

WESTOVER HILLS PRESBYTERIAN CHURCH  
SESSION MEETING  
Sunday, November 8, 2009 12:00 noon

DECLARATION OF QUORAM  
APPROVAL OF THE AGENDA

OPENING SENTENCES

*The Lord is my strength and my song*

**The Lord is my salvation.**

*The Lord is my God whom I will praise.*

**The Lord is the God on my people whom I will exalt.**

**Hymn: We Give Thee but Thine Own**

We give Thee but Thine own,  
Whate'er the gift may be;  
All that we have is Thine alone,  
A trust, O Lord, from Thee.

May we Thy bounties thus  
As stewards true receive  
And gladly, as Thou blessest us,  
To Thee our first-fruits give!

To comfort and to bless,  
To find a balm for woe,  
To tend the lone and fatherless,  
Is angels' work below.

CALL TO CONFESSION  
PRAYER OF CONFESSION:

**O God, you alone can probe the depths of the heart, you hear the prayer of the humble and justify the repentant sinner. Grant us the gift of humility that we may see our own sins clearly and refrain from judging our neighbor. We make our prayer through your Son, our Lord Jesus Christ, who lives and reigns with you in the unity of the Holy Spirit one God, forever and ever, O Lord, as we continue to pray silently...**

DECLARATION OF PARDON:

*This is the good news in Christ: God loves us more than we love ourselves. God sets us free to love others.*

*In Jesus Christ you are forgiven.*

**In Jesus Christ, you are forgiven.**

**Thanks be to God.**

## DOXOLOGY

Praise God from whom all blessings flow.  
Praise Christ all people here below  
Praise Holy Spirit evermore.  
Praise triune God whom we adore. Amen.

SCRIPTURE READING: Luke 18:9-14

MEDITATION: Confident in God's Grace

## RESPONSE TO THE WORD

Offering: Our Work

**Correspondence**

**Membership changes**

**Communion**

**Approval of Minutes**

## **STATED SESSION MEETING SUNDAY, OCTOBER 11, 2009 CHAPEL**

The Session of Westover Hills Presbyterian Church met Sunday, October 11, 2009, in a stated session meeting in the Chapel. Dr. Debbie Freeman moderated and opened the meeting with a worship service and prayer.

**ELDERS PRESENT:** Betty Glenn, Matthew Smith, Betsy Barnes, David Stricklin, Deanine Rogers, Roy Nash, Bob Quinn, Susan Miller, Angela Finney, Kathy Balkman, Don Campbell, Eileen Joyce, Dola Pauly, Tammy Pflug, and Melanie Webre.

**ELDERS ABSENT:** Marcey Berry, Nancy Evans, Ron Kuerner, Bob Spencer, and Wilma Lewis. (All excused)

**ALSO PRESENT:** Dr. Debbie Freeman, Heather Kilpatrick (DCE), and Dotty McLemore (Deacons).

A quorum was present.  
The agenda was approved.

## **MINUTES:**

The minutes of the stated session meeting of September 13, 2009, were approved as written.  
The minutes of the special session meeting of October 4, 2009, were approved as written.

## **CORRESPONDENCE:**

Received letter from Vera Lloyd Home thanking WHPC for their support and asking for our continued support.

## **MEMBERSHIP CHANGES:**

We note with sadness the death of Dorothy Scantlin on October 2, 2009.

## **COMMUNION:**

The Sacrament of Holy Communion was observed on Sunday, October 4, 2009, and Wednesdays, September 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup>, and October 7, 2009.

## **CONSENT AGENDA:**

Permission to have special Sunday School on December 27, 2009. The classes would be Dick Hardie Class and an Intergenerational Class. The consent agenda was approved.

## **COMMITTEE REPORTS**

### **Christian Education - Heather Kilpatrick and Deanine Rogers**

Discussion was held on background checks.

1. Motion made that all Sunday School teachers, regular volunteers who serve with youth and children, and any person over the age of 18 who will act as an overnight chaperone for youth and children submit to a background check. Motion passed.
  2. Motion made and seconded that the Pastor and DCE receive the reports. Motion passed.
  3. Motion made the funds to secure background checks come from the Child Care Line Item. Motion approved.
  4. Motion made to hire Intellicorp to do the background checks. The cost will be \$9.95 per person and the search will be all electronic. Motion passed.
- Remainder of the report received as information.

### **Preschool - Betty Glenn/Laura Whitmore**

The school year has gotten off to a good start. However, the budget is tight. Have a few part time spots open. Shawn and Helen will attend training for Quality Approval on October 13<sup>th</sup>. Session was reminded about buying the Kroger Cards from the Preschool.

### **Stewardship - Tammy Pflug**

Discussed financial information. September was a heavy month of disbursements. Need to keep a close eye on the operating account. Talked briefly about the 2010 proposed budget and the article included in the packet on **Times of Crisis are Times of Action and Prayer.**

**OLD BUSINESS:**

Betty Glenn, Commissioner to the Presbytery Meeting in Hot Springs on October 8-9, reported on the meeting to Session. A DVD on the activities of Presbytery was played.

**NEW BUSINESS:**

It was approved for Bill Branch to lead a Healthy Congregations Workshop designed by him for the Session and members of the congregation that wish to attend.

**Task Force Reports.**

Motion was made to approve the new wedding policy as amended. Motion passed.

The Task Force formed to study restructuring the session committees has met and will meet again at 6:30 on October 19<sup>th</sup> in room 301.

A Congregational Meeting has been called for Sunday, October 18, 2009, for the purpose of voting on the change in the number of elders. Debbie asked the task force to select someone to give the report and be prepared for questions.

It was moved to take Lucy Owen up on her offer to fix soup for the next two session meetings. It was approved. Reservations must be in by Wednesday of the week before session. Margaret will send out a reminder.

Permission granted for Debbie Freeman to be away for training to become Moderator of Presbytery on November 18-21. Pablo and Jan Feliciano will be here the week of Nov. 20-23 and he will preach on the 22<sup>nd</sup>.

There being no further business, the meeting was adjourned with a charge to Session and prayer.

Respectfully submitted,

Angela Finney  
Clerk of Session

**CONGREGATIONAL MEETING  
SUNDAY, OCTOBER 18, 2009  
SANCTUARY**

The congregation of Westover Hills Presbyterian church met immediately following worship on Sunday, October 18, 2009, for the purpose of hearing a report from the task force regarding the number of elders serving on Session. This report is a part of the session's examination of the committee structure and how the church officers can more effectively serve the congregation and community.

Dr. Debbie Freeman moderated and opened the meeting with prayer. She declared a quorum was present.

Nancy Evans reported from the task force. Motion made to change the number of elders in each class to five instead of seven starting with the Class of 2010 until we reach 15 in 2012. Discussion followed. Motion passed.

There being no further business, the meeting was closed with the benediction.

Respectfully submitted,

Angela Finney  
Clerk of Session

## **Consent Agenda**

### **Christian Education**

- Permission to hold DRAMA Christmas Program Dec 15

### **Reports from Committee Moderators**

Stewardship

Worship and Music

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Stewardship for the month of Nov 2009

Date of committee meetings: November 5, 2009

Consent Agenda Items: none

Need for docket time in Session Meeting: Yes  No

**Significant** Items are highlighted in **grey**

Monthly Update of Financial Status

Restricted Account ~  
Balance sheet ~ **End of year projection comments**  
Operating Account ~ Contributions exceeded requirements for Oct 09  
Income exceeded Expenses by **\$11,929.91** for Oct  
Year to Date: Income in = 78.19%, Expenses out = 75.18% of 2009 budget  
Mortgage Principal paid down Aug – Oct 09 = **\$28,699.22**  
TPF Endowment as of Oct 31, 2009  
    Cotham Endowment   \$113,679.12  
    Mission Endowment   \$6,218.72  
Debt Reduction payments schedule (see attachment 3)  
    Projections through March 2010  
2009 Audit Plans ~ Preschool ~ Completion expected in November  
Actions for Discussion/Information during Session Meeting  
  
2010 Budget Draft, Version 2: Session (**Comments**)  
On-line Pledge Forms for 2010-2013 Campaign (Info & example)

Calendar Items: none

New Business:

Attachments:

- Spiritual Food for the Soul ~ Stewardship Committee Thoughts
1. Motion: Horizons fee final payment fund request
  2. Motion: 2010 Capital Campaign fund request to allocate funds to pay bills and promotions
  3. Consolidated Monthly Stewardship reports

**Information:** If any session member desires to review weekly contribution totals go to the following website. Information usually post by Tuesday of each week. The site also contains links to other stewardship sites.

<http://sites.google.com/site/reportswhpc/>

## Spiritual Food for the Soul

A Bible's Stewardship subject guide states ~ "Management and accountability for something that belongs to someone else; especially human stewardship of God's gifts." "It raises other questions about how we should live a life that embraces stewardship." Could it be that stewardship is spiritual food for the soul?

Stewardship is the only food that humans can enjoy without worrying about how much they consume. It has no calories, cholesterol, or fat, and you never gain weight! Its advantages include boundless energy and your mind and soul thrive as you draw closer to Christ. Blessed with time to devote to stewardship, useful talents, and resources to share and grow the bounty are our reward. Stewardship is always fresh and refreshes us as we practice its concepts.

*Time:* Think back to when you first felt the desire to devote more of your life to serving others and embracing Christ. Maybe it was coming to the church to help clean up after a dinner; or maybe you decided to serve on a committee; or accept the calling to be a deacon or an elder. Did you notice after a while how sharing your time became part of your life and how enriched you felt? Think about all the folks in our church who give freely of their time. Look at the joy in their faces as they share their time and work to bring our church yet closer together.

*Talents:* If we ever did a survey of how much talent exists in our congregation, we could staff and operate a good-sized business. Creativity abounds when projects come up. There are folks who willingly share their talents. Some are experts in the yard and garden; some possess creative graphic talents; many possess musical skills; others have administrative skills while others have culinary expertise. Reflecting on all the talent witnessed could well fill several volumes. The willingness to share individual talents is evident any time you come to the church for services, attend a meeting, enjoy a special event, or share a meal; our community of faith is in action.

*Resources:* Throughout our lives we have access to bounty. How many times have you stopped to pick up a penny in a parking lot? If we all did this for a year it would be surprising just how much would accumulate. When we make a pledge, or better stated, a covenant with God to support the financial needs of the church, it expresses a willingness to share our gifts to the glory of God. There are times when all we can give is definitely a sacrifice. We look at all the other needs and yet we embrace sacrificial stewardship. The reward is our improved relationship with Christ and the church we love continues to prosper year after year.

The goals ahead may seem somewhat staggering and sometimes overwhelming. However, with the continued sharing of our time, our talents and our resources, everything is possible. Take some time to think about those before us who made these sacrifices and those who will follow us into the future. Serve up a heaping plate of stewardship "soul" food and watch what happens to your relationship with Christ.

**Motion 1: Horizons fee final payment fund request**

***A motion to add the amount of \$1,875.00 to the previous funds allocated and approved by the session from the mortgage account to pay for the Horizon's Stewardship Company original fee of \$31,525.00.***

Discussion: The final payment of \$5,675.00 is due on December 1, 2009. Only \$3,800.00 remains in the previously approved funds. The \$1,875.00 will make up the difference needed.

**Motion 2: Request to allocate funds to pay bills and expenditures associated with the 2010 Capital Campaign ~ *Never be the Same***

**A motion to allocate funds in the amount \$0,000.00 from the BOZ mortgage account for use in paying approved expenses generated by the 2010-2013 Capital campaign.**

Discussion: There are no provisions to make payments in either the Operating Budget or the Mortgage accounts for the 2010-2013 capital campaign ~ *Never be the Same*

The funds would be placed in the Restricted Account and all expenditures for the Capital Campaign posted to that line as approved payments occur.

At the conclusion of the campaign any funds remaining would be returned to the BOZ Mortgage account. In the event there were additional requirements a new motion is required.

Mortgage Reduction Estimates				
	As of Oct 31, 2009 assuming no other money was received for the remainder of the year	New Mortgage @ 6% for 48 months; 13 yrs 3 mos amortization		
a*	\$92,757.39	BOZ Mortgage Account, Oct 31 2009		
a*	\$25,000.00	BOZ CDs		
a*	\$8,094.90	BOZ CCI & CC II		
a*	\$10,502.00	BOZ 2010-2012 Money pre-campaign receipt; initial receipt May 09		
	\$136,354.29	Sub Total		
	(\$3,800.00)	Debt Reduction Reserve, Horizons		
	\$ -	Given for Horizons fee		
	<b>\$132,554.29</b>	Available for 09 Mortgage Horizons Fee August		
a*	Figures are from the monthly balance sheet			
	\$20,980.40	Nov-09		
	\$20,980.40	Dec 09		
	\$20,980.40	Jan 2010		
	\$20,980.40	Feb 2010		
	\$20,980.40	Mar 2010		
	\$20,980.40	Apr 2010		
	<b>\$125,882.40</b>	Estimated Payments		
	<b>\$132,554.29</b>	Available money 2009		
	<b>\$6,671.89</b>	Balance, assuming no other money came in during 2009		
		Mortgage Bal	<b>\$ 2,214,968.61</b>	6-Oct-09
	<b>\$6,671.89</b>	Balance	For use in 2010	
		<b>4 year Projections</b>		
	\$ 100,000.00	James Money	2010	
	\$ 100,000.00	James money	2011	
	\$ 100,000.00	James Money	2012	
	\$ 100,000.00	James Money	2013	

Yearly Income Requirements through Oct 31			
	Operating	Mortgage	Monthly Total
<b>2009 Budget</b>	\$ 314,561.70	\$ 181,898.66	\$ 496,460.36
<b>All Income*</b>	\$ 305,342.56	\$ 186,919.40	\$ 492,261.96
<b>Balance</b>	<b>\$ (9,219.14)</b>	<b>\$ 5,020.74</b>	<b>\$ (4,198.40)</b>

Date: 11/01/2009  
Time: 1:41:41 PM

**Westover Hills Presbyterian Church**  
**Summary of Restricted Accts - MTD --- 2009A**  
**Month-to-date, Through October 2009**

**Note: The Report Option to include Open Transactions is selected.**

<b>Accounts</b>	<b>Beginning Balance</b>	<b>Restricted Revenues</b>	<b>Restricted Expenses</b>	<b>Ending Balance</b>
<b>Temporary Restricted</b>				
10202 - Capital Campaign Grounds	\$200.03	\$0.00	\$0.00	\$200.03
90000 - Memorial Fund	\$3,611.36	\$85.00	\$0.00	\$3,696.36
90003 - Gifts/Misc	\$181.06	\$30.00	\$0.00	\$211.06
90004 - Flowers	\$149.83	\$0.00	\$0.00	\$149.83
90005 - Lacandon Ladies Society Mission	\$1,814.00	\$0.00	\$0.00	\$1,814.00
90006 - InterFaith Hospitality Network	\$345.35	\$0.00	\$0.00	\$345.35
90008 - Choir	\$65.67	\$0.00	\$0.00	\$65.67
90009 - Back-To-School Supplies	\$45.00	\$0.00	\$0.00	\$45.00
90010 - Misc. Designated	\$306.41	\$97.53	\$0.00	\$403.94
90012 - Lewis House	\$1,447.64	\$80.00	\$0.00	\$1,527.64
90013 - Mariners Project	\$26.06	\$0.00	\$0.00	\$26.06
90014 - Chiapas Prison Ministry	\$100.00	\$0.00	\$0.00	\$100.00
90015 - One Great Hour of Sharing	\$3.76	\$0.00	\$0.00	\$3.76
90016 - MX Mission Endowment	\$100.00	\$0.00	\$0.00	\$100.00
90018 - Whitmore Preschool Scholarship	\$468.45	\$0.00	\$0.00	\$468.45
90020 - Pres. Women Birthday	\$0.01	\$0.00	\$0.00	\$0.01
90025 - Thank Offering	\$0.01	\$0.00	\$0.00	\$0.01
90026 - Deacons Helping Hands-PDF	\$170.00	\$0.00	\$0.00	\$170.00
90035 - Footsteps in Faith Scholarship Fund	\$284.00	\$0.00	\$0.00	\$284.00
90040 - Organ Fund	\$1,000.00	\$0.00	\$0.00	\$1,000.00
90045 - Joy Gift	\$0.01	\$0.00	\$0.00	\$0.01
90060 - Drama Group	\$134.10	\$0.00	\$0.00	\$134.10
90070 - Kerygma Study Books	(\$52.00)	\$0.00	\$0.00	(\$52.00)
90500 - Chiapas Fund	\$4,193.33	\$0.00	\$0.00	\$4,193.33
90600 - Chapel Renovation	\$4,111.77	\$0.00	\$0.00	\$4,111.77
90700 - Computer Replacement	\$261.93	\$0.00	\$0.00	\$261.93
90800 - Honorarium	\$840.00	\$0.00	\$0.00	\$840.00
90905 - Talent Show Building Fund Proceeds	\$55.00	\$0.00	\$0.00	\$55.00
90906 - Capital Replacement	\$7,500.00	\$0.00	\$0.00	\$7,500.00
90908 - Gulf Coast Mission	\$275.00	\$0.00	\$0.00	\$275.00
90910 - Deacon Gas Money	\$50.00	\$0.00	\$0.00	\$50.00
<b>Total Temporary Restricted</b>	<b>\$27,687.78</b>	<b>\$292.53</b>	<b>\$0.00</b>	<b>\$27,980.31</b>

Date: 11/02/2009  
 Time: 3:48:25 PM

**Westover Hills Presbyterian Church**  
**Balance Sheet**  
 Year-to-date, Through October 2009

**Accounts**

**Assets**

**Current Assets**

**Checking**

10000 - BOZ #1 Operating	\$29,871.62 <sup>a</sup>
10010 - BOZ #2 Operating Reserve Acct	\$30,876.86
10020 - BOZ #3 Operating Designated Funds	\$27,980.31
10900 - BOZ Mortgage Account	\$92,757.39

**Total Checking** **\$181,486.18**

**Investment**

10670 - BOZ 6 month CD	\$25,000.00
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**Total Investment** **\$25,000.00**

**Building Fund**

10035 - BOZ #5 - Capital Campaign #2	\$8,094.90
10036 - BOZ #6 2010-2012 Campaign	\$10,502.00

**Total Building Fund** **\$18,596.90**

**Total Current Assets**

**\$225,083.08**

**Fixed Assets**

14001 - Buildings	\$5,000,000.00
14002 - Land	\$298,750.00
14003 - McKinley property	\$326,416.15
14101 - Acc Depr - Buildings	(\$217,971.63)

**Total Fixed Assets**

**\$5,407,194.52**

**Total Assets**

**\$5,632,277.60**

**Liabilities, Fund Principal, & Restricted Funds**

**Liabilities**

40000 - Mortgage Loan Payable	\$2,214,968.61
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**Payroll Withholdings**

40100 - FICA withheld	\$661.10
40200 - Federal Tax withheld	\$193.89
40300 - State Tax withheld	\$506.33
40301 - Ferncliff	\$100.00
40302 - Child Support	\$318.00
40303 - Preschool Teacher Tuition Deductio	\$442.16
40350 - Pension/Insurance Payable	(\$0.04)

**Total Payroll Withholdings**

**\$2,221.44**

**Preschool Payroll**

40400 - Preschool FICA withheld	\$1,382.24
40500 - Preschool Federal Tax withheld	\$235.14
40600 - Preschool State Tax withheld	\$587.54
40700 - Preschool Salaries	\$8,804.05 <sup>a</sup>
40800 - Preschool Employer Payroll Tax	(\$581.78) <sup>a</sup>

**Total Preschool Payroll**

**(\$7,180.91)**

**Total Liabilities**

**\$2,210,009.14**

**Fund Principal**

49900 - Fund Balance	\$5,955,650.08
49950 - Net Investment-Prop. & Equip.	(\$2,888,601.43)
Excess Cash Received	(\$94,787.31)

**Total Fund Principal and Excess Cash Received**

**\$2,972,261.34**

**Restricted Funds**

Total Temporarily Restricted	\$450,007.12
Total Permanently Restricted	\$0.00

**Total Restricted Funds**

**\$450,007.12**

**Total Liabilities, Fund Principal, & Restricted Funds**

**\$5,632,277.60**

a. The preschool salaries were not reflected as deposited in this report. Add these figures to the BOZ #1 operating account report. \$29,871.62 + \$7,180.91 = \$37,052.53

Date: 11/01/2009  
 Time: 1:29:21 0PM

**Westover Hills Presbyterian Church**  
**Oper/Acct Analysis of Revs & Exps -Detail 09**  
**Year-to-date, Through October 2009**

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
<b>Revenues</b>					
<b>Tithes and Offerings</b>					
60100 - Loose Plate	\$5,000.00	\$3,936.28	\$1,063.72	78.73%	\$268.00
60200 - Pledge Receipts	\$337,597.41	\$260,619.67	\$76,977.74	77.20%	\$28,965.50
60250 - Non-Pledge Receipts	\$14,000.00	\$13,655.00	\$345.00	97.54%	\$1,505.00
<b>Total Tithes and Offerings</b>	<b>\$356,597.41</b>	<b>\$278,210.95</b>	<b>\$78,386.46</b>	<b>78.02%<sup>1</sup></b>	<b>\$30,738.50</b>
<b>Other Income</b>					
60300 - Building Deposits & Use Fee	\$10,000.00	\$7,650.19	\$2,349.81	76.50% <sup>2</sup>	\$3,300.00
60400 - Interest Income	\$400.00	\$1,458.60	(\$1,058.60)	364.65%	\$12.62
60500 - Organ Mtnce. Fund	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
60600 - Preschool Use Fee	\$8,400.00	\$7,000.00	\$1,400.00	83.33%	\$700.00
<b>Total Other Income</b>	<b>\$19,800.00</b>	<b>\$16,108.79</b>	<b>\$3,691.21</b>	<b>81.36%</b>	<b>\$4,012.62</b>
<b>Total Revenues</b>	<b>\$376,397.41</b>	<b>\$294,319.74</b>	<b>\$82,077.67</b>	<b>78.19%<sup>1</sup></b>	<b>\$34,751.12</b>
<b>Total Expenses</b>	<b>\$376,397.41</b>	<b>\$282,968.82</b>	<b>\$93,428.59</b>	<b>75.18%<sup>3</sup></b>	<b>\$22,821.21</b>
<b>Net Total</b>	<b>\$0.00</b>	<b>\$11,350.92</b>	<b>(\$11,350.92)</b>	<b>0.00%</b>	<b>\$11,929.91<sup>4</sup></b>

1. Budget requirements through October 09 = 83.33% required, 78.19 received = 5.14% short of requirements
2. Building rental and use fees lag by 6.83% for the year through October 2009
3. Budget Variation = 78.19% received, 75.18 expenses = 4.01% under-spent through October
4. Net total expenses under by \$11,929.91 for the month of October

*Other information*

Line 71100 Funds to pay for teacher security checks (WHPC) shall come from this line

Note: In the expenses portion of the Revenue and Expenses report all items shaded in **gray** have exceeded initial budget requests for the year. Use prudence for the remainder of the year.

Projected expenses for November should be within projections.

The month of December requires our final Benevolences contributions for 2009.

Date: 11/01/2009  
Time: 1:29:21 OPM

**Westover Hills Presbyterian Church**  
**Oper/Acct Analysis of Revs & Exps -Detail 09**  
**Year-to-date, Through October 2009**

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
<b>Expenses</b>					
<b>Child Care</b>					
71100 - Child Care	\$3,800.00	\$2,042.50	\$1,757.50	53.75%	\$370.00
<b>Total Child Care</b>	\$3,800.00	\$2,042.50	\$1,757.50	53.75%	\$370.00
<b>Session/Presbytery Costs</b>					
72100 - Session/Presbytery Costs	\$500.00	\$56.46	\$443.54	11.29%	\$0.00
<b>Total Session/Presbytery Costs</b>	\$500.00	\$56.46	\$443.54	11.29%	\$0.00
<b>Christian Education</b>					
73100 - Curriculum Literature	\$1,900.00	\$794.93	\$1,105.07	41.84%	\$123.63
73110 - Drama	\$800.00	\$777.40	\$22.60	97.18%	\$38.66
73300 - Youth Group	\$1,200.00	\$1,224.57	(\$24.57)	102.05%	\$173.65
73400 - Supplies	\$800.00	\$567.21	\$232.79	70.90%	\$95.50
73401 - Special Activities	\$350.00	\$145.20	\$204.80	41.49%	\$0.00
73402 - Camps, Conf., LDR Training	\$1,200.00	\$1,180.00	\$20.00	98.33%	\$0.00
73403 - Book Study Group/Library	\$100.00	\$115.38	(\$15.38)	115.38%	\$34.38
73404 - Childrens' Worship Folders	\$100.00	\$87.60	\$12.40	87.60%	\$0.00
73405 - Confirmation Act./Bibles	\$200.00	\$7.71	\$192.29	3.86%	\$0.00
73407 - Special Speakers	\$0.00	\$150.00	(\$150.00)	0.00%	\$0.00
73408 - Teacher Rec./Sr. Bibles	\$0.00	(\$36.00)	\$36.00	0.00%	\$0.00
73409 - Vacation Bible School	\$650.00	\$364.11	\$285.89	56.02%	\$0.00
<b>Total Christian Education</b>	\$7,300.00	\$5,378.11	\$1,921.89	73.67%	\$465.82
<b>Fellowship</b>					
74100 - Kitchen Supplies/Coffee	\$750.00	\$969.38	(\$219.38)	129.25%	\$202.69
74200 - Special Projects	\$750.00	\$375.71	\$374.29	50.09%	\$0.00
74300 - Misc.-Fellowship	\$200.00	\$10.57	\$189.43	5.29%	\$0.00
74400 - Westover Wednesdays	\$2,000.00	\$1,386.14	\$613.86	69.31%	\$537.91
<b>Total Fellowship</b>	\$3,700.00	\$2,741.80	\$958.20	74.10%	\$740.60
<b>Worship &amp; Music</b>					
84100 - Organ/Piano Maintenance	\$1,500.00	\$0.00	\$1,500.00	0.00%	\$0.00
84200 - Music Library	\$350.00	\$318.95	\$31.05	91.13%	\$0.00
84300 - Paid Choir/Musicians	\$2,600.00	\$2,275.00	\$325.00	87.50%	\$0.00
84400 - Pulpit Supply	\$600.00	\$250.00	\$350.00	41.67%	\$0.00
84401 - Musician Substitutes	\$75.00	\$0.00	\$75.00	0.00%	\$0.00
84500 - Special Projects - W & M	\$200.00	\$15.80	\$184.20	7.90%	\$0.00
84700 - Communion	\$100.00	\$19.95	\$80.05	19.95%	\$0.00
<b>Total Worship &amp; Music</b>	\$5,425.00	\$2,879.70	\$2,545.30	53.08%	\$0.00

Date: 11/01/2009  
 Time: 1:29:21 OPM

**Westover Hills Presbyterian Church**  
**Oper/Acct Analysis of Revs & Exps -Detail 09**  
**Year-to-date, Through October 2009**

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
<b>Finance &amp; Administration</b>					
75100 - Office Supplies	\$3,400.00	\$2,651.24	\$748.76	77.98%	\$339.95
75200 - Postage	\$3,000.00	\$1,424.16	\$1,575.84	47.47%	\$132.00
75300 - Copier Expense	\$11,000.00	\$6,160.51	\$4,839.49	56.00%	\$641.96
75600 - Misc. - F & A	\$3,100.00	\$2,373.17	\$726.83	76.55%	\$180.51
<b>Total Finance &amp; Administration</b>	<b>\$20,500.00</b>	<b>\$12,609.08</b>	<b>\$7,890.92</b>	<b>61.51%</b>	<b>\$1,294.42</b>
<b>Staff Expense</b>					
<b>Pastor-Debbie</b>					
76101 - Salary/Allowance - Debbie	\$59,198.00	\$49,331.60	\$9,866.40	83.33%	\$4,933.16
76105 - Auto Allowance - Debbie	\$1,700.00	\$872.85	\$827.15	51.34%	\$0.00
76201 - Pension/Insurance - Debbie	\$18,647.37	\$15,366.45	\$3,280.92	82.41%	\$1,553.94
76202 - Dental - Debbie	\$1,217.04	\$1,014.20	\$202.84	83.33%	\$101.42
76301 - FICA-Debbie	\$4,528.00	\$4,495.25	\$32.75	99.28%	\$0.00
76501 - Professional - Debbie	\$3,000.00	\$2,658.69	\$341.31	88.62%	\$19.50
<b>Total Pastor-Debbie</b>	<b>\$88,290.41</b>	<b>\$73,739.04</b>	<b>\$14,551.37</b>	<b>83.52%</b>	<b>\$6,608.02</b>
<b>Church Staff</b>					
<b>DCE</b>					
76900 - DCE's salary	\$31,930.00	\$26,608.20	\$5,321.80	83.33%	\$2,660.82
76901 - DCE's FICA/Medicare	\$2,443.00	\$2,035.60	\$407.40	83.32%	\$203.56
77301 - DCE's auto allowance	\$200.00	\$176.00	\$24.00	88.00%	\$0.00
77302 - DCE book allowance	\$200.00	\$73.60	\$126.40	36.80%	\$73.60
77303 - DCE Cont. Ed.	\$750.00	\$0.00	\$750.00	0.00%	\$0.00
<b>Total DCE</b>	<b>\$35,523.00</b>	<b>\$28,893.40</b>	<b>\$6,629.60</b>	<b>81.34%</b>	<b>\$2,937.98</b>
<b>Director of Music</b>					
77200 - Director of Music's salary	\$22,898.00	\$19,081.60	\$3,816.40	83.33%	\$1,908.16
77202 - Director of Music FICA/Medicare	\$1,751.00	\$1,459.60	\$291.40	83.36%	\$145.96
<b>Total Director of Music</b>	<b>\$24,649.00</b>	<b>\$20,541.20</b>	<b>\$4,107.80</b>	<b>83.33%</b>	<b>\$2,054.12</b>
<b>Other Staff</b>					
76803 - Adm. Assistant's salary	\$26,000.00	\$20,083.32	\$5,916.68	77.24%	\$2,250.00
76805 - Adm. Assistant FICA/Medicare	\$1,989.00	\$1,536.38	\$452.62	77.24%	\$172.12
76807 - Adm. Assistants Auto Allowance	\$200.00	\$14.14	\$185.86	7.07%	\$0.00
76812 - Children's Choir Dir.	\$1,800.00	\$0.00	\$1,800.00	0.00%	\$0.00
76814 - Temporary Labor	\$1,000.00	\$0.00	\$1,000.00	0.00%	\$0.00
77500 - Sexton Salary	\$21,876.00	\$18,230.00	\$3,646.00	83.33%	\$1,823.00
77501 - Sexton FICA/Medicare	\$1,674.00	\$1,394.60	\$279.40	83.31%	\$139.46
<b>Total Other Staff</b>	<b>\$54,539.00</b>	<b>\$41,258.44</b>	<b>\$13,280.56</b>	<b>75.65%</b>	<b>\$4,384.58</b>
<b>Total Church Staff</b>	<b>\$114,711.00</b>	<b>\$90,693.04</b>	<b>\$24,017.96</b>	<b>79.06%</b>	<b>\$9,376.68</b>
<b>Total Staff Expense</b>	<b>\$203,001.41</b>	<b>\$164,432.08</b>	<b>\$38,569.33</b>	<b>81.00%</b>	<b>\$15,984.70</b>

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**Westover Hills Presbyterian Church**  
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<b>Membership</b>					
78100 - Membership Comm.	\$1,610.00	\$297.36	\$1,312.64	18.47%	\$0.00
78200 - Communication Com.	\$1,140.00	\$717.67	\$422.33	62.95%	\$0.00
<b>Total Membership</b>	<b>\$2,750.00</b>	<b>\$1,015.03</b>	<b>\$1,734.97</b>	<b>36.91%</b>	<b>\$0.00</b>
<b>Diaconate</b>					
86000 - Diaconate Care	\$1,000.00	\$285.67	\$714.33	28.57%	\$0.00
<b>Total Diaconate</b>	<b>\$1,000.00</b>	<b>\$285.67</b>	<b>\$714.33</b>	<b>28.57%</b>	<b>\$0.00</b>
<b>Property &amp; Maintenance</b>					
79200 - Building Repairs	\$300.00	\$67.53	\$232.47	22.51%	\$0.00
79300 - Heating/AC	\$200.00	\$51.60	\$148.40	25.80%	\$0.00
79400 - Plumbing	\$250.00	\$0.00	\$250.00	0.00%	\$0.00
79500 - Lights	\$400.00	\$218.58	\$181.42	54.65%	\$46.14
79600 - Painting	\$100.00	\$0.00	\$100.00	0.00%	\$0.00
79700 - Pest Control	\$500.00	\$425.71	\$74.29	85.14%	\$83.85
79800 - Dumpster	\$2,600.00	\$2,289.54	\$310.46	88.06%	\$233.15
79900 - Janitorial Supplies	\$4,500.00	\$4,292.69	\$207.31	95.39%	\$226.21
80000 - Misc.-P & M	\$2,850.00	\$2,115.60	\$734.40	74.23%	\$358.36
80001 - Grounds	\$1,800.00	\$1,828.83	(\$28.83)	101.60%	\$0.00
80002 - Van Expense	\$1,000.00	\$496.13	\$503.87	49.61%	\$461.00
80003 - Capital Replacement Account	\$5,000.00	\$0.00	\$5,000.00	0.00%	\$0.00
80004 - Elevator Maintenance	\$2,200.00	\$0.00	\$2,200.00	0.00%	\$0.00
80005 - Fire Alarm Inspection	\$500.00	\$407.48	\$92.52	81.50%	\$0.00
80006 - RPZ Inspections	\$750.00	\$150.00	\$600.00	20.00%	\$0.00
80007 - HVAC Maintenance Contract	\$12,200.00	\$10,199.44	\$2,000.56	83.60%	\$0.00
<b>Total Property &amp; Maintenance</b>	<b>\$35,150.00</b>	<b>\$22,543.13</b>	<b>\$12,606.87</b>	<b>64.13%</b>	<b>\$1,408.71</b>
<b>Utilities</b>					
81100 - Gas	\$12,000.00	\$8,220.67	\$3,779.33	68.51%	\$191.86
81200 - Electricity	\$21,000.00	\$14,093.63	\$6,906.37	67.11%	\$1,587.27
81300 - Water	\$2,500.00	\$2,291.51	\$208.49	91.66%	\$229.89
81400 - Sprinklers	\$900.00	\$710.53	\$189.47	78.95%	\$11.14
81500 - Telephone	\$7,800.00	\$7,154.24	\$645.76	91.72%	\$536.80
<b>Total Utilities</b>	<b>\$44,200.00</b>	<b>\$32,470.58</b>	<b>\$11,729.42</b>	<b>73.46%</b>	<b>\$2,556.96</b>
<b>Insurance</b>					
81600 - Insurance	\$11,500.00	\$9,255.17	\$2,244.83	80.48%	\$0.00
<b>Total Insurance</b>	<b>\$11,500.00</b>	<b>\$9,255.17</b>	<b>\$2,244.83</b>	<b>80.48%</b>	<b>\$0.00</b>

Date: 11/01/2009  
 Time: 1:29:21 0PM

**Westover Hills Presbyterian Church**  
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Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)	MTD Actual (This Year)
<b>Service</b>					
82100 - Service Comm.	\$1,200.00	(\$18.74)	\$1,218.74	0.00%	\$0.00
<b>Total Service</b>	<u>\$1,200.00</u>	<u>(\$18.74)</u>	<u>\$1,218.74</u>	<u>0.00%</u>	<u>\$0.00</u>
<b>Benevolences</b>					
83100 - Presbytery/Synod/GA	\$26,356.00	\$19,767.00	\$6,589.00	75.00%	\$0.00
83200 - Presbyterian Village	\$1,200.00	\$900.00	\$300.00	75.00%	\$0.00
83400 - Stewpot	\$2,200.00	\$1,650.00	\$550.00	75.00%	\$0.00
83500 - Life Quest	\$1,200.00	\$900.00	\$300.00	75.00%	\$0.00
83604 - Pastors' Disc. Fund	\$840.00	\$630.00	\$210.00	75.00%	\$0.00
83606 - Theological Educ. Fund	\$500.00	\$375.00	\$125.00	75.00%	\$0.00
83609 - Ferncliff	\$500.00	\$375.00	\$125.00	75.00%	\$0.00
<b>Total Benevolences</b>	<u>\$32,796.00</u>	<u>\$24,597.00</u>	<u>\$8,199.00</u>	<u>75.00%</u>	<u>\$0.00</u>
<b>Presbyterian Women</b>					
83600 - Presbyterian Women	\$3,575.00	\$2,681.25	\$893.75	75.00%	\$0.00
<b>Total Presbyterian Women</b>	<u>\$3,575.00</u>	<u>\$2,681.25</u>	<u>\$893.75</u>	<u>75.00%</u>	<u>\$0.00</u>
<hr/>					
<b>Total Expenses</b>	\$376,397.41	\$282,968.82	\$93,428.59	75.18%	\$22,821.21
<b>Net Total</b>	\$0.00	\$11,350.92	(\$11,350.92)	0.00%	\$11,929.91

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

**Committee:** Worship & Music

**Date of Meeting:** November 3, 2009

**Consent Agenda Items:** None

**Need for Docket Time in Session Meeting:** Yes

**Calendar Items:**

**Action Items for Discussion during Session Meeting:**

Communion Preparation and Serving

The committee discussed concerns brought to our attention about possible transmission of flu during communion. Some members have not taken communion for fear of being exposed to the flu.

The committee proposes that we cut the bread in advance and use the small glasses for the juice. In addition we will have someone standing at the front with a bag to drop the glass in afterwards.

**Information:**

Advent

- The decoration of the Chrismon Tree will take place after church on the 22nd of November. Members will be encouraged to take part in the refreshments provided by the fellowship committee, while the tree is put in place and greens are brought inside. Fresh greens will be put up on December 2<sup>nd</sup>. The committee decided to donate this year's Joy Offering to Pot Luck (see below information)
- The devotional will be ready for advent. Sally Browder will accept material up to November 8. The office will print 25 copies, and the care line will publish an electronic copy.
- We will have a newly designed banner this year.

**Potluck Food Rescue for Arkansas**

Potluck, a non-profit hunger relief organization founded in 1989, is Arkansas' only food rescue organization.

Our mission **to alleviate hunger by bridging the gap between excess food and the hungry** is carried out through food rescue and distribution and by developing additional hunger programs that complement our work.

Annually, Potluck rescues over 4 million pounds of a wide variety of high quality excess food from hundreds of food service businesses to include: restaurants, hospitals, caterers, hotels, corporate cafeterias, groceries, specialty markets, schools, wholesalers – and more. Food rescue efforts have been broadened to include recovering nonperishable food from private food drives.

This food is then distributed free of charge to a broad and diverse network of community food programs feeding at-risk men, women and children throughout central Arkansas and the state.

With a "fleet" of 3 trucks, Potluck distributes an average of **over 76,000 pounds of food a week** to bring many thousands of at-risk Arkansans their next meal.

*Potluck is the link between those who have too much food and those who have too little.*

**Old Business**

Taskforce Reports

Session Re-structuring

WHPC TASK FORCE  
ON COMMITTEE RESTRUCTURING  
Report for Session

**By the Grace of God, Westover Hills Presbyterian Church is an open community of faith praising and serving God through worship, fellowship, outreach, and education. -WHPC Mission Statement**

A task force has been formed to engage in worshipful work to examine, redefine, renew and restructure Session Committees and task forces in order to better live out the mission of Westover Hills Presbyterian Church. It is the hope of the task force to aid the session in leading the congregation in living our mission statement and realizing the goals adopted by the session in April of 2006.

Prayerful reflection and discussion has led the task force to recommend that the session committees focus our efforts in the following four areas of ministry as outlined in our mission statement: WORSHIP, FELLOWSHIP, OUTREACH, and EDUCATION. (The task force proposes redefining education as *NURTURE*.) Out of these four **main** ministries, will flow the various committees and task forces necessary to live the ministry and mission of WHPC.

### **New Business**

•Approval of Bill Branch leading a “Healthy Congregations” Workshops either on December 5, 2009/December 6, 2009 and January 9, 2010/January 10, 2010 or two Sunday afternoons in January; inviting both current and newly elected officers and anyone else from the congregation who would like to attend.

•Congregational Meeting scheduled for November 22, 2009 for the purpose of electing elder class of 2012 and the deacon class of 2011.

### **PRAYER CONCERNS**

#### **HYMN**

The captive to release,  
To God the lost to bring,  
To teach the way of life and peace,  
It is a Christlike thing.

And we believe Thy Word,  
Though dim our faith may be:  
Whate'er for Thine we do,  
O Lord, We do it unto Thee.

### **CLOSING PRAYER**

#### **DISMISSAL**

*The grace of God be with us all, now and always,*

**Amen.**

*Bless the Lord.*

**The Lord's name be praised.**

### **SHARING THE PEACE OF CHRIST.**

*The peace of Christ be with you.*

**And also with you.**

ADJOURNMENT AT 1:30 p.m.

### **CALENDAR ITEMS:**

Presbyterian Women

- **November 22, 2009 - receive and dedicate the PW annual thank offering during Worship Service.**

Fellowship

- November 22 - Refreshments and Fellowship after worship during decoration of Chrismon tree.
- Beacons will meet on Friday, Nov. 13<sup>th</sup> at 11:00 for lunch in the Fellowship Hall.

**Committee Report for Session Meeting  
Westover Hills Presbyterian Church**

**Committee:** Presbyterian Women

**Date of Meeting:** Nov. 2, 2009

**Consent Agenda Items:** none

**Need for Docket Time in Session Meeting:** no

**Calendar Items:**

**November 22, 2009 - receive and dedicate the PW annual thank offering during  
Worship Service.**

**Actions Items for Discussion during Session Meeting:** none

**Information:**

**PW** will shop for Christmas gifts for the Lewis house boys in December, and plan a trip to Monticello to deliver the gifts and share a meal with our boys. Details will be finalized at the December board meeting.

**PW** sold Equal Exchange Coffee and snack baskets at the Alternative Christmas Market on November 1. The money raised from this project ensures fair prices for small family farmers in developing areas.

**PW** designed and crafted 7 table top Christmas Trees and other handmade crafts and sold them at the Alternative market to raise money for Arkansas Food Bank network. A special thanks to Margaret for her work on this project!

Women and Children First is one of the many ongoing community outreach ministries of PW. Volunteers are needed on Thursday evenings to spend time with the children and assist in craft making and other activities while the mothers are in counseling sessions. Carolyn Nash faithfully and tirelessly is committed to being their most every Thursday night. Please contact her if you are willing and able to help in this ministry.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Board of Deacons

Date of Meeting: 11-08-09

Consent Agenda Items: None

Need for Docket Time in Session Meeting: No

Calendar Items: None

Action Items for Discussion during Session Meeting: None

Information:

All is going well; annual report for activities January 2009 thru November 2009 will be included in December packet.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Christian Education

Date of Meeting: 11-8-2009

Consent Agenda Items:

Permission to hold DRAMA Christmas Program Dec 15

Need for Docket Time in Session Meeting: No

Actions Items for Discussion during Session Meeting: None

Information:

The Committee held a teacher training on Sunday, October 25, following Worship. During the meeting participants were encouraged to explore and participate in an online training course, Opening Doors to Discipleship. An additional training event will be held in January.

Program Attendance:

<b>Class/Activity</b>	<b>10/4</b>	<b>10/11</b>	<b>10/18</b>	<b>10/25</b>
Children	3	3	1	2
Youth SS	4	5	6	5
Thoughtful Christian	6	4	5	3
Lectionary Class	11	?	?	8
Hardie	11	10	13	14
WHYouth	5	9	4	4
	10/6	10/13	10/20	10/27
DRAMA	26	27	19	24
	10/7			
Westover Wednesday	10			

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Fellowship

Date of Meeting: October 22, 2009

Consent Agenda Items: none

Need for Docket Time in Session Meeting: No

Calendar Items:

November 22 - Refreshments and Fellowship after worship during decoration of Christmas tree.

Beacons will meet on Friday, Nov. 13<sup>th</sup> at 11:00 for lunch in the Fellowship Hall.

Actions Items for Discussion during Session Meeting: none

Information:

**Freaky Friday Fall Family Fest on October 30<sup>th</sup>** was well attended. We had quite a few guests from the community. The Youth did a great job with their haunted house.

Many members contributed baked goodies for the cake walk. A nice supply of canned goods and non-perishable food items were collected for Arkansas Food Bank Network.

**The Westover Wednesday Evening Fellowship Suppers** are back in Full Swing. The numbers, however, are slightly down. Everyone is encouraged to attend and enjoy the fellowship and great food on Wednesday evening at 5:15. This is a great opportunity to reach out to friends, neighbors (and even strangers) to invite them to come and see who we are and some of what we do here at Westover Hills Presbyterian Church. I encourage everyone to help support and promote this excellent fellowship opportunity.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee:   Preschool

Date of Meeting:   October 20, 2009

Consent Agenda Items:   None

Need for Docket Time in Session Meeting:   No

Calendar Items:   None

Action Items for Discussion during Session Meeting:   None

Information:

1. Shawn has enrolled 4 new students since our last Session Meeting. A mother of twins toured our facility and was very impressed. She was interested in our Mother's Day Out Program, but we are at capacity at the present. She plans to register her children for the Two Year Old Class in January for the next school year.
2. Charlie Frith put together a DVD of our students during their study of Community Helpers. The DVD's were made available for \$7.00 each with all proceeds going to the Preschool. The Preschool is very appreciative of Charlie's support of our school.
3. We will have a table during the Alternative Market on November 1. We will be selling Kroger Cards and ornaments.
4. Laura Whitmore and Betsy Barnes will work on the Preschool Audit on Saturday, October 24.
5. Our next meeting will be November 22.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: Property and Maintenance

Date of Meeting: 10-8-09

Consent Agenda Items: None

Need for Docket Time in Session Meeting: No

Calendar Items:

Actions Items for Discussion during Session Meeting:

Information: We had a very good year in the lawn maintenance area the grounds are looking great and we had lots of volunteers. Our watering costs were way down do to all the rain. We are going to be doing a couple of additional planters and installing a privacy fence around the trash dumpster this winter. We are working with contractors on water leak problems, not a good year to have a leaky building.

Committee Report for Session Meeting  
Westover Hills Presbyterian Church

Committee: **Service/Mission Committee**

Consent Agenda Items: None

Need for Docket time in Session Meeting: No

Calendar Items: No

Action Items for Discussion during Session Meeting: None

Information:

**Second Sunday Offerings**

September:	172 multi-pack fruit and pudding cups for Back-for Kids
October	Paper goods to Women and Children First
November	Non perishable Thanksgiving food to two local food pantries
Advent	Mittens, gloves, hats, scarves, socks of all sizes to school children and homeless adults

**Alternative Christmas Market**

Participating agencies:	Heifer International - \$1,130.00
	Youth Home 279.00
	Preschool 25.00
	Helping Hands 245.00
	Fair trade coffee
	Rice Depot 482.00

Handmade items & home cooked items \$1,200.00 \*  
from congregational members

The \$1,200.00 will be evenly divided and given to support the food pantries at Geyer Springs Methodist Church and 1<sup>st</sup> Christian Church on Mississippi Ave.

Capital Campaign Progress Report to Session  
November 2009

The Capital Campaign Leadership Team has met three times with Joe Park, Horizons consultant. The Team is divided into subgroups that are actively planning their piece of the campaign. Current activities are supporting the campaign launch and working toward the next major events – November 22/23 Pilot dinners and the December 6 Reunion Sunday Dinner and campaign presentation.

Summary of Subgroup activity:

**Prayer Vision** – 140 calls attempted; 130 completed (speaking with someone -107/email message or answering machine message - 23).

**Pilot** – Two Pilot dinners will be held for individuals to hear at a group setting about the goals of the campaign and will be invited to consider making an advance commitment to kick start the campaign. One dinner will be hosted by Tommy Callaway (November 22 at the church) and one dinner by Ray Koone (November 23 at Ray Koone's home). Tommy's and Ray's teams are working on the details. Invitation letters to be mailed this week, you are invited to come.

**Youth & Children**– Youth will be preparing a banner for the campaign and the elementary age children will be making individual banners. Collection boxes are being made and will be distributed to the children on November 15. The children will also be involved in a 'surprise' project. A five week church school curriculum will be used to educate children in the stewardship of time, money and life.

**Reunion** – Planning continuing for the December 6 Reunion event. The theme is a Mexican Fiesta.

**Communication** – Prayer prompts continue to be sent to each household in the church - many positive comments. The Commitment Card draft has been submitted for review.

**Audio/Visual** – Planning and construction of presentation underway.

Director of Christian Education  
Report to Session  
November 2009 Session Meeting

Week of October 4

I led Sunday school, participated in worship, met with session for special meeting, met with the youth, held DRAMA, participated in Wednesday night worship, led last fall WOW class, assisted in preparation of session packet, participated in Kerygma class, attended Presbytery of Arkansas meeting.

Week of October 11

I led Sunday school, participated in worship, met with session, met with the youth, held DRAMA, met with member of AP Youth Council, participated in Kerygma class, gathered resources for Capital Campaign for children.

Week of October 18

I led Sunday school, participated in worship, led DRAMA, participated in Kerygma class, gathered resources for teacher training, met with Chiapas planning team, participated in WHPC 101, attended workshop on attracting and retaining the Millennial generation, participated in Homeless Coalition event with youth, toured Dunbar Community Garden with youth.

Week of October 25

I led Sunday school, participated in worship, met with youth, worked on Sunday school resources, led teacher training, led DRAMA, participated in Kerygma class, met with youth to prepare for haunted house, participated in Fall Family Fest, prepared for Alternative Christmas Market, participated in Alternative Christmas Market.

November 9, 2009

Dear Friends,

I want to thank you for the support you have given me this year, especially the past three months when my health seems to have been teetering. I hope that I am getting back to full strength. Thank you.

I know there are things that have suffered because I have not been able to keep up to the full capacity. But I also know that there are those who have stepped in and taken up the slack. This is an amazing community of faith. It truly lives out the understanding of what Paul talked about when he described the body of Christ as a body with different part all *working together to support* and *encourage* the whole body.

During the month of October there were a lot of things that were happening from educational events and special session meetings, to outreach opportunities to presbytery meeting, from worship and fellowship, to outreach and nurture. Home communion is still an important ministry of the Deacons in which they invite the congregation to participate.

David Stricklin, Heather Kilpatrick, Melanie Webre, Laura Wehner and I attended a conference in downtown Little Rock about Generation Y or the Millennial Generation. It related more to the business world, but there were ideas and hints that the church can learn from. It was both informative and helpful.

In October the session met with Bill Branch to discuss some of the ways that we can begin to move ahead; to learn more about who we are and what we are doing; to begin to vision and hear who God wants us to be. Bill listened to us and made some suggestions based on what he heard. He suggested reformatting our session agenda to institute “worshipful works” which we have done. He also suggested that the officers (and anyone else who was interested) go through a process of evaluation using a model of congregational studies that he will conduct. The session agreed to do this. This is very exciting because it allows us to break patterns of behavior that are not helpful to growth and transformation and begin to move into a new direction, that vision, where God is leading.

Thank you all for your service and your dedication to the work and mission and ministry of Jesus Christ in this place.

See you Sunday!

Debbie Carl Freeman