

WESTOVER HILLS PRESBYTERIAN CHURCH
SESSION MEETING
Sunday, December 13, 2009 12:00 noon

DECLARATION OF QUORUM
APPROVAL OF THE AGENDA

OPENING SENTENCES

Treasure these words:

I am bringing you good news of great joy.

Ponder them in your heart:

A Savior is born this day, the Messiah, the Lord.

Praise God for all you have seen and heard:

**Glory to God in the highest heaven,
and peace to God's people on earth!**

HYMN: Joy to the World

**Joy to the World! the Lord is come: Let earth receive her King;
Let every heart prepare Him room,
And heaven and nature sing, And heaven and nature sing,
And heaven and heaven, and nature sing.
Joy to the World, the Savior reigns: Let us our songs employ;
While fields and floods, rocks, hills, and plains,
Repeat the sounding joy, repeat the sounding joy,
Repeat, repeat, the sounding joy.**

CALL TO CONFESSION

*A baby has been born—
grace incarnate—
and although we do not understand,
we know that before this One we must kneel
in humility.
Together, let us confess our sin.*

PRAYER OF CONFESSION:

**Child of Bethlehem,
you came to be our Savior and our Lord.
You show us the glory of God
but we are content with glittery things.
You come with songs of peace
but we compose anthems of war.
Forgive us, Lord.
Fill us again with good news of great joy
so that we may glorify and praise you
with all the hosts of heaven.**

DECLARATION OF PARDON:

*Rejoice! And believe the promise!
In a daring act of hope and imagination,
God moves ever near to us,
gracefully pouring light over our dark places.
Hear the glad tidings of the gospel of God:
The people who walked in darkness have seen a
great light!*

In Jesus Christ, you are forgiven!

Thanks be to God.

Thanks be to God! Amen!

DOXOLOGY

Praise God from whom all blessings flow.
Praise Christ all people here below
Praise Holy Spirit evermore.
Praise triune God whom we adore. Amen.

SCRIPTURE READING: Magnificat

MEDITATION:

RESPONSE TO THE WORD

Offering: Our Work
Correspondence
Membership changes
Communion
Approval of Minutes

STATED SESSION MEETING

SUNDAY, NOVEMBER 8, 2009

CHAPEL

The Session of Westover Hills Presbyterian Church met Sunday, November 8, 2009, in a stated session meeting in the Chapel. Dr. Debbie Freeman moderated and opened the meeting with a worship service and prayer.

ELDERS PRESENT: Tammy Pflug, Dola Pauly, Susan Miller, Eileen Joyce, Bob Spencer, Betty Glenn, Roy Nash, Melanie Webre, Wilma Lewis, Marcey Berry, Deanine Rogers, Nancy Evans, Bob Quinn, Angela Finney, Don Campbell, David Stricklin, and Matthew Smith.

ELDERS ABSENT: Ron Kuerner (excused) and Kathy Balkman (excused)

ALSO PRESENT: Dr. Debbie Freeman, Heather Kilpatrick (DCE), and Jean Dabbs (Deacons)

A quorum was present.
The agenda was approved.

MINUTES:

The minutes of the stated session meeting of October 11, 2009, were approved as written. The minutes of the congregational meeting of October 18, 2009, were approved with the correction of *starting with the Class of 2012 instead of 2010 until we reach 15 in 2014 instead of 2012.*

CORRESPONDENCE:

1. Letter from Presbyterian Village thanking Westover Hills for the quarterly gift of \$300 to benefit Presbyterian Village.
2. Letter from LifeQuest thanking Westover Hills for our continued support and receipt of a \$300.00 donation.
3. Letter from Office of Theological Education for Presbyterian Church USA thanking us for our investment and support.
4. A Thanksgiving card from Vera Lloyd Presbyterian Home.
5. A note of appreciation from Martha and Lewie Fason for the cards, calls, etc. during Lewie's hospitalization.
6. Note from Emily Gill thanking us for the care and concern she received during her hospitalization.
7. Note from Dianne Reunion of the Delta Kappa Gamma Sorority thanking Westover for the use of the building for their meetings and enclosed a \$150.00 donation for the DRAMA program.

MEMBERSHIP CHANGES:

We note with sadness the death of Virgil Leo Johnson on October 27, 2009. Burial at Forest Hills Memorial Park on October 29, 2009.

COMMUNION:

The Sacrament of Holy Communion was observed on Sunday, October 25, 2009, and Sunday, November 1, 2009, and Wednesdays, October 14th, 21st, 28th, and November 4, 2009.

CONSENT AGENDA:

Christian Education

*Permission to hold DRAMA Christmas Program December 15

The consent agenda was approved.

COMMITTEE REPORTS:

Stewardship - Bob Spencer

Monthly update on financial status.

Session asked to read "Spiritual Food for the Soul - Stewardship Committee Thoughts" before the next session meeting.

A motion was made to add the amount of \$1,875.00 to the previous funds allocated and approved by the session from the mortgage account to pay for the Horizon's Stewardship Company original fee of \$31,525. Motion passed.

A motion was made to allocate funds in the amount of \$6,500.00 from the BOZ mortgage account for use in paying approved expenses generated by the 2010-2013 capital campaign. Motion passed. Session authorized Stewardship committee to allocate funds to reimburse people having the dinners. It is their choice if they chose not to use it.

Worship Committee - Wilma Lewis

Concern has been raised about possible transmission of flu during communion. Motion made to cut the bread into pieces in advance and use the small glasses for the juice. In addition someone will be standing with an empty tray to receive the empty glasses. This will be done on Sundays and Wednesdays until it is deemed safe to do otherwise. Motion passed.

OLD BUSINESS:

Melanie reported from the WHPC Task Force on Committee Restructuring.

NEW BUSINESS:

Session approved Bill Branch leading a "Healthy Congregations" Workshop on Sundays, January 17th and 24th, allowing Bill to chose the time.

It was approved to call a Congregational Meeting on November 22, 2009, for the purpose of electing the Elder Class of 2012 and the Deacon Class of 2011.

Eileen Joyce gave a Capital Campaign update.

There being no further business, the meeting was adjourned with a hymn and closing prayer by Dr. Debbie Freeman.

Respectfully submitted,

Angela Finney
Clerk of Session

Special Session Meeting
Sunday, November 15, 2009
Parlor

The Session of Westover Hills Presbyterian Church met in a special session meeting on Sunday, November 15, 2009, immediately following worship in the parlor. The purpose of the meeting was to hear the recommendation of the Never be the Same Capital Campaign Leadership Team to set the goal for the third campaign.

ELDERS PRESENT: Dola Pauly, Deanine Rogers, Tammy Pflug, Nancy Evans, Eileen Joyce, Betty Glenn, David Stricklin, Don Campbell, Kathy Balkman, Melanie Webre, Bob Quinn, and Angela Finney

ALSO PRESENT: Dr. Debbie Freeman.

Dr. Debbie Freeman opened the meeting with prayer and declared a quorum was present.

Motion was made to accept the goal of \$750,000.00 as recommended by the Leadership Team for the third capital campaign. This is over a three year period. Motion was seconded and passed.

There being no further business, the meeting was adjourned with prayer.

Respectfully submitted,

Angela Finney
Clerk of Session

CONGREGATIONAL MEETING
SUNDAY, NOVEMBER 22, 2009
SANCTUARY

The congregation of Westover Hills Presbyterian Church met immediately following worship on Sunday, November 22, 2009, for the purpose of hearing a report from the nominating committee and to elect elders to the Class of 2012 and deacons to the Class of 2011.

Dr. Debbie Freeman moderated and opened the meeting with prayer. A quorum was present.

Don Campbell, moderator of the nominating committee, presented the following slate:

Elder Class of 2012: Liz Branch, Sally Browder, Mary Flo Klein, Ray Koone, and Jeremiah Wood.

Deacon Class of 2011: Ann Bell, Donna Callaway, Lindsay Freeman, Dotty McLemore, Dot McWeeny, and Phyllis Mitchell.

There being no further nominations, motion was made and seconded to elect this slate of officers. Motion passed.

There being no further business, the meeting was closed with the benediction.

Respectfully submitted,

Angela Finney
Clerk of Session

Consent Agenda

Presbyterian Women

1. Request approval to host Church Women United World day of Prayer on Friday, March 5, 2010 at 9:30 a.m. in the Chapel

Reports from Committee Moderators

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Christian Education

Date of Meeting: 11-13-09

Consent Agenda Items: None

Need for Docket Time in Session Meeting: YES

Calendar Items: DRAMA Christmas Program, Tuesday, December 15 at 6pm

Actions Items for Discussion during Session Meeting:

Westover Hills has been offered an opportunity for a special adult study course led by Joan Erikson. Joan is the Associate General Presbyterian and Ashton, Ethan and Evan Rubio's grandmother. Joan is working on her exam for certification for Certified Christian Educator. As a part of the exam she has written a curriculum and needs to teach the class to a group. The class, Continuous Discipleship: Making Visible the Body of Christ will include a variety of learning strategies (required for the exam) including spiritual disciplines. It is intended to support our journey of faith no matter where we are on that journey (so it is for long time members as well as new Christians / Presbyterian).

Motion: Request permission to invite Joan Erickson to lead an adult class Continuous Discipleship: Making visible the Body of Christ on Wednesday evenings for six weeks beginning January 13.

Information:

November Program Attendance

Class/Activity	11/1/2009	11/8/2009	11/15/2009	11/22/2009	11/29/2009
Children	1	3	2	3	0
Youth SS		4	8	3	5
Thoughtful Christian	5	6	8	10	3
Lectionary Class	13	11			
Hardie	14	16	15	10	
WHYouth	11	8	9	4	9
	11/3/2009	11/10/2009	11/17/2009	11/24/2009	
DRAMA	21	23	25	18	

Committee Report for Session Meeting

Personnel Committee

Need for Docket time in Session Meeting: Yes

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Stewardship for the month of Dec 2009

Date of committee meetings: December 8, 2009

Consent Agenda Items: none

Need for docket time in Session Meeting: Yes No

Significant Items are highlighted in **GREY**

Monthly Update of Financial Status

Restricted Account ~

Balance sheet ~ **End of year projection comments**

Operating Account ~ Expenses exceeded requirements for Nov 09

Expenses exceeded Income by **\$529.66** for Nov

Year to Date: Income in = 85.49%, Expenses out = 82.33% of 2009 budget

Mortgage Principal paid down Aug – Dec 09 = **\$48,165.97**

TPF Endowment as of Dec 1, 2009

Cotham Endowment \$112,898.99

Mission Endowment \$6,161.54

Debt Reduction payments schedule (see attachment 3)

Projections through May 2010

2009 Audit ~ Preschool ~ Status

Actions for Discussion/Information during Session Meeting

A need to control expenses during December. The end of the year projections indicate a potential shortfall in income and funds in the BOZ #1 operating account. See comments on the balance sheet

Calendar Items: none

New Business:

Attachments:

1. 2010 initial Budget/Pledge guidelines to the congregation
2. **Motion:** Allocate Funds for the Annual 2010 Stewardship Campaign
3. Consolidated Monthly Stewardship reports

Information: If any session member desires to review weekly contribution totals go to the following website. Information usually post by Tuesday of each week. The site also contains links to other stewardship sites.

<http://sites.google.com/site/reportswhpc/>

Attachment 1 to December 2010 Stewardship Report

January/March 2010 Contributions

Operating Fund Budget

The church is going to continue to use the 2009 Operating Fund budget at the start of 2010. The basis for this action is that the Operating Fund campaign does not start until January 2010. Once the campaign concludes, the session will review and adopt a budget for 2010. It is assumed this will occur in February or March, 2010.

Temporary Pledge Amounts

The church finance office is going to use the existing 2009 Operating Fund pledge amounts at the start of 2010. The basis for this is that the Operating Fund campaign for 2010 does not begin until January, 2010. The ACS accounting systems requires a pledge amount in order that pledges received for 2010 post properly. After the Operating Fund campaign is complete, ACS machine entries will adjust individual pledges to the correct 2010 pledge amount.

Non-pledge receipts to the operating fund will post as is normal.

By the time first quarter contribution statements are sent in April 2010, all adjustments to the operating budget and member pledge amounts should reflect the proper totals

Motion

Motion 1: Request to allocate funds to pay bills and expenditures associated with the pending 2010 Operating Fund Campaign

A motion to allocate an initial amount \$3,000.00 from the BOZ operating account # 1 for use in paying approved expenses generated by the 2010 Operating Fund Campaign.

Discussion: There are no provisions to make payments in the current Operating Budget for the 2010 Operating Fund campaign.

The funds would be placed in the Restricted Account and all expenditures for the Operating Fund Campaign posted to that line as approved payments occur.

Any funds remaining at the conclusion to the campaign will be returned to BOZ operating # 1.

Mortgage Reduction Estimates				
	As of Nov 30, 2009 assuming no other money was received for the remainder of the year	New Mortgage @ 6% for 48 months; 13 yrs 3 mos amortization		
a*	\$65,276.99	BOZ Mortgage Account, Nov 30, 2009		
a*	\$25,000.00	BOZ CDs		
a*	\$9,041.35	BOZ CCI & CC II		
a*	\$10,502.00	BOZ 2010-2012 Money pre-campaign receipt; initial receipt May 09		
	\$109,820.34	Sub Total		
		Horizons Consulting fee paid in full.		
	\$ -			
	\$109,820.34			
a*	Figures are from the monthly balance sheet, lines 10900,10670, 10035,10036			
	\$20,980.40	Dec 09		
	\$20,980.40	Jan 2010		
	\$20,980.40	Feb 2010		
	\$20,980.40	Mar 2010		
	\$20,980.40	Apr 2010		
	\$104,902.00	Estimated Payments		
	\$109,820.34	Available money 2009		
	\$4,918.34	Balance, assuming no other money came in during 2009		
			Mortgage Bal	\$ 2,204,693.89
				30-Nov-09
	\$4,918.34	Balance		For use in 2010
			4 year Projections	
	\$ 100,000.00	James Money		2010
	\$ 100,000.00	James money		2011
	\$ 100,000.00	James Money		2012
	\$ 100,000.00	James Money		2013

Yearly Income Requirements through Nov 30			
	Operating	Mortgage	Monthly Total
2009 Budget	\$ 346,017.87	\$ 202,879.06	\$ 548,896.93
All Income*	\$332,794.73	\$ 193,542.85	\$ 526,337.58
Balance	\$ (13,223.14)	\$ (9,336.21)	\$ (22,559.35)

Date: 12/02/2009
 Time: 2:19:22 PM

**Westover Hills Presbyterian Church
 Summary of Restricted Accts - MTD --- 2009A
 Month-to-date, Through November 2009**

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenues	Restricted Expenses	Ending Balance
Temporary Restricted				
10202 - Capital Campaign Grounds	\$200.03	\$0.00	\$0.00	\$200.03
90000 - Memorial Fund	\$3,696.36	\$480.00	\$29.03	\$4,147.33
90003 - Gifts/Misc	\$211.06	\$100.00	\$0.00	\$311.06
90004 - Flowers	\$149.83	\$0.00	\$0.00	\$149.83
90005 - Lacandon Ladies Society Mission	\$1,814.00	\$0.00	\$0.00	\$1,814.00
90006 - InterFaith Hospitality Network	\$345.35	\$0.00	\$0.00	\$345.35
90008 - Choir	\$65.67	\$0.00	\$0.00	\$65.67
90009 - Back-To-School Supplies	\$45.00	\$0.00	\$0.00	\$45.00
90010 - Misc. Designated	\$403.94	\$1,525.00	\$2,025.11	(\$96.17)
90012 - Lewis House	\$1,527.64	\$345.00	\$0.00	\$1,872.64
90013 - Mariners Project	\$26.06	\$135.00	\$0.00	\$161.06
90014 - Chiapas Prison Ministry	\$100.00	\$0.00	\$0.00	\$100.00
90015 - One Great Hour of Sharing	\$3.76	\$0.00	\$0.00	\$3.76
90016 - MX Mission Endowment	\$100.00	\$0.00	\$0.00	\$100.00
90018 - Whitmore Preschool Scholarship	\$468.45	\$0.00	\$0.00	\$468.45
90020 - Pres. Women Birthday	\$0.01	\$0.00	\$0.00	\$0.01
90025 - Thank Offering	\$0.01	\$757.00	\$0.00	\$757.01
90026 - Deacons Helping Hands-PDF	\$170.00	\$0.00	\$0.00	\$170.00
90035 - Footsteps in Faith Scholarship Fund	\$284.00	\$0.00	\$0.00	\$284.00
90040 - Organ Fund	\$1,000.00	\$0.00	\$0.00	\$1,000.00
90045 - Joy Gift	\$0.01	\$0.00	\$0.00	\$0.01
90060 - Drama Group	\$134.10	\$0.00	\$0.00	\$134.10
90070 - Kerygma Study Books	(\$52.00)	\$0.00	\$0.00	(\$52.00)
90400 - Susie Wiggins' Seminary Fund	\$0.00	\$825.00	\$0.00	\$825.00
90500 - Chiapas Fund	\$4,193.33	\$100.00	\$0.00	\$4,293.33
90600 - Chapel Renovation	\$4,111.77	\$0.00	\$0.00	\$4,111.77
90700 - Computer Replacement	\$261.93	\$0.00	\$0.00	\$261.93
90800 - Honorarium	\$840.00	\$343.00	\$0.00	\$1,183.00
90905 - Talent Show Building Fund Proceeds	\$55.00	\$0.00	\$0.00	\$55.00
90906 - Capital Replacement	\$7,500.00	\$0.00	\$0.00	\$7,500.00
90908 - Gulf Coast Mission	\$275.00	\$0.00	\$0.00	\$275.00
90910 - Deacon Gas Money	\$50.00	\$0.00	\$50.00	\$0.00
90990 - CC 2010-2012 Expenses	\$0.00	\$6,500.01	\$1,644.38	\$4,855.63
Total Temporary Restricted	\$27,980.31	\$11,110.01	\$3,748.52	\$35,341.80

Date: 12/02/2009
Time: 2:17:52 PM

Westover Hills Presbyterian Church
Balance Sheet
Year-to-date, Through November 2009

Accounts	Assets	
Current Assets		
Checking		
10000 - BOZ #1 Operating	\$35,353.32	
10010 - BOZ #2 Operating Reserve Acct	\$30,876.86	
10020 - BOZ #3 Operating Designated Funds	\$35,341.80	
10900 - BOZ Mortgage Account	\$65,276.99	
Total Checking	\$166,848.97	
Investment		
10670 - BOZ 6 month CD	\$25,000.00	
Total Investment	\$25,000.00	
Building Fund		
10035 - BOZ #5 - Capital Campaign #2	\$9,041.35	
10036 - BOZ #6 2010-2012 Campaign	\$10,502.00	
Total Building Fund	\$19,543.35	
Total Current Assets		\$211,392.32
Fixed Assets		
14001 - Buildings	\$5,000,000.00	
14002 - Land	\$298,750.00	
14003 - McKinley property	\$326,416.15	
14101 - Acc Depr - Buildings	(\$217,971.63)	
Total Fixed Assets		\$5,407,194.52
Total Assets		\$5,618,586.84
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
40000 - Mortgage Loan Payable	\$2,204,693.89	
Payroll Withholdings		
40300 - State Tax withheld	(\$823.71)	
40350 - Pension/Insurance Payable	(\$0.05)	
Total Payroll Withholdings		(\$823.76)
Preschool Payroll		
40400 - Preschool FICA withheld	\$100.00	
40600 - Preschool State Tax withheld	\$1,080.93	
40700 - Preschool Salaries	(\$423.94)	
40800 - Preschool Employer Payroll Tax	\$59.34	
Total Preschool Payroll		\$816.33
Total Liabilities		\$2,204,686.46
Fund Principal		
49900 - Fund Balance	\$5,949,150.08	
49950 - Net Investment-Prop. & Equip.	(\$2,888,601.43)	
Excess Cash Received	(\$104,338.33)	
Total Fund Principal and Excess Cash Received		\$2,956,210.32
Restricted Funds		
Total Temporarily Restricted	\$457,690.06	
Total Permanently Restricted	\$0.00	
Total Restricted Funds		\$457,690.06
Total Liabilities, Fund Principal, & Restricted Funds		\$5,618,586.84

BOZ #1 Operating is the primary fund used to pay monthly expenses. Income from all sources is down through November 30, 2009. There is a potential income shortfall to meet budget requirements in December. Consistent monthly shortages in income are the cause for concern. The church started in January 2009 with \$31,563.20 in BOZ #1. A safe goal for in BOZ #1 in January 2010 is \$30,000.00. If each committee chair will closely watch expenses during December, the church should be in safe shape to start 2010. If the funds deplete in BOZ #1, then we would have to use BOZ #2 funds. The church would enter into dangerous waters if this should occur.

Date: 12/02/2009
Time: 2:20:46PM

Westover Hills Presbyterian Church
Oper/Acct Analysis of Revs & Exps -Detail 09
Year-to-date, Through November 2009

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
Revenues					
Tithes and Offerings					
60100 - Loose Plate	\$5,000.00	\$4,358.95	\$641.05	87.18%	\$422.67
60200 - Pledge Receipts	\$337,597.41	\$285,319.17	\$52,278.24	84.51%	\$24,699.50
60250 - Non-Pledge Receipts	\$14,000.00	\$14,135.00	(\$135.00)	100.96%	\$480.00
Total Tithes and Offerings	\$356,597.41	\$303,813.12	\$52,784.29	85.20%	\$25,602.17
Other Income					
60300 - Building Deposits & Use Fee	\$10,000.00	\$8,800.19	\$1,199.81	88.00%	\$1,150.00
60400 - Interest Income	\$400.00	\$1,458.60	(\$1,058.60)	364.65%	\$0.00
60500 - Organ Mtnce. Fund	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
60600 - Preschool Use Fee	\$8,400.00	\$7,700.00	\$700.00	91.67%	\$700.00
Total Other Income	\$19,800.00	\$17,958.79	\$1,841.21	90.70%	\$1,850.00
Total Revenues	\$376,397.41	\$321,771.91	\$54,625.50	85.49%	\$27,452.17
Total Expenses	\$376,397.41	\$309,891.33	\$66,506.08	82.33%	\$26,922.51
Net Total	\$0.00	\$11,880.58	(\$11,880.58)	0.00%	\$529.66

Comments

Budget Requirements through Nov 30, 09 = 91.67% required, 85.49% received = 6.18% **short** of requirements or (\$23, 2613.60) **short**

Budget variation = 85.49% received, 82.33% expenses = 3.16% **under spent** through November 2009

Net total expenses over by \$529.66 in November 2009

Note: In the expenses portion of the Revenue and Expense Report all items shaded in **GRAY** have exceeded initial budget request for the year. Use prudence for the remainder of the year

Projected expenses for December may exceed income. The final 2009 Benevolence payment of \$7839 comes due December 31.

Date: 12/02/2009
Time: 2:20:46PM

Westover Hills Presbyterian Church
Oper/Acct Analysis of Revs & Exps -Detail 09
Year-to-date, Through November 2009

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
Expenses					
Child Care					
71100 - Child Care	\$3,800.00	\$2,122.50	\$1,677.50	55.86%	\$80.00
Total Child Care	\$3,800.00	\$2,122.50	\$1,677.50	55.86%	\$80.00
Session/Presbytery Costs					
72100 - Session/Presbytery Costs	\$500.00	\$56.46	\$443.54	11.29%	\$0.00
Total Session/Presbytery Costs	\$500.00	\$56.46	\$443.54	11.29%	\$0.00
Christian Education					
73100 - Curriculum Literature	\$1,900.00	\$873.92	\$1,026.08	46.00%	\$78.99
73110 - Drama	\$800.00	\$827.30	(\$27.30)	103.41%	\$49.90
73300 - Youth Group	\$1,200.00	\$1,275.87	(\$75.87)	106.32%	\$51.30
73400 - Supplies	\$800.00	\$583.60	\$216.40	72.95%	\$16.39
73401 - Special Activities	\$350.00	\$145.20	\$204.80	41.49%	\$0.00
73402 - Camps, Conf., LDR Training	\$1,200.00	\$1,180.00	\$20.00	98.33%	\$0.00
73403 - Book Study Group/Library	\$100.00	\$115.38	(\$15.38)	115.38%	\$0.00
73404 - Childrens' Worship Folders	\$100.00	\$87.60	\$12.40	87.60%	\$0.00
73405 - Confirmation Act./Bibles	\$200.00	\$7.71	\$192.29	3.86%	\$0.00
73407 - Special Speakers	\$0.00	\$150.00	(\$150.00)	0.00%	\$0.00
73408 - Teacher Rec./Sr. Bibles	\$0.00	(\$36.00)	\$36.00	0.00%	\$0.00
73409 - Vacation Bible School	\$650.00	\$364.11	\$285.89	56.02%	\$0.00
Total Christian Education	\$7,300.00	\$5,574.69	\$1,725.31	76.37%	\$196.58
Fellowship					
74100 - Kitchen Supplies/Coffee	\$750.00	\$1,103.86	(\$353.86)	147.18%	\$134.48
74200 - Special Projects	\$750.00	\$835.71	(\$85.71)	111.43%	\$460.00
74300 - Misc.-Fellowship	\$200.00	\$10.57	\$189.43	5.29%	\$0.00
74400 - Westover Wednesdays	\$2,000.00	\$1,468.82	\$531.18	73.44%	\$82.68
Total Fellowship	\$3,700.00	\$3,418.96	\$281.04	92.40%	\$677.16
Worship & Music					
84100 - Organ/Piano Maintenance	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$0.00
84200 - Music Library	\$350.00	\$318.95	\$31.05	91.13%	\$0.00
84300 - Paid Choir/Musicians	\$2,600.00	\$2,600.00	\$0.00	100.00%	\$450.00
84400 - Pulpit Supply	\$600.00	\$250.00	\$350.00	41.67%	\$0.00
84401 - Musician Substitutes	\$75.00	\$125.00	(\$50.00)	166.67%	\$0.00
84500 - Special Projects - W & M	\$200.00	\$15.80	\$184.20	7.90%	\$0.00
84700 - Communion	\$100.00	\$19.95	\$80.05	19.95%	\$0.00
Total Worship & Music	\$5,425.00	\$3,329.70	\$2,095.30	61.38%	\$450.00

Date: 12/02/2009
Time: 2:20:46PM

Westover Hills Presbyterian Church
Oper/Acct Analysis of Revs & Exps -Detail 09
Year-to-date, Through November 2009

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
Finance & Administration					
75100 - Office Supplies	\$3,400.00	\$2,651.24	\$748.76	77.98%	\$0.00
75200 - Postage	\$3,000.00	\$1,556.16	\$1,443.84	51.87%	\$132.00
75300 - Copier Expense	\$11,000.00	\$6,160.51	\$4,839.49	56.00%	\$0.00
75600 - Misc. - F & A	\$3,100.00	\$2,868.24	\$231.76	92.52%	\$495.07
Total Finance & Administration	\$20,500.00	\$13,236.15	\$7,263.85	64.57%	\$627.07
Staff Expense					
Pastor-Debbie					
76101 - Salary/Allowance - Debbie	\$59,198.00	\$54,264.76	\$4,933.24	91.67%	\$4,933.16
76105 - Auto Allowance - Debbie	\$1,700.00	\$822.85	\$877.15	48.40%	(\$50.00)
76201 - Pension/Insurance - Debbie	\$18,647.37	\$16,920.39	\$1,726.98	90.74%	\$1,553.94
76202 - Dental - Debbie	\$1,217.04	\$1,115.62	\$101.42	91.67%	\$101.42
76301 - FICA-Debbie	\$4,528.00	\$4,495.25	\$32.75	99.28%	\$0.00
76501 - Professional - Debbie	\$3,000.00	\$2,658.69	\$341.31	88.62%	\$0.00
Total Pastor-Debbie	\$88,290.41	\$80,277.56	\$8,012.85	90.92%	\$6,538.52
Church Staff					
DCE					
76900 - DCE's salary	\$31,930.00	\$29,269.02	\$2,660.98	91.67%	\$2,660.82
76901 - DCE's FICA/Medicare	\$2,443.00	\$2,239.16	\$203.84	91.66%	\$203.56
77301 - DCE's auto allowance	\$200.00	\$176.00	\$24.00	88.00%	\$0.00
77302 - DCE book allowance	\$200.00	\$73.60	\$126.40	36.80%	\$0.00
77303 - DCE Cont. Ed.	\$750.00	\$0.00	\$750.00	0.00%	\$0.00
Total DCE	\$35,523.00	\$31,757.78	\$3,765.22	89.40%	\$2,864.38
Director of Music					
77200 - Director of Music's salary	\$22,898.00	\$20,989.76	\$1,908.24	91.67%	\$1,908.16
77202 - Director of Music FICA/Medicare	\$1,751.00	\$1,605.56	\$145.44	91.69%	\$145.96
Total Director of Music	\$24,649.00	\$22,595.32	\$2,053.68	91.67%	\$2,054.12
Other Staff					
76803 - Adm. Assistant's salary	\$26,000.00	\$22,333.32	\$3,666.68	85.90%	\$2,250.00
76805 - Adm. Assistant FICA/Medicare	\$1,989.00	\$1,708.50	\$280.50	85.90%	\$172.12
76807 - Adm. Assistants Auto Allowance	\$200.00	\$14.14	\$185.86	7.07%	\$0.00
76812 - Children's Choir Dir.	\$1,800.00	\$0.00	\$1,800.00	0.00%	\$0.00
76814 - Temporary Labor	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
77500 - Sexton Salary	\$21,876.00	\$20,053.00	\$1,823.00	91.67%	\$1,823.00
77501 - Sexton FICA/Medicare	\$1,674.00	\$1,534.06	\$139.94	91.64%	\$139.46
Total Other Staff	\$54,539.00	\$45,643.02	\$8,895.98	83.69%	\$4,384.58
Total Church Staff	\$114,711.00	\$99,996.12	\$14,714.88	87.17%	\$9,303.08
Total Staff Expense	\$203,001.41	\$180,273.68	\$22,727.73	88.80%	\$15,841.60

Date: 12/02/2009
Time: 2:20:46PM

Westover Hills Presbyterian Church
Oper/Acct Analysis of Revs & Exps -Detail 09
Year-to-date, Through November 2009

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
Membership					
78100 - Membership Comm.	\$1,610.00	\$660.01	\$949.99	40.99%	\$362.65
78200 - Communication Com.	\$1,140.00	\$717.67	\$422.33	62.95%	\$0.00
Total Membership	\$2,750.00	\$1,377.68	\$1,372.32	50.10%	\$362.65
Diaconate					
86000 - Diaconate Care	\$1,000.00	\$320.87	\$679.13	32.09%	\$35.20
Total Diaconate	\$1,000.00	\$320.87	\$679.13	32.09%	\$35.20
Property & Maintenance					
79200 - Building Repairs	\$300.00	\$67.53	\$232.47	22.51%	\$0.00
79300 - Heating/AC	\$200.00	\$51.60	\$148.40	25.80%	\$0.00
79400 - Plumbing	\$250.00	\$95.00	\$155.00	38.00%	\$95.00
79500 - Lights	\$400.00	\$841.08	(\$441.08)	210.27%	\$622.50
79600 - Painting	\$100.00	\$0.00	\$100.00	0.00%	\$0.00
79700 - Pest Control	\$500.00	\$425.71	\$74.29	85.14%	\$0.00
79800 - Dumpster	\$2,600.00	\$2,522.37	\$77.63	97.01%	\$232.83
79900 - Janitorial Supplies	\$4,500.00	\$4,450.29	\$49.71	98.90%	\$157.60
80000 - Misc.-P & M	\$2,850.00	\$2,241.36	\$608.64	78.64%	\$125.76
80001 - Grounds	\$1,800.00	\$1,828.83	(\$28.83)	101.60%	\$0.00
80002 - Van Expense	\$1,000.00	\$496.13	\$503.87	49.61%	\$0.00
80003 - Capital Replacement Account	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$0.00
80004 - Elevator Maintenance	\$2,200.00	\$0.00	\$2,200.00	0.00%	\$0.00
80005 - Fire Alarm Inspection	\$500.00	\$407.48	\$92.52	81.50%	\$0.00
80006 - RPZ Inspections	\$750.00	\$150.00	\$600.00	20.00%	\$0.00
80007 - HVAC Maintenance Contract	\$12,200.00	\$12,814.20	(\$614.20)	105.03%	\$2,614.76
Total Property & Maintenance	\$35,150.00	\$26,391.58	\$8,758.42	75.08%	\$3,848.45
Utilities					
81100 - Gas	\$12,000.00	\$8,220.67	\$3,779.33	68.51%	\$0.00
81200 - Electricity	\$21,000.00	\$15,309.75	\$5,690.25	72.90%	\$1,216.12
81300 - Water	\$2,500.00	\$2,291.51	\$208.49	91.66%	\$0.00
81400 - Sprinklers	\$900.00	\$710.53	\$189.47	78.95%	\$0.00
81500 - Telephone	\$7,800.00	\$7,092.42	\$707.58	90.93%	(\$61.82)
Total Utilities	\$44,200.00	\$33,624.88	\$10,575.12	76.07%	\$1,154.30
Insurance					
81600 - Insurance	\$11,500.00	\$12,342.17	(\$842.17)	107.32%	\$3,087.00
Total Insurance	\$11,500.00	\$12,342.17	(\$842.17)	107.32%	\$3,087.00
Service					
82100 - Service Comm.	\$1,200.00	\$443.76	\$756.24	36.98%	\$462.50
Total Service	\$1,200.00	\$443.76	\$756.24	36.98%	\$462.50

Date: 12/02/2009
 Time: 2:20:46PM

Westover Hills Presbyterian Church
Oper/Acct Analysis of Revs & Exps -Detail 09
Year-to-date, Through November 2009

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
Benevolences					
83100 - Presbytery/Synod/GA	\$26,356.00	\$19,767.00	\$6,589.00	75.00%	\$0.00
83200 - Presbyterian Village	\$1,200.00	\$900.00	\$300.00	75.00%	\$0.00
83400 - Stewpot	\$2,200.00	\$1,650.00	\$550.00	75.00%	\$0.00
83500 - Life Quest	\$1,200.00	\$900.00	\$300.00	75.00%	\$0.00
83604 - Pastors' Disc. Fund	\$840.00	\$730.00	\$110.00	86.90%	\$100.00
83606 - Theological Educ. Fund	\$500.00	\$375.00	\$125.00	75.00%	\$0.00
83609 - Ferncliff	<u>\$500.00</u>	<u>\$375.00</u>	<u>\$125.00</u>	<u>75.00%</u>	<u>\$0.00</u>
Total Benevolences	\$32,796.00	\$24,697.00	\$8,099.00	75.30%	\$100.00
Presbyterian Women					
83600 - Presbyterian Women	\$3,575.00	\$2,681.25	\$893.75	75.00%	\$0.00
Total Presbyterian Women	<u>\$3,575.00</u>	<u>\$2,681.25</u>	<u>\$893.75</u>	<u>75.00%</u>	<u>\$0.00</u>
Total Expenses	\$376,397.41	\$309,891.33	\$66,506.08	82.33%	\$26,922.51
Net Total	\$0.00	\$11,880.58	(\$11,880.58)	0.00%	\$529.66

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Worship & Music

Date of Meeting: December 2, 2009

Consent Agenda Items: 2010 communion calendar (included with the session and Presbytery meeting dates)

Need for Docket Time in Session Meeting: Yes

Calendar Items: Removal of the Greens – Jan 3, 2010

Action Items for Discussion during Session Meeting: None

Information:

*Communion Preparation

The committee has included the tentative schedule of communion preparation for 2010. Everyone was either scheduled for a month of Wednesdays or 3 to 4 Sundays. If you would like to switch from Wednesdays to Sundays or vice versa, please let the committee know. If you find that you are unable to prepare on a date you are assigned, please find someone with swap dates with you.

Removal of the Greens

The Removal of the Greens has been planned for the 3rd of January. It will be held immediately after the Sunday worship service.

Communion Dates:	
Every Wednesday of 2010	
January 3 (Second Sunday of Christmas)	Kathy Balkman
January 10 (Baptism of the Lord)	Kathy Balkman
February 14 (Transfiguration of the Lord)	Kathy Balkman
February 21 (First Sunday of Lent)	Kathy Balkman
February 28 (2 nd Sunday of Lent)	Mary Flo Klein
March 7 (3 rd Sunday of Lent)	Mary Flo Klein
March 14 (4 th Sunday of Lent)	Mary Flo Klein
March 21 (5 th Sunday of Lent)	Mary Flo Klein
March 28 (Palm/Passion Sunday)	Mary Flo Klein
April 1 (Maundy Thursday)	Betsy Barnes
April 2 (Good Friday)	Betsy Barnes
April 4 (Easter Sunday)	Betsy Barnes
April 11 (2 nd Sunday of Easter)	Betsy Barnes
April 18 (3 rd Sunday of Easter)	Dola Thompson
April 25 (4 th Sunday of Easter)	Dola Thompson
May 2 (5 th Sunday of Easter)	Dola Thompson
May 9 (6 th Sunday of Easter)	Dola Thompson
May 16 (7 th Sunday of Easter)	Don Campbell
May 23 (Pentecost)	Don Campbell
May 30 (Trinity Sunday)	Don Campbell
6-Jun	Don Campbell
4-Jul	Jeremiah Woods
1-Aug	Jeremiah Woods
5-Sep	Jeremiah Woods
October 3 (World Communion Sunday)	Jeremiah Woods
October 31 (Reformation Sunday)	Wilma Lewis
November 7 (All Saints' Day)	Wilma Lewis
November 21 (Christ the King Sunday)	Wilma Lewis
November 28 (First Sunday of Advent)	Wilma Lewis
December 5 (2 nd Sunday of Advent)	Wilma Lewis
December 12 (3 rd Sunday of Advent)	Liz Branch
December 19 (4 th Sunday of Advent)	Liz Branch
December 24 (Christmas Eve)	Liz Branch
December 26 (1 st Sunday after Christmas)	Liz Branch
	Liz Branch
January 2, 2011 (2 nd Sunday after Christmas)	Liz Branch

**Wednesday Evening
Communion**

Date:	Elder:
January	Deanine Rogers
February	David Stricklin
March	Bob Quinn
April	Roy Nash
May	Angela Finney
June	Melanie Webre
July	Ray Koon
August	Sally Browder
September	Tammy Pflug
October	Susan Miller
November	Eileen Joyce
December	

Presbytery Meeting Dates

February 19 and 20

June 4 and 5

October 8 and 9

UNFINISHED BUSINESS

Taskforce Reports

- Session Re-structuring
- Bill Branch agreed to lead a “Healthy Congregations” Workshops in January, 2010 on two Sunday afternoons; we will invite both current and newly elected officers and anyone else from the congregation who would like to attend.

New Business

- Congregational Meeting for annual meeting in the new year.
- Commissioners to February 19-20 meeting of presbytery
- Calendar for 2010
- Report from Mission Trip Planning Team

PRAYER CONCERNS

HYMN: Joy to the World (vs 3, 4)

**No more let sins and sorrows grow, nor thorns infest the ground;
He comes to make His blessings flow,
Far as the curse is found, far as the curse is found,
Far as, far as, the curse is found.**

**He rules the world with truth and grace, and makes the nations prove
The glories of His righteousness
And wonders of His love, and wonders of His love,
And wonders, wonders, of His love.**

CLOSING PRAYER

DISMISSAL

The grace of God be with us all, now and always,

Amen.

Bless the Lord.

The Lord's name be praised.

SHARING THE PEACE OF CHRIST.

The peace of Christ be with you.

And also with you.

ADJOURNMENT AT 1:30 p.m.

CALENDAR ITEMS:

DRAMA Christmas Program, Tuesday, December 15 at 6pm

Session Meetings

January 10
February 14
March 14
April 11
May 16
June 27 (combined meeting for June and July)
August 8
September 12
October 10
November 14
December 12

Communion Dates:

Every Wednesday of 2010
January 3 (Second Sunday of Christmas)
January 10 (Baptism of the Lord)
February 14 (Transfiguration of the Lord)
February 21 (First Sunday of Lent)
February 28 (2nd Sunday of Lent)
March 7 (3rd Sunday of Lent)
March 14 (4th Sunday of Lent)
March 21 (5th Sunday of Lent)
March 28 (Palm/Passion Sunday)
April 1 (Maundy Thursday)
April 2 (Good Friday)
April 4 (Easter Sunday)
April 11 (2nd Sunday of Easter)
April 18 (3rd Sunday of Easter)
April 25 (4th Sunday of Easter)
May 2 (5th Sunday of Easter)
May 9 (6th Sunday of Easter)
May 16 (7th Sunday of Easter)
May 23 (Pentecost)
May 30 (Trinity Sunday)
June 6
July 4
August 1
September 5
October 3 (World Communion Sunday)
October 31 (Reformation Sunday)
November 7 (All Saints' Day)
November 21 (Christ the King Sunday)
November 28 (First Sunday of Advent)
December 5 (2nd Sunday of Advent)

December 12 (3rd Sunday of Advent)
December 19 (4th Sunday of Advent)
December 24 (Christmas Eve)
December 26 (1st Sunday after Christmas)
January 2, 2011 (2nd Sunday after Christmas)

Presbytery dates and places

113th Stated Meeting of Arkansas Presbytery—Lyon College, Batesville, AR
114th Stated Meeting of Arkansas Presbytery—First, Presbyterian, Malvern, AR
115th Stated Meeting of Arkansas Presbytery—First Presbyterian, Springdale, AR

Presbytery Mission Trip:

Mexico—March 20-March 27, 2010

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Board of Deacons

Date of Meeting: Session meeting on December 13, 2009

Consent Agenda Items: None

Need for Docket Time in Session Meeting: No

Calendar Items: None

Action Items for Discussion during Session Meeting: None

Information: The 2009 Annual Report of the Board of Deacons is proudly attached for your review.

2009 Annual Report
Board of Deacons
Westover Hills Presbyterian Church

December 13, 2009

Beginning Class of 2009: Sally Browder, Ethel Ann Foster, Kaye Miers,
Peter Moschel, Laura Wehner and Dotty McLemore

Ending Class of 2009 Sally Browder, Paul Foster, Dotty McLemore,
Kay Stephens, Charlie Frith and Laura Wehner

Class of 2010: Jean Dabbs, Tom Owen, David Benedict,
Emily Wood, Nancy Passini and John MacLeod

Co-Moderators: Jean Dabbs & Dotty McLemore

Secretary: Nancy Passini

Preface: This has been a rather unusual year for your Board of Deacons as half of the members of the Class of 2009 had to be replaced before their term was to expire at the end of this year. In fact, due to the illness of Paul Foster, the majority of this year only had eleven active deacons on the board instead of the usual twelve. Kaye Miers & Peter Moschel resigned and were replaced; Ethel Ann Foster became ill and was replaced; and then Paul Foster also became ill, but was not replaced.

Report of Service

Throughout 2009, the Board of Deacons has continued to adhere to its Mission Statement by ministering to those members of our congregation in need, to the sick, to the lonely and to any who may be in distress. We have continued the valuable use of having a Deacon of the Month and an alternate as the first point of contact for the church office when a member is in need of any of our ministries.

Our seven ministries include the tape ministry where weekly sermon tapes and/or printed copies of the sermon are mailed or delivered to our in-bound and/or temporarily in-bound members; home communion for our in-bound and/or temporarily in-bound members; transportation for our members to church services and/or other places when needed; our seasonal holiday bags (Valentine's Day, Easter, 4th of July, Thanksgiving and Christmas) that are delivered to our in-bound and members who have suffered a special hardship during the year and also to families of our deployed military personnel; meals delivered to members who have been hospitalized or had out-patient procedures; greeting cards (Get Well, Thinking of You, Sympathy) that are sent to members; and our Helping Hands ministry.

Tape ministry

The physical transferring of each Sunday's worship service from the master tape to deliverable tapes has been done this year by Charlie Frith and David Benedict. Deliverers have been Nancy Passini, Kay Stephens and Dotty McLemore. In addition to the delivered tapes, a printed copy of Debbie's weekly sermon is mailed or hand-delivered to some of our members who prefer just reading the sermons. Ninety-one tapes have been delivered this year; our pastor's printed sermons are not included in this count; these printed sermons average 10-12 each week and have taken the place of some of the sermon tapes which were hand-delivered to members in years past.

Home communion

Chaired by Laura Wehner this year with assistance from Jean Dabbs, this ministry continues to shine with either an elder or a deacon accompanying Debbie to an inbound/temporarily in-bound member's home or possibly to a hospital room. Forty-four (44) visits were made to members involving 8 elders and 16 deacons. As a side note, if you've never had the opportunity to accompany Debbie on one of these visits, you're missing a most rewarding experience. We realize we have many fulltime workers who cannot participate, but if you'd like your name added to the list of elders or deacons to be called, please contact Jean Dabbs who will be heading up this ministry next year.

Transportation

This ministry has been chaired this year by John MacLeod. Jo Fontaine has been and is being brought by Paul & Jane Brown. Christiana Esemek-Kuwong has been and is being brought by Tim & Nancy Jordan or Nancy Passini.

For additional transportation furnished during this year, we refer you to the Miscellaneous section below.

Seasonal Holiday bags

Co-chaired by Sally Browder and Emily Wood, 113 Valentine's Day, Easter, 4th of July, Thanksgiving bags have been delivered by the deacons this year and we expect to deliver about 30 Christmas bags the week of December 20th.

The Deacons' Freezer

Chaired this year by Jean Dabbs, 20 meals – both fresh & frozen - have been delivered by the deacons to our members through November.

Cards & Calls

Chaired this year by Nancy Passini, a total of 125 Thinking of You, Get Well and/or Sympathy cards have been sent to our members or in some instances, their families. Former deacon, Phylis Mitchell, whom we consider our deacon-annex, continues to send birthday and anniversary cards (and some Get Well & Sympathy cards) to our members and through November, including the 125 mentioned above sent by Nancy, a total of 610 cards have been sent in 2009.

Three hundred twenty seven (327) phone calls have been made by your deacons to schedule sermon tape deliveries, set up/confirm home communion dates; check on/offer meals to members who have been hospitalized or out-patients, general follow-up on members, etc.

Helping Hands

Helping Hands Ministry completed 6 projects for members this year and has been under the leadership of Tom Owen. We are glad to have this special ministry up and running again this year.

In addition to all of the above, we visited members in the hospital and/or nursing home, the member's home or sat with family members during surgery 88 times.

We gave assistance with memorial services and/or receptions for 5 members whom we lost this year and two loved ones of our members although the loved ones were not members of WHPC. We have received several Thank You notes for our help with services and receptions.

We also served as deacon greeter 44 Sundays this year, one of the co-moderators attended 10 Session meetings and we had 3 meetings of our own.

We hosted the monthly luncheon at Presbyterian Village for all of our members living there (plus Jan Perryman's dad and Mollie Parker, both members of First Presbyterian) and several of our deacons – whether current or former – provided the entertainment.

MISCELLANEOUS:

Transportation provided for members to/from worship services on Sundays and Wednesday evenings; WOW suppers; Presbyterian Village annual tea; Martha Branch's 80th birthday party, Circle meetings, medical appts, therapy appts, Maundy Thursday service, Good Friday service, PW birthday salad potluck, baby shower shopping for MELD (teen mothers) and to the baby shower, memorial visitations & services and VBS kickoff picnic. Groceries & prescriptions were picked up and delivered and some laundry done for one member.

Charlie Frith's beautiful "Cross" greeting cards were printed for deacons' use with inscriptions of "Thinking of You; Get Well Soon; and With Deepest Sympathy. Charlie also printed 150 blank cards/envelopes that were enclosed in Valentine bags and different sets for our 4th of July bags for our inbound members. Charlie also made us note cards for the Cross in Your Pocket memento that we started giving to immediate members of a bereaved family. Trips made to the recycle center; some deacons continued Shep & Kaye Miers' Brown Bag Ministry; some helped with the library organization & cataloguing, some helped with kitchen cleanup following WOW suppers, some helped decorate the crosses with fresh flowers on Easter Sunday, some provided the entertainment at the monthly

luncheons at Presbyterian Village for our members who reside there, some helped with church yard cleanup, some attended visitations and/or services for members/member's families at places other than WHPC, two helped Virginia Linson take her art work to an art show at the livestock grounds and several helped bring, price, set up, purchase and work at PW's Treasures & Treats sale in August; Jean Dabbs also cleaned the sidewalk and entrance to Fellowship Hall the day before the sale! Ten donated chairs from La Quinta were picked up and placed in the computer room (6), the old Chapel (2) and two were given to the co-directors of the preschool. A wheelchair and a set of plastic cutlery donated to WHPC by Bettye Thompson was picked up and brought to the church. We presented 2 high school graduates & 2 college graduates with Holding Crosses in May. We delivered some of the February 2009 completely updated church directory – and subsequent updates of May, August & October - to several inbound members and also some of the note card sets & a 2010 calendar that Charlie Frith made to sell for the Lewis House budget. John MacLeod attended Richard B. Dixon's lectures at Andover Place in March, June & Sept. Food was prepared to supply the deacons' freezer. Flower bouquets from the Griffey service and Anthony service were arranged by Margaret Dorland and delivered to various inbound members by John MacLeod. One deacon organized the 15 member Tartan team for the Komen Race for the Cure this year as well as WHPC participants in the 3 Miles of Men. Many deacons participated in the care and attention given to Ivy Stephens while Ray & Kay Stephens were on vacation in Great Britain.

Several deacons helped host WHPC's annual tea at Presbyterian Village in January and also attended Martha Branch's 80th birthday party as well as Catherine Getchell's 95th birthday celebration. We also attended the Souper Bowl luncheon, Mariner's get-togethers, the Preschool chili Supper and silent auction, the Chiapas Mission Trip barbeque and silent auction, the spring Cotham Lectures with Dr. Cynthia Rigby, PW's BD salad potluck and the Youth's baby shower for MELD (teen mothers) which was combined with a surprise baby shower for Megan Rubio, VBS kickoff picnic and the Family Reunion Fiesta lunch.

The Deacons took over the recordkeeping and sharing of prayer shawls effective July 1st; this delivery is a definite fit with our Deacon of the Month duties which include hospital visitation for all in-patients. This wonderful ministry was started by the Christian Education committee and other aspects of the ministry continue under the guidance Heather Kilpatrick.

At the request of Debbie Freeman, pictures of each of our seven ministries were taken and framed and in Sept were hung on the wall just outside the double doors to the Chapel. All pictures were taken by Charlie Frith who also took 99% of all the updated pictures in our church directory. Framing was done by Emily Wood.

Charlie also took pictures of the Remembrance Bears for Carolyn Hardie and Mary Knopf and submitted them for our newsletter. He also framed each of them and they were delivered to Carolyn and Mary.

In the common life of our church, your deacons helped with IHN, hosted the monthly luncheons at Presbyterian Village for all of our members who reside there, one deacon provided the "entertainment" for four luncheons (Charlie's 2009 video and 3 flower videos) sang in the choir, served communion, served as greeters at our Sunday morning services, served on Worship teams, served on our Never Be the Same capital campaign, taught SS classes, attended Circle meetings & PW Board meetings and respective committee meetings.

It has been a great year and a marvelous job has been done by all. We will deeply miss those deacons of the class of 2009. We welcome the deacons of the class of 2011 and look forward to another great year of serving God through serving the congregation of WHPC. I want to thank Jean Dabbs who has served as co-moderator this year and share a special thank you to those deacons who agreed to fill the unexpired term of the 2009 deacons as previously stated.

Respectfully submitted,
Dotty McLemore
Jean Dabbs
Co-Moderators, Board of Deacons 2009

**Committee Report for Session Meeting
Westover Hills Presbyterian Church**

Committee: Presbyterian Women

Date of Meeting: December 7, 2009

Consent Agenda Items:

1. Request approval to host Church Women United World day of Prayer on Friday, March 5, 2010 at 9:30 a.m. in the Chapel

Need for Docket Time in Session Meeting: no

Calendar Items:

Next coordinating team meeting: Monday, Jan. 4, 2010

Actions Items for Discussion during Session Meeting: none

Information:

PW is providing each of the 8 boys at the **Lewis House at Vera Lloyd Home** with \$100 worth Christmas gifts and gift cards and stockings filled with goodies. In addition to the individual gifts, we are providing an XBOX-360 game system for the Lewis House.

Women and Children First is one of the many ongoing community outreach ministries of PW. Volunteers are needed on Thursday evenings to spend time with the children and assist in craft making and other activities while the mothers are in counseling sessions. Carolyn Nash faithfully and tirelessly is committed to being their most every Thursday night. Please contact her if you are willing and able to help in this ministry.

Also, PW provides "new beginnings baskets" for the women and children as they leave the facility and move into a new home. The baskets are usually a trash bin filled with cleaning supplies, kitchen towels, hot pads, maybe a candle, and other practical homemaking essentials. Anyone interested in contributing items for the baskets may contact Melanie Webre or Carolyn Nash.

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Fellowship

Date of Meeting: November 20

Consent Agenda Items: none

Need for Docket Time in Session Meeting: No

Calendar Items:

Next meeting is set for Jan. 8.

Actions Items for Discussion during Session Meeting: none

Information:

Fellowship committee provided refreshment after worship on Nov. 22 during setting up of the Chrismon tree.

The Fellowship committee is seeking more involvement with various events from members of the congregation. The committee would especially like to continue to recognize and involve children and youth in the planning of and presentation of fellowship activities.

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: Property and Maintenance

Date of Meeting: 11-13-09

Consent Agenda Items:

Need for Docket Time in Session Meeting: no

Calendar Items:

Actions Items for Discussion during Session Meeting:

Committee Report for Session Meeting
Westover Hills Presbyterian Church

Committee: **Service/Mission Committee**

Date of Meeting: 11/15/09

Consent Agenda Items: None

Need for Docket Time in Session Meeting: No

Calendar Items: None

Actions Items for Discussion during Session Meeting: None

Information:

The service committee members and helpers continue to help sack and deliver **Food for Seniors** every 4th Saturday of the month. This is a Rice Depot project.

Thirteen names of prisoners at Brickeys prison were distributed to committee members to correspond by sending a Christmas greeting and birthday card.

Second Sunday offering of Thanksgiving food was taken to the Geyer Springs Methodist Church Food Pantry. A check for \$633.50 from sale of homemade and home baked items at the Alternative Christmas was also given to the Geyer Springs Methodist Church Food Pantry. This small food pantry served 221 families totaling 751 people during the month of November. They were very grateful to Westover Hills for helping with their mission.

We also gave \$633.50 to the First Christian Church Food Pantry in the month of November. They also were grateful for our assistance.

The Service Committee responded to three other requests for help. Shena Maxwell, a friend of Kelly Maguire Cantrell lost all of her belonging due to recent flooding of her apartment. She was given \$200.00.

Susie Wiggins, our theology student attending Louisville Seminary was sent \$200.00 to help defray expenses.

A request for \$62.50 intended for assistance with a Bible Study at Brickeys Prison is pending. Don Campbell is coordinating this effort.

Unless other urgent requests arise, the committee will return to the 2009 operating budget \$737.50.

Director of Christian Education Report to Session
December 13, 2009

November has come and gone and what an amazing month it was. Members of our youth group, along with me and members of three other churches began November with a visit to the Heifer Ranch's Global Village. This was a continuation of our study about hunger. After a night sleeping, literally in the dirt, by a fire, I was reminded of my many blessings and wonderfully proud of our youth. The youth ended their month with a movie night to see *The Blind Side*. So the month of November saw a wide range of study for them, looking at hunger for food, hunger for forgiveness, hunger for things, and hunger for family.

Our children's Sunday school spent November studying Stewardship as a part of the Never Be the Same campaign. Our adult classes continue with the Richard B Hardie class studying Romans and the Thoughtful Christian class spending the month exploring ideas for growth in the church. The Kerygma class continues it's study of Acts and I had a wonderful time leading the class for one session in Debbie's absence.

November also held a meeting of the Chiapas mission trip planning team, a visit with Pablo and Jan Feliciano, and helping with Family Night as a fill in for Don Campbell. I attended meetings for the Capital Campaign planning team and had the pleasure of attending one of the pilot dinners. Working with Nancy Passini on the children and youth's portion of the campaign has been fun and encouraging. I am excited about where the church is heading.

This fall I have also been trying to work on a timeline for my ACCE certification. As many of you know I have taken classes toward a certification as an Associate Certified Christian Educator. An ACCE certification is the first goal in the process of full certification as a Certified Christian Educator. Due to staffing and budget issues in our Synod and some much needed improvements in the process the class I had hoped to take in early January will not be offered. I do have the opportunity to take a Biblical Interpretation course in late January. I have presented the Personnel committee with a plan for certification in the next two years. I would be happy to share that if there is interest. I am excited to continue these courses and I appreciate the support of the session and personnel committee as I further my education.

There seems to be fire growing here at Westover Hills, I see it in the faces in the pews on Sundays, I felt it during the Reunion luncheon. The Holy Spirit is stirring here and I am so glad to be a witness to it.

Blessings,

Heather Kilpatrick

Pastor's Report to Session
December 13, 2009

Dear Friends,

I am encouraged by the level of activity and excitement that the "Never Be the Same" Campaign has brought into our midst. One of the things that Nancy Evans has encouraged many times is to try to get others involved and that is one of the things that I attempted to do in looking at the leadership on the session and who might be good leadership for this third campaign. It was exciting to see the people step in to leadership roles. I owe Nancy a big thanks for her continued encouragement to look for people to get involved. The current session and deacons lead this congregation in so many great ways. Thank you! I want to continue to look for ways to involve as many people as we can in the work that we do.

In line with that I hope that we can take seriously the thoughts and ideas about restructuring the work of the session under our mission statement. I hope that we will explore the ministry model for our church structure. I think this is an exciting way to begin to plan and envision what God is holding out to us here in this place. The Spirit is moving and you and I have been invited to be a part of the activity of God. Let's get busy with it.

My work as moderator of Presbytery will begin officially in February 2010. I am excited about this. And know that I will have the support and prayers of this congregation. Thank you for letting me minister and be a part of your lives.

This is the first time in my ministry that I have had an elder die while serving on the session. Ron's voice was thoughtful and helpful. He and Bev supported this congregation with their prayers, time, energy, resources, imagination, and love. I was blessed to get to serve with him.

I am also grateful to and blessed to have served with Marcey Berry, Nancy Evans, Betty Glenn, Megan Rubio, Matt Smith, and Bob Spencer. And though you are rotating off the session we hope you will continue to work closely with the session as we all seek to serve our Lord and Savior through worship, fellowship, outreach, and education. Thank you!

I am looking forward to what God is holding out to us!

Merry Christmas!
Debbie