch for the mission trip members following worship on April 6. A light lunch, possibly a deli tray for sandwiches, salad and dessert, was suggested.

The annual fish fry was discussed at length. The committee members are considering recommending a barbecue (beef, pork, chicken) dinner instead of fish this year. Several church members had suggested we have something other than all fried food. We will check with barbecue catering places for prices. The dinner will be combined with a talent show this year. Final decisions will be discussed at our next meeting.

Charlotte Frith

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Membership & Communications

Date of Meeting: February 26, 2008

Consent Agenda Items: None

Need for Docket Time in Session Meeting: Yes/No

Calendar Items:

Reminders: Next New Member Gathering April 19, 2008 at 9:30 AM in the Chapel  
Next New Member Recognition event April 27, 2008 in the Fellowship Hall after morning worship.

Actions Items for Discussion during Session Meeting:

None

Information:

- Distribution of flyers to the neighborhood announcing the events of Holy Week - Sunday afternoon March 9<sup>th</sup> at 2:30 was deemed to be the best time. Ray contacted Heather secured WHY involvement in the effort. Presbytery policy requires a minimum of two youth per each adult in any joint activity. Ray will provide names from the Time and Talent sheets to Libby for calling other volunteers and get the word out. To date, we have at least 6 youth and 4 adults.
- Libby and her crew of volunteers are doing a marvelous job of keeping up with the numerous visitors to WHPC worship activities. The committee reviewed recent names and it appears that we have three new individuals who are ready to commit to membership at WHPC.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Service

Date of Meeting: March 10, 2008

Consent Agenda Items:

Need for Docket Time in Session Meeting: No

Calendar Items:

Actions Items for Discussion during Session Meeting:

Information:

1. We had a great response to our announcement and bulletin insert for IHN. We got cash donations and volunteers to provide food. We could use a few more overnight hosts, but we had enough.
2. On Mondays during March, from 3:00 to 9:00 pm, CheeburgerCheeburger will donate 15 percent of the price of your meal to IHN when you eat in or take out. All you have to do is to bring in the flyer which you can download and print from the WHPC web. The link to the flyer is: <http://www.westoverhills.org/flyer.pdf>, or you may click on the link in the announcement on the initial page of the WHPC web site and print the flyer.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Stewardship

Date of committee meetings: Tuesday, March 4, 2008

Consent Agenda Items: none

Need for Docket time in Session Meeting: Yes  No

Minute for Mission

Audit Team Preparation: Sid Dabbs, Ralph Finney; Office Staff, Renetta Cheatham, Betty Spencer; Advisory, Robert Spencer and Tammy Pflug. The intent is to be fully prepared when Randy Perryman starts his audit in late April or May.

Monthly Update of Financial Status

Balance Sheet  
Restricted Account  
Operating Account  
Pending adjustments to several lines to improve reporting accuracy

Revised Budget Estimates (see the sheet on the next page)

Stewardship Workshop Results: 25 People received the information from the workshop

The committee discussed a possible "Build the reserve day or Pay down the mortgage day. Further discussion required

Reviewed a copy machine proposal

Calendar Items:

Actions for Discussion during Session Meeting

Temporarily curtail \$1000.00 payment to mortgage principle

Attachments:

2008 Revised Budget

March 04, 08 Committee Report

WHPC Annual Income Requirements					
	Operating Budget		Mortgage		Yearly Total
<b>Annual</b>	\$ 366,064.00		\$ 218,552.00		\$ 584,616.00
					The Actual Budget
Yearly Income Requirements to date					
	Operating Budget		Mortgage		Monthly Total
<b>Jan-Feb</b>	\$ 61,010.00		\$ 35,930.32		\$ 96,940.32
<b>29-Feb</b>	\$ 50,094.39		\$ 11,209.90		\$ 61,304.29
<b>Over Short</b>	\$ (10,915.61)		\$ (24,720.42)		\$ (35,636.03)
WHPC Monthly Income Requirements					
	Operating Budget		Mortgage		Monthly Total
<b>Feb-08</b>	\$30,505.00		\$17,965.46		\$48,470.46
<b>Received</b>	\$26,227.22		\$5,448.90		\$31,676.12
<b>Over Short</b>	\$ (\$4,277.78)		\$ (\$12,516.56)		\$ (\$16,794.34)

\* A \$100,000 gift received in February 08 went to Construction account 10900, BOZ, (mortgage) reserve to cover months where the church has a shortfall in the mortgage (CC I \* II) funds received.

The 2008 **Operating Budget** for the year was short (-\$7136.57) through Feb 29, 2008

February 23 Stewardship Workshop: Comments received.

- Consider additional meetings after church and serve lunch
- Continue making presentations until everyone understands the financial needs
- Make presentations to small groups
- Meet with the Beacons, PW, Circles and Mariners with a scaled down presentations
- Combine the Operating Budget and the Mortgage together as it provides an improved picture
- Explore both refinancing with the BOZ and a new PC USA loan
- Continue to explore options to improve financial transparency

**Westover Hills Presbyterian Church**  
**Balance Sheet**  
**Year-to-date, Through February 2008**

**Accounts**

**Assets**

Assets

Checking account at BOZ

10000 - BOZ #1 Operating (\$5,388.84)

10010 - BOZ #2 Operating Reserve Acct \$30,876.86

10020 - BOZ #3 Operating Designated Funds \$28,474.45

Operating Total \$53,962.47

10900 - Construction Account \$218,927.28

10030 - BOZ #4 Capital #1 \$13,872.29

10035 - BOZ #5 Capital #2 \$17,812.43

Construction Total \$250,612.00

**Liabilities**

Liabilities

40000 - Construction Loan Payable \$2,371,983.81

**Summary of Restricted Accts  
Month-to-date, Through February 2008**

<b>Accounts</b>	<b>Beginning Balance</b>	<b>Restricted Revenues</b>	<b>Restricted Expenses</b>	<b>Ending Balance</b>
<b>Temporary Restricted</b>				
10202 - Capital Campaign Grounds	\$1,641.03	\$7,568.88	\$7,568.88	\$1,641.03
90000 - Memorial Fund	\$7,210.15	\$1,215.00	\$0.00	\$8,425.15
90003 - Gifts/Misc	\$181.06	\$0.00	\$0.00	\$181.06
90004 - Flowers	\$2.31	\$0.00	\$0.00	\$2.31
90005 - Chiapas Mexico Mission Trip 2007	\$7,313.21	\$0.00	\$600.00	\$6,713.21
90006 - InterFaith Hospitality Network	\$139.03	\$395.00	\$50.00	\$484.03
90008 - Choir	\$8.87	\$40.00	\$303.20	(\$254.33)
90009 - Back-To-School Supplies	\$50.00	\$0.00	\$0.00	\$50.00
90010 - Misc. Designated	\$181.47	\$579.69	\$114.69	\$646.47
90012 - Lewis House	\$620.25	\$40.00	\$0.00	\$660.25
90013 - Mariners Project W/D	(\$42.57)	\$0.00	\$0.00	(\$42.57)
90016 - MX Mission Endowment	\$6,266.00	\$0.00	\$6,266.00	\$0.00
90017 - Keepsake Bricks	\$94.00	\$0.00	\$94.00	\$0.00
90018 - Whitmore Scholarship	\$1,924.95	\$0.00	\$332.00	\$1,592.95
90035 - Ellis Footsteps in Faith	\$1,084.00	\$400.00	\$0.00	\$1,484.00
90040 - Organ Fund	\$1,358.00	\$0.00	\$0.00	\$1,358.00
90050 - Souper Bowl Luncheon	\$0.00	\$623.00	\$0.00	\$623.00
90060 - Drama Group	\$143.89	\$0.00	\$0.00	\$143.89
90095 - Presbytery of Arkansas Meeting	\$122.04	\$0.00	\$122.04	\$0.00
90096 - Ellis Family Chiapas	\$1,225.00	\$100.00	\$0.00	\$1,325.00
90400 - Susie Wiggins' Seminary Fund	\$0.00	\$2,150.00	\$2,125.00	\$25.00
90500 - Chiapas Trip 2008	\$0.00	\$3,416.00	\$0.00	\$3,416.00
<b>Total Temporary Restricted</b>	<b>\$29,522.69</b>	<b>\$16,527.57</b>	<b>\$17,575.81</b>	<b>\$28,474.45</b>

**Westover Hills Presbyterian Church**  
**Oper/Acct Analysis of Revs & Exps -Detail Landscaped 08**  
**Month-to-date, Through February 2008**

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
<b><u>Revenues</u></b>					
<b>Tithes and Offerings</b>					
60100 - Loose Plate	\$7,500.00	\$881.85	\$6,618.15	11.76%	\$473.00
60200 - Pledge Receipts	\$324,123.00	\$43,913.00	\$280,210.00	13.55%	\$23,040.50
60250 - Non-Pledge Receipts	<u>\$12,000.00</u>	<u>\$3,525.00</u>	<u>\$8,475.00</u>	<u>29.38%</u>	<u>\$1,845.00</u>
<b>Total Tithes and Offerings</b>	<b>\$343,623.00</b>	<b>\$48,319.85</b>	<b>\$295,303.15</b>	<b>14.06%</b>	<b>\$25,358.50</b>
<b>Other Income</b>					
60300 - Building Deposits & Use Fee	\$10,000.00	\$409.00	\$9,591.00	4.09%	\$184.50
60400 - Interest Income	\$400.00	\$32.22	\$367.78	8.06%	\$11.56
60500 - Organ Mtnc. Fund	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
60600 - Preschool Use Fee	\$8,226.00	\$1,333.32	\$6,892.68	16.21%	\$666.66
60700 - Joy Gift	\$295.00	\$0.00	\$295.00	0.00%	\$0.00
60705 - One Great Hour of Sharing	\$1,265.00	\$0.00	\$1,265.00	0.00%	\$0.00
60710 - PW Birthday	\$720.00	\$0.00	\$720.00	0.00%	\$0.00
60715 - Thank Offering	<u>\$535.00</u>	<u>\$0.00</u>	<u>\$535.00</u>	<u>0.00%</u>	<u>\$0.00</u>
<b>Total Other Income</b>	<b><u>\$22,441.00</u></b>	<b><u>\$1,774.54</u></b>	<b><u>\$20,666.46</u></b>	<b><u>7.91%</u></b>	<b><u>\$862.72</u></b>
<b>Total Revenues</b>	<b><u>\$366,064.00</u></b>	<b><u>\$50,094.39</u></b>	<b><u>\$315,969.61</u></b>	<b><u>13.68%</u></b>	<b><u>\$26,221.22</u></b>
<b><u>Expenses</u></b>					
<b>Child Care</b>					
71100 - Child Care	<u>\$5,000.00</u>	<u>\$410.00</u>	<u>\$4,590.00</u>	<u>8.20%</u>	<u>\$302.50</u>
<b>Total Child Care</b>	<b>\$5,000.00</b>	<b>\$410.00</b>	<b>\$4,590.00</b>	<b>8.20%</b>	<b>\$302.50</b>
<b>Session/Presbytery Costs</b>					
72100 - Session/Presbytery Costs	<u>\$500.00</u>	<u>(\$91.56)</u>	<u>\$591.56</u>	<u>0.00%</u>	<u>(\$41.56)</u>
<b>Total Session/Presbytery Costs</b>	<b>\$500.00</b>	<b>(\$91.56)</b>	<b>\$591.56</b>	<b>0.00%</b>	<b>(\$41.56)</b>
<b>Christian Education</b>					
73100 - Curriculum Literature	\$1,900.00	\$249.45	\$1,650.55	13.13%	\$24.45
73110 - Drama	\$800.00	\$271.41	\$528.59	33.93%	\$88.36
73300 - Youth Group	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
73400 - Supplies	\$800.00	\$70.64	\$729.36	8.83%	\$62.06
73401 - Special Activities	\$100.00	\$59.50	\$40.50	59.50%	\$59.50

73402 - Camps, Conf., LDR Training	\$1,000.00	\$150.00	\$850.00	15.00%	\$150.00
73403 - Book Study Group/Library	\$100.00	\$0.00	\$100.00	0.00%	\$0.00
73404 - Childrens' Worship Folders	\$100.00	\$87.60	\$12.40	87.60%	\$87.60
73405 - Confirmation Act./Bibles	\$100.00	\$0.00	\$100.00	0.00%	\$0.00
73407 - Special Speakers	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
73408 - Teacher Rec./Sr. Bibles	\$100.00	\$0.00	\$100.00	0.00%	\$0.00
73409 - Vacation Bible School	<u>\$650.00</u>	<u>\$0.00</u>	<u>\$650.00</u>	<u>0.00%</u>	<u>\$0.00</u>
<b>Total Christian Education</b>	<b>\$6,900.00</b>	<b>\$888.60</b>	<b>\$6,011.40</b>	<b>12.88%</b>	<b>\$471.97</b>
<b>Fellowship</b>					
74100 - Kitchen Supplies/Coffee	\$650.00	\$314.27	\$335.73	48.35%	\$314.27
74200 - Special Projects	\$850.00	\$92.00	\$758.00	10.82%	\$92.00
74300 - Misc.-Fellowship	\$200.00	\$0.00	\$200.00	0.00%	\$0.00
74400 - Westover Wednesdays	<u>\$2,000.00</u>	<u>(\$17.05)</u>	<u>\$2,017.05</u>	<u>0.00%</u>	<u>(\$17.05)</u>
<b>Total Fellowship</b>	<b>\$3,700.00</b>	<b>\$389.22</b>	<b>\$3,310.78</b>	<b>10.52%</b>	<b>\$389.22</b>
<b>Worship &amp; Music</b>					
84100 - Organ/Piano Maintenance	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$0.00
84200 - Music Library	\$350.00	\$0.00	\$350.00	0.00%	\$0.00
84300 - Paid Choir/Musicians	\$2,000.00	\$400.00	\$1,600.00	20.00%	\$200.00
84400 - Pulpit Supply	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
84401 - Musician Substitutes	\$75.00	\$0.00	\$75.00	0.00%	\$0.00
84500 - Special Projects - W & M	\$200.00	\$61.27	\$138.73	30.64%	\$0.00
84700 - Communion	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$100.00</u>	<u>0.00%</u>	<u>\$0.00</u>
<b>Total Worship &amp; Music</b>	<b>\$5,225.00</b>	<b>\$461.27</b>	<b>\$4,763.73</b>	<b>8.83%</b>	<b>\$200.00</b>
<b>Finance &amp; Administration</b>					
75100 - Office Supplies	\$3,300.00	\$291.69	\$3,008.31	8.84%	\$252.73
75200 - Postage	\$2,700.00	\$446.00	\$2,254.00	16.52%	\$82.00
75300 - Copier Expense	\$10,000.00	\$1,953.94	\$8,046.06	19.54%	\$1,062.08
75600 - Misc. - F & A	<u>\$2,700.00</u>	<u>\$330.72</u>	<u>\$2,369.28</u>	<u>12.25%</u>	<u>\$186.72</u>
<b>Total Finance &amp; Administration</b>	<b>\$18,700.00</b>	<b>\$3,022.35</b>	<b>\$15,677.65</b>	<b>16.16%</b>	<b>\$1,583.53</b>
<b>Staff Expense</b>					
<b>Pastor-Debbie</b>					
76101 - Salary/Allowance - Debbie	\$57,474.00	\$9,578.96	\$47,895.04	16.67%	\$4,789.48
76105 - Auto Allowance - Debbie	\$1,700.00	\$0.00	\$1,700.00	0.00%	\$0.00
76201 - Pension/Insurance - Debbie	\$17,817.00	\$2,969.52	\$14,847.48	16.67%	\$1,484.76
76202 - Dental - Debbie	\$1,216.00	\$202.84	\$1,013.16	16.68%	\$101.42
76301 - FICA-Debbie	\$4,397.00	\$0.00	\$4,397.00	0.00%	\$0.00
76501 - Professional - Debbie	<u>\$3,000.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>	<u>0.00%</u>	<u>\$0.00</u>
<b>Total Pastor-Debbie</b>	<b>\$85,604.00</b>	<b>\$12,751.32</b>	<b>\$72,852.68</b>	<b>14.90%</b>	<b>\$6,375.66</b>

<b>Church Staff</b>						
<b>DCE</b>						
76900 - DCE's salary	\$31,000.00	\$5,166.68	\$25,833.32	16.67%	\$2,583.34	
76901 - DCE's FICA/Medicare	\$2,371.00	\$395.24	\$1,975.76	16.67%	\$197.62	
77301 - DCE's auto allowance	\$200.00	\$0.00	\$200.00	0.00%	\$0.00	
77302 - DCE book allowance	\$200.00	\$152.13	\$47.87	76.07%	\$0.00	
77303 - DCE Cont. Ed.	<u>\$750.00</u>	<u>\$144.52</u>	<u>\$605.48</u>	<u>19.27%</u>	<u>\$10.72</u>	
<b>Total DCE</b>	\$34,521.00	\$5,858.57	\$28,662.43	16.97%	\$2,791.68	
<b>Director of Music</b>						
77200 - Director of Music's salary	\$22,231.00	\$3,705.16	\$18,525.84	16.67%	\$1,852.58	
77202 - Director of Music FICA/Medicare	<u>\$1,701.00</u>	<u>\$283.44</u>	<u>\$1,417.56</u>	<u>16.66%</u>	<u>\$141.72</u>	
<b>Total Director of Music</b>	\$23,932.00	\$3,988.60	\$19,943.40	16.67%	\$1,994.30	
<b>Other Staff</b>						
76803 - Adm. Assistant's salary	\$27,300.00	\$4,550.00	\$22,750.00	16.67%	\$2,275.00	
76805 - Adm. Assistant FICA/Medicare	\$2,088.00	\$382.00	\$1,706.00	18.30%	\$191.00	
76807 - Adm. Assistants Auto Allowance	\$200.00	\$36.86	\$163.14	18.43%	\$0.00	
76812 - Children's Choir Dir.	\$1,800.00	\$443.28	\$1,356.72	24.63%	\$221.64	
76814 - Temporary Labor	\$300.00	\$500.00	(\$200.00)	166.67%	\$0.00	
77500 - Sexton Salary	\$21,239.00	\$3,539.84	\$17,699.16	16.67%	\$1,769.92	
77501 - Sexton FICA/Medicare	<u>\$1,625.00</u>	<u>\$270.80</u>	<u>\$1,354.20</u>	<u>16.66%</u>	<u>\$135.40</u>	
<b>Total Other Staff</b>	<u>\$54,552.00</u>	<u>\$9,722.78</u>	<u>\$44,829.22</u>	<u>17.82%</u>	<u>\$4,592.96</u>	
<b>Total Church Staff</b>	<u>\$113,005.00</u>	<u>\$19,569.95</u>	<u>\$93,435.05</u>	<u>17.32%</u>	<u>\$9,378.94</u>	
<b>Total Staff Expense</b>	\$198,609.00	\$32,321.27	\$166,287.73	16.27%	\$15,754.60	
<b>Membership</b>						
78100 - Membership Comm.	\$1,610.00	\$73.10	\$1,536.90	4.54%	\$73.10	
78200 - Communication Com.	<u>\$1,140.00</u>	<u>\$807.97</u>	<u>\$332.03</u>	<u>70.87%</u>	<u>\$764.97</u>	
<b>Total Membership</b>	\$2,750.00	\$881.07	\$1,868.93	32.04%	\$838.07	
<b>Diaconate</b>						
86000 - Diaconate Care	<u>\$1,000.00</u>	<u>\$455.61</u>	<u>\$544.39</u>	<u>45.56%</u>	<u>\$236.36</u>	
<b>Total Diaconate</b>	\$1,000.00	\$455.61	\$544.39	45.56%	\$236.36	
<b>Property &amp; Maintenance</b>						
79200 - Building Repairs	\$300.00	\$0.00	\$300.00	0.00%	\$0.00	
79300 - Heating/AC	\$200.00	\$0.00	\$200.00	0.00%	\$0.00	
79400 - Plumbing	\$250.00	\$0.00	\$250.00	0.00%	\$0.00	
79500 - Lights	\$400.00	\$0.00	\$400.00	0.00%	\$0.00	
79600 - Painting	\$100.00	\$0.00	\$100.00	0.00%	\$0.00	
79700 - Pest Control	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	
79800 - Dumpster	\$2,200.00	\$398.70	\$1,801.30	18.12%	\$199.27	

79900 - Janitorial Supplies	\$4,500.00	\$522.95	\$3,977.05	11.62%	\$336.43
80000 - Misc.-P & M	\$1,500.00	\$181.38	\$1,318.62	12.09%	(\$27.96)
80001 - Grounds	\$1,800.00	\$322.50	\$1,477.50	17.92%	\$322.50
80002 - Van Expense	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
80003 - Capital Replacement Account	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$0.00
80004 - Elevator Maintenance	\$2,000.00	\$1,989.57	\$10.43	99.48%	\$0.00
80005 - Fire Alarm Inspection	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
80006 - RPZ Inspections	\$750.00	\$0.00	\$750.00	0.00%	\$0.00
80007 - HVAC Maintenance Contract	<u>\$12,200.00</u>	<u>\$4,837.50</u>	<u>\$7,362.50</u>	<u>39.65%</u>	<u>\$4,837.50</u>
<b>Total Property &amp; Maintenance</b>	\$32,950.00	\$8,252.60	\$24,697.40	25.05%	\$5,667.74
<b>Utilities</b>					
81100 - Gas	\$10,000.00	\$2,930.27	\$7,069.73	29.30%	\$0.00
81200 - Electricity	\$20,500.00	\$2,308.41	\$18,191.59	11.26%	\$1,272.85
81300 - Water	\$2,000.00	\$497.53	\$1,502.47	24.88%	\$175.53
81400 - Sprinklers	\$600.00	\$128.56	\$471.44	21.43%	\$26.37
81500 - Telephone	<u>\$8,000.00</u>	<u>\$1,832.01</u>	<u>\$6,167.99</u>	<u>22.90%</u>	<u>\$1,267.84</u>
<b>Total Utilities</b>	\$41,100.00	\$7,696.78	\$33,403.22	18.73%	\$2,742.59
<b>Insurance</b>					
81600 - Insurance	<u>\$10,900.00</u>	<u>\$2,543.75</u>	<u>\$8,356.25</u>	<u>23.34%</u>	<u>\$2,543.75</u>
<b>Total Insurance</b>	\$10,900.00	\$2,543.75	\$8,356.25	23.34%	\$2,543.75
<b>Service</b>					
82100 - Service Comm.	<u>\$1,200.00</u>	<u>\$0.00</u>	<u>\$1,200.00</u>	<u>0.00%</u>	<u>\$0.00</u>
<b>Total Service</b>	\$1,200.00	\$0.00	\$1,200.00	0.00%	\$0.00
<b>Benevolences</b>					
83100 - Presbytery/Synod/GA	\$25,100.00	\$0.00	\$25,100.00	0.00%	\$0.00
83200 - Presbyterian Village	\$1,200.00	\$0.00	\$1,200.00	0.00%	\$0.00
83400 - Stewpot	\$2,200.00	\$0.00	\$2,200.00	0.00%	\$0.00
83500 - Life Quest	\$1,200.00	\$0.00	\$1,200.00	0.00%	\$0.00
83604 - Pastors' Disc. Fund	\$840.00	\$0.00	\$840.00	0.00%	\$0.00
83606 - Theological Educ. Fund	\$500.00	\$0.00	\$500.00	0.00%	\$0.00
83608 - Joy Gift	\$295.00	\$0.00	\$295.00	0.00%	\$0.00
83609 - Ferncliff	\$500.00	\$0.00	\$500.00	0.00%	\$0.00
83610 - One Great Hour of Sharing	\$1,265.00	\$0.00	\$1,265.00	0.00%	\$0.00
83611 - PW Birthday	\$720.00	\$0.00	\$720.00	0.00%	\$0.00
83612 - Thank Offering	<u>\$535.00</u>	<u>\$0.00</u>	<u>\$535.00</u>	<u>0.00%</u>	<u>\$0.00</u>
<b>Total Benevolences</b>	\$34,355.00	\$0.00	\$34,355.00	0.00%	\$0.00

**Presbyterian Women**

83600 - Presbyterian Women

\$3,175.00

\$0.00

\$3,175.00

0.00%

\$0.00

**Total Presbyterian Women**

\$3,175.00

\$0.00

\$3,175.00

0.00%

\$0.00

**Total Expenses**

\$366,064.00

\$57,230.96

\$308,833.04

15.63%

\$30,688.77

**Net Total**

\$0.00

(\$7,136.57)

\$7,136.57

0.00%

(\$4,467.55)

Committee Report for Session Meeting

Westover Hills Presbyterian Church

Committee: Property & Maintenance

Date of Meeting: 2-26-08

Need for Docket Time in Session Meeting: **No**

Calendar Items: March 15, All Church Landscape clean-up

Actions Items for Discussion during Session Meeting:

Information:

1. P&M and Pre-school representatives have met and getting close to a security system.
2. If the old chapel is to be converted to another use, we feel that asbestos abatement will not be necessary.
3. The new phone system is in the house, and hopefully installment will start soon.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee:                      Preschool

Date of Meeting:               February 26, 2008

Consent Agenda Items: None

Need for Docket Time in Session Meeting: **NO**

Calendar Items:               None

Action Items for Discussion during Session Meeting: None

Information:

2.     The Chili Supper was a huge success. Total attendance was around 243 people. A final report on total revenue will be available by the next meeting. The Preschool will tithe ten percent of the total revenue to the church. This is a custom that has been done in the past.
3.     Registration for the 2008-2009 School Year is going well. Almost all classes are full except for the 2 Year Class and the Pre-K Transition Class, but Misty is confident those classes will soon be full. Prospective parents are still visiting our facility and looking at Westover Preschool for their child.
4.     Parent/Teacher Conferences went very well with good feedback from both teachers and parents.
5.     Misty Clark, our director will complete ACPAC (Arkansas Childcare Providers Administration Certificate) training on March 7<sup>th</sup> and 8<sup>th</sup>.
6.     We are continuing to work with Property and Maintenance with regard to some added security for the Preschool.
7.     The Board is looking at ways we can celebrate the 60 year anniversary of the Preschool sometime in September of 2008.

Betty Glenn  
Preschool Board Moderator

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

**Committee:** Worship & Music

**Date of Meeting:** 24 February 2008

**Need for Docket Time in Session Meeting:** None outside of the Invitation to Christ discussion at the beginning of the meeting.

**Calendar Items:** Days that the Labyrinth will be out:  
March 16-23 (Holy Week)  
April 2 (Wed)  
April 30 (Wed)  
May 28 (Wed)  
June 21 (Sat/Youth departing on Gulf mission trip)  
July 30 (Wed)  
August 10 (Sun/Back to School Service)  
September 3 (Wed)  
October 1 (Wed)  
November 1-2 (Sat-Sun/All Saints' Day)  
December 3 (Wed)  
December 24 (Wed/Christmas Eve)

**Action Items for Discussion during Session Meeting:**

None

**Information:**

I2C

2. The committee continued our discussion on the Invitation to Christ paper. Please read pages 15-21 for the Session meeting discussion.

Labyrinth

3. The committee finalized the 2008 schedule for the Labyrinth. We also worked to schedule the committee members who will be setting it up each time.

Worship Logistics

- The committee began discussing special plans for the Pentecost service on May 11<sup>th</sup>.

Choir and Worship Leader Appreciation

- We will be in discussion with the Fellowship committee about possibly planning an appreciation function for both the choir and those who help to make worship happen (greeters, communion servers, liturgists, sanctuary preparers, etc.). We will obviously take part in the planning and execution of the event.



## Pastor's Report

February 08

February reminds me that in the winter the earth lies fallow and we are all waiting for the spring to arrive with its confirmation of consistent warm weather and beautiful expressions of God's creation; winter is a time of renewal and growth. As we move out of the season of Lent into the season of Easter it is an opportunity for all of us to live into the faith we confess in our God—who called Abraham and Sarah to travel to a new land and start a family; who led a people out of desperate and hopeless situations; who anointed a child to be king; who raised Jesus Christ from the dead; who blew through a scared and cowering people with the divine Spirit giving them a voice and a vision. If you look at the financial situation and the attendance on Sunday morning there is some room for improvement. But we also have had visitors and received a continuing pledge on the capital campaign that enables us to keep paying our mortgage. Just as the ground is renewed we are renewed by God's grace, but God calls us to act and God sends us out to be the people of God. Even, as you perform your call as elders also remember your call as members of the church:

*Proclaiming the good news*

*Taking part in the common life and worship of a particular church;*

*praying and studying Scripture and the faith of the Christian Church;*

*supporting the work of the church through the giving of money, time, and talents;*

*participating in the governing responsibilities of the church;*

*demonstrating a new quality of life within and through the church;*

*responding to God's activity in the world through service to others;*

*living responsibly in the personal, family, vocational, political, culturally, and social relationships of life;*

*working in the world for peace, justice, freedom, and human fulfillment.*

Let's all encourage one another in our roles as members of Christ's body.

I want to reiterate what I said in my last pastor's report that one of the challenges that we face is to live into our mission statement and to be an open community of faith, to praise and serve God with our lives through worship, fellowship, outreach, and education. Corporately and individually we need to continue to look at this statement and continue to mold the work of the committees and congregation to it. But also we need to continue to visit that mission statement and listen for God's voice leading us in new directions. Please, allow for some time in your committee's agenda for discussing the mission statement of the church and what your committee's mission is for this congregation. If your committee does not have a job description begin to work on one.

In February of 2008 your pastor was involved in the following activities in and around Westover Hills Presbyterian Church:

On February 12 Debbie and Phylis Mitchell delivered home communion to Mary and Herb Knopf and Mary and Paul Kimpel. This is a wonderful ministry, so if Jack Evans calls and invites you to go take the opportunity to do so. It means so much to these people who cannot get out as much as they used to.

On February 2 at 1:00 pm Debbie met with Susan Land and Clifton Mears for pre-marital counseling.

On the evening of February 2 Debbie attended the Mariner's get together.  
On February 3 Debbie attended the Souper Bowl lunch sponsored by the Youth group.

On February 5 Debbie met with the Stewardship committee.

On February 6 Debbie met with Ralph Finney and Roy Nash to discuss the calendar on the website.

On February 9 at 1:00 pm Debbie officiated the wedding of Susan Land and Clifton Mears in the chapel at Westover Hills Presbyterian Church.

On February 8 Debbie attended the Beacons' lunch.

On Sunday, February 9 Presbytery commissioners (Megan and Stu Rubio) were commissioned during morning worship; Debbie moderated the session meeting; and Debbie attended a mission committee meeting after the session meeting.

On Monday, February 10, Debbie attended the Ruth Circle meeting.

On Wednesday, February 13 Debbie attended and prayed at an Austin Seminary luncheon at the Country Club of Little Rock.

On Thursday, February 14, Debbie attended a Shepherd's Center luncheon.

On Friday, February 15, Debbie attended the opening worship of Presbytery with Megan and Stu Rubio, Heather Kilpatrick, Lindsay Freeman, Elizabeth Ellis, William Freeman, and Jim Freeman. Debbie (and Jim) took part in the roast and toast of Bill Branch on the occasion of his retirement later that evening.

On Saturday, February 16, Debbie returned to Little Rock, to conducted the memorial service at Westover Hills for Janet McCann.

On Saturday, February 16, Debbie participated in the wedding of David Benedict and Carol Brewer at Lakeview Assembly of God Church, in Mayflower.

On February 16, Debbie attended movie night where the movie Chocolate was shown. The next movie is "Lion King".

On February, 17, Debbie met with the deacons after worship.

On February 18, Debbie taught the Mary circle and on February 19, the Esther/Sarah circle

On Wednesday, February 20, participated with other clergy, Heather, members and friends of Westover working at Stewpot.

On Friday, February 22 Debbie poked her head in at the Chili Supper, but regretfully could not stay. This was a great success. We are fortunate to have a good preschool.

On Saturday, February 23, Debbie attended the youth and people first breakfast (which was great!) and stewardship workshop (which was also great!). The workshop was very informative and helpful. If you were not able to attend, ask your neighbor if they got to go and find out more about how stewardship has to do with all of our lives, not just our money.

On February 24, Debbie attended the Worship and Music meeting.

On February 26 Debbie was present for the Moderators' meeting and attended some of the committee meetings that Tuesday night.

Debbie met and prayed with Sam Laser before Sam's surgery.

## **February**

•Every Sunday Debbie teaches the lectionary Sunday school class based on the scripture for the next Sunday's sermon.

- Every Monday the program staff meets together followed by the entire staff meeting.
  - Every Tuesday Debbie participate in a lectionary study group
  - Every Wednesday Evening there is a Wednesday Evening worship
  - Every third Tuesday Cluster IX Church Professionals meet for discussion and brown-bag at Grace Presbyterian Church.
  - Every third Wednesday is Presbytery Church Professionals day at Stewpot.
- Westover always has a good showing with Dick Frothingham, Don Campbell, Heather, Debbie often going. Occasionally we take others with us.
- Every week there is study and preparation for sermons, lessons and worship.  
Every day there are numerous phone calls emails and visits that are made.  
Each week as needed there are hospital

Debbie is hoping to get the final work completed at the end of March for her dissertation. She is having a little trouble with one of her readers, so your prayers for her patience and the reader's diligence would be appreciated. When this step is complete, Debbie will go to Austin sometime in April, with the Session's permission, to defend her dissertation, and then graduate on May 25, 2008.

Numerous other pastoral contacts have been made in person (home and hospital) and by phone and email. Several counseling appointments have been conducted as well. Each Sunday or Monday contacts are made with visitors.

Those who are interested in current news about the Presbyterian Church (USA) can go to the following web site for information and a news feed:  
<http://www.pcusa.org/pcnews/lists.htm>

Debbie continues to organize and make some subtle changes. Things are coming into place. Please help out when you are asked. In order for our congregation to grow and be who God wants us to be it is going to take all of us working together and being positive about God's plans for our future, it is also going to take us listening for God's voice, God's will, and to discern where God is leading us.

As those who have been elected to lead this congregation we have the opportunity to challenge one another to participate actively in the community, but also to pray for one another, for those in need, for our friends, our family, our enemies, the world, this congregation. As leaders we can step out in faith for this congregation by reading and studying God's word daily and challenging others to do so as well. We have the privilege to visit, to sit with, to listen to the people God leads us to, to be open to where God is calling us; and to live the gospel in word and deed.

Respectfully Submitted,

Debbie Freeman  
Pastor, Westover Hills Presbyterian Church